

# CITY OF ST. LOUIS REGULAR CITY COUNCIL MEETING

James Kelly, Mayor  
Jerry Church, Council Member  
Tom Reed, Council Member

Melissa Allen, Mayor Pro-Tem  
George Kubin, Council Member

**\*Agenda\***  
**Tuesday, September 17, 2019**

**6:00 PM**

1. Call to Order.
2. Roll Call.
3. Pledge of Allegiance.
4. Approval of Minutes:
  - a. Regular Meeting of September 3, 2019
5. Claims & Accounts.
6. Monthly Reports.
7. Audience Recognition

*"Each person will be allowed to speak for up to five (5) minutes, except where the number of speakers exceeds the time limit. In those instances, the Mayor of the City Council may either reduce the five-minute time limit to a three-minute time limit for each speaker, or the City Council may waive the half-hour time limit."*
8. Consent Agenda – Motion to Approve/Receive.
  - a. Payment to Jorgensen Ford for Police Vehicles.
  - b. Payment No. 4 to Ward's Excavating for MI Ave./Pine Water Main.
9. Business of the Council.
  - A. Request from Parks Commission for Penny Park Equipment.

- B. Design Engineering Services Proposal – Replacement of Water Mains.
- C. Water Supply System Improvements – Retention as Bond Counsel.
- D. Resolution 2019-16 Authorizing Publication of Notice of Intent to Issue Revenue Bonds and Declaration of Intent to Reimburse.
- E. Letter of Authorization to Purchase Power.
- F. Request from St. Louis High School Student Council to hold Annual Homecoming Bonfire.
- G. Change Order for Primary Clarifier Bypass.
- H. Consider forming Complete Count Committee for 2020 Census.
- I. Proclamation for Harmony Arbor 125<sup>th</sup> Anniversary.

10. City Manager's Report.

11. City Clerk's Report.

12. Police Chief's Report.

13. City Council Comments.

14. Public Comments.

15. Adjournment.

## CITY COUNCIL PROCEEDINGS

St. Louis, Michigan  
September 3, 2019

The regular meeting of the Saint Louis City Council was called to order by Mayor James C. Kelly on Tuesday, September 3, 2019 at 6:00 p.m. in the City Hall Council Chambers.

Council Members Present: Mayor James C. Kelly, Melissa A. Allen, George T. Kubin,  
Thomas L. Reed

Council Members Absent: Jerry L. Church (excused)

City Manager: Kurt Giles

City Clerk: Mari Anne Ryder

Police Chief: Richard Ramereiz

Others in Attendance:

Mark Abbott – Superintendent DPW, Bobbie Marr – Finance Director, Ralph Echtenaw – St. Louis Sentinel/Candidate for City Council, Bill Leonard – Candidate for City Council, Roger Collison – Candidate for City Council, 13 high school students

Mayor Kelly led the Pledge of Allegiance to the Flag.

### **City Council Minutes.**

Moved by Allen, supported by Reed, to approve the minutes of the Regular Meeting held on August 20, 2019. All ayes carried the motion.

### **Claims & Accounts.**

City Council discussed the Claims & Accounts.

Moved by Reed, supported by Allen, to approve the Claims & Accounts in the amount of \$422,801.34. All ayes carried the motion.

### **Monthly Board Minutes.**

City Council discussed the August 2019 Monthly Board Minutes.

Moved by Reed, supported by Kubin, to receive the August 2019 Monthly Board Minutes and place on file. All ayes carried the motion.

### **Audience Recognition.**

There were no comments.

## **Consent Agenda.**

There were no items.

## **New Business.**

### **Water Network GIS Creation.**

Manager Giles requested members approve the Letter Agreement for Professional Services for Water network GIS Creation from Spicer Group in the budgeted amount of \$39,500.00.

Discussion was held.

Moved by Reed, supported by Allen, to approve the Letter Agreement for Professional Services for Water network GIS Creation from Spicer Group in the amount of \$39,500.00. All ayes carried the motion.

### **Electric Utility GIS Creation.**

Manager Giles requested members approve the Letter Agreement for Professional Services for Electric Utility GIS Creation from Spicer Group in the amount of \$9,100.00.

Discussion was held.

Moved by Kubin, supported by Reed, to approve the Letter Agreement for Professional Services for Electric Utility GIS Creation from Spicer Group in the amount of \$9,100.00. All ayes carried the motion.

### **2019 Sidewalk Project Bid Award.**

Manager Giles requested members award the bid for 2019 Sidewalk Project to Seifert Concrete in the amount of \$18,680.00.

Discussion was held.

Moved by Allen, supported by Kubin, to award the bid for the 2019 Sidewalk Project to Seifert Concrete in an amount not to exceed \$20,000.00. All ayes carried the motion.

### **St. Louis High School Homecoming Parade.**

Chief Ramereiz stated the St. Louis High School Student Council has requested permission to host the Annual Homecoming Parade on Friday, October 4, 2019 at 5:30 and the temporary street closures.



Moved by Reed, supported by Kubin, to approve the request for the Annual Homecoming Parade on Friday, October 4, 2019 at 5:30 and the temporary street closures. All ayes carried the motion.

**Letter of Authorization to Purchase Power.**

Manager Giles requested members approve the Letter of Authorization to Purchase Power and authorize himself to execute to Letter of Authorization.

Discussion was held.

Moved by Allen, supported by Reed, to approve the Letter of Authorization to Purchase Power October to December 2019 in a maximum commitment amount of \$33,024.00 and authorize the City Manager to execute the Agreement. All ayes carried the motion.

**Discuss County Parks Millage.**

Manager Giles stated discussions have taken place between cities, townships and the Gratiot County Parks Board regarding shared revenue with local units of government that have parks. St. Louis residents pay approximately \$17,500 annually for their share of the County Parks millage.

Discussion was held.

It was the consensus to continue potential revenue sharing conversations.

**Proclamation of Constitution Week.**

Manager Giles stated the Daughters of the American Revolution have prepared a Proclamation and requested Mayor Kelly proclaim September 17, 2019 as Constitution Day and September 17 through September 23, 2019 as Constitution Week.

Mayor Kelly so proclaimed.

**City Manager Report.**

Manager Giles informed Council of the following:

The City has been selected to receive the second patrol car grant funds.

**City Clerk Report.**

None.

**Police Report.**

Chief Ramereiz informed Council of the following:

1. The new cars that were ordered in May have been received and are getting equipment/graphics installed.
2. St. Louis Student Council is aware if they intend to have the annual bonfire for homecoming week, a request to Council needs to be received soon.
3. The Boots for Heroes event will not interfere with the volleyball game.

**Council Comments.**

Member Reed asked about blight issues.

**Public Comments.**

There were no comments.

**Adjournment.**

Moved by Kubin, supported by Allen, to adjourn the meeting at 6:55 p.m. All ayes carried the motion.

Mari Anne Ryder, City Clerk

User: JAMIE

EXP CHECK RUN DATES 09/17/2019 - 09/17/2019

DB: St Louis

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: 0001

| Claimant                         | Amount Claimed | Amount Owed | Amount Rejected |
|----------------------------------|----------------|-------------|-----------------|
| 1. 7-ELEVEN/SUNOCO               | 1.99           |             |                 |
| 2. ALMA CITY CLEANERS            | 138.00         |             |                 |
| 3. ALMA HARDWARE                 | 37.12          |             |                 |
| 4. AMAZON.COM                    | 311.47         |             |                 |
| 5. AXON ENTERPRISE               | 959.28         |             |                 |
| 6. BADER & SONS CO.              | 98.84          |             |                 |
| 7. BAKER & TAYLOR INC            | 300.55         |             |                 |
| 8. BORDER STATES                 | 1,278.61       |             |                 |
| 9. BUDDERFLY INC                 | 325.40         |             |                 |
| 10. CHARTER COMMUNICATIONS       | 60.91          |             |                 |
| 11. CHEMICAL BANK                | 3,780.75       |             |                 |
| 12. CINTAS                       | 70.90          |             |                 |
| 13. CITY OF ST LOUIS, PAYROLL    | 145,178.91     |             |                 |
| 14. CONSUMERS ENERGY             | 862.69         |             |                 |
| 15. CRYSTAL PURE WATER INC.      | 131.50         |             |                 |
| 16. DBI BUSINESS INTERIORS       | 161.23         |             |                 |
| 17. DEWITT LUMBER                | 728.80         |             |                 |
| 18. DISCOUNT TIRE & BATTERY      | 189.95         |             |                 |
| 19. DOLLAR GENERAL               | 1.75           |             |                 |
| 20. DOWNTOWN DIME                | 76.32          |             |                 |
| 21. E & S GRAPHICS, INC          | 92.00          |             |                 |
| 22. ERA                          | 894.14         |             |                 |
| 23. ETNA SUPPLY COMPANY          | 184.88         |             |                 |
| 24. FACEBOOK ADS                 | 36.22          |             |                 |
| 25. FAMILY FARM & HOME           | 143.94         |             |                 |
| 26. FINAL TOUCH CO               | 585.00         |             |                 |
| 27. FISHER SCIENTIFIC            | 39.26          |             |                 |
| 28. FORTINO PLAXTON COSTANZO PC  | 56.00          |             |                 |
| 29. GLOVER, DORETHEA             | 31.77          |             |                 |
| 30. GRATIOT AREA WATER AUTHORITY | 60,509.32      |             |                 |
| 31. GRATIOT COUNTY HERALD        | 114.00         |             |                 |
| 32. GREATAMERICA LEASING CORP    | 507.96         |             |                 |
| 33. GREG AUSTIN                  | 9.65           |             |                 |
| 34. GREGORY SHAULL               | 160.00         |             |                 |
| 35. HEARTHSTONE BAKERY           | 46.50          |             |                 |
| 36. HOME DEPOT                   | 18.93          |             |                 |
| 37. INNIGER MASONRY, INC         | 688.00         |             |                 |
| 38. JANSON EQUIPMENT COMPANY     | 359.50         |             |                 |
| 39. JEFF OSWALD                  | 50.00          |             |                 |
| 40. JORGENSEN FORD SALES         | 73,078.68      |             |                 |
| 41. JOSEPH CZEISZPERGER          | 50.00          |             |                 |
| 42. KAPP, ADRIAN                 | 59.20          |             |                 |
| 43. KEITH RISDON                 | 31.98          |             |                 |
| 44. KEN'S CULLIGAN               | 14.15          |             |                 |
| 45. LAMPMASTER RECYCLING         | 73.95          |             |                 |
| 46. LIBRARY IDEAS LLC            | 22.00          |             |                 |
| 47. MEDLER ELECTRIC COMPANY      | 206.08         |             |                 |
| 48. MEIJER                       | 252.64         |             |                 |
| 49. MICHIGAN FARMER              | 43.95          |             |                 |
| 50. MICHIGAN MUNICIPAL ELECTRIC  | 550.00         |             |                 |

| Claimant                             | Amount Claimed | Amount Owed | Amount Rejected |
|--------------------------------------|----------------|-------------|-----------------|
| 51. MICHIGAN PUBLIC POWER AGENCY     | 63,444.32      |             |                 |
| 52. MICROSOFT ONLINE                 | 492.00         |             |                 |
| 53. MISCELLANEOUS RESTAURANTS-TRAVEL | 56.55          |             |                 |
| 54. NEOPOST USA                      | 714.01         |             |                 |
| 55. NUTRIEN AG SOLUTIONS INC         | 73.68          |             |                 |
| 56. NYE UNIFORM                      | 1,712.50       |             |                 |
| 57. PATTERSON PLUMBING SERVICE INC   | 1,400.00       |             |                 |
| 58. PAUL ERSKINE                     | 13.34          |             |                 |
| 59. PAYPAL                           | 84.44          |             |                 |
| 60. PEOPLELINK, LLC                  | 2,898.00       |             |                 |
| 61. PETER'S HARDWARE                 | 144.00         |             |                 |
| 62. POWELL'S SERVICE INC             | 137.20         |             |                 |
| 63. PVS NOLWOOD CHEMICALS            | 4,800.00       |             |                 |
| 64. RAILROAD MANAGEMENT CO. LLC      | 671.19         |             |                 |
| 65. REHMANN TECHNOLOGY SOLUTIONS     | 4,497.67       |             |                 |
| 66. ROBINSON ELECTRICAL & MECHANIC   | 1,564.60       |             |                 |
| 67. SANILAC COMPUTER PRODUCTS        | 800.00         |             |                 |
| 68. SELF SERVE LUMBER COMPANY        | 124.68         |             |                 |
| 69. SHERWIN WILLIAMS COMPANY         | 292.56         |             |                 |
| 70. SPICER GROUP                     | 2,126.50       |             |                 |
| 71. STATE OF MICHIGAN                | 66.00          |             |                 |
| 72. STATE OF MICHIGAN                | 9,812.50       |             |                 |
| 73. STEVE FLICEK                     | 405.00         |             |                 |
| 74. SUNOCO                           | 40.00          |             |                 |
| 75. THE SHOP GRAPHICS AND DESIGN     | 468.00         |             |                 |
| 76. TRANSUNION RISK & ALTERNATIVE    | 50.00          |             |                 |
| 77. TRUCK TRADER                     | 39.90          |             |                 |
| 78. TWIN CITY LANDSCAPE INC          | 115.00         |             |                 |
| 79. U.S. POST OFFICE                 | 3,000.00       |             |                 |
| 80. USA BLUE BOOK                    | 188.59         |             |                 |
| 81. USPS                             | 1,000.00       |             |                 |
| 82. WARD'S EXCAVATING, LLC           | 93,283.64      |             |                 |
| 83. WATERWORKS SYSTEMS INC           | 1,322.00       |             |                 |
| 84. WINN TELECOM                     | 1,457.74       |             |                 |
| ***TOTAL ALL CLAIMS***               | 490,900.28     |             |                 |

| INVOICE NUMBER                             | USE PURCHASING CARD | DESCRIPTION                         | DISTRIBUTIONS\AMOUNTS |        | AMOUNT   |
|--|---------------------|-------------------------------------|-----------------------|--------|----------|
| <b>VENDOR NAME: 7-ELEVEN/SUNOCO</b>        |                     |                                     |                       |        |          |
| 084104                                     | Y                   | ICE FOR RIBBON CUTTING-POOL         | 101.758.726.000       | 1.99   | 1.99     |
| TOTAL VENDOR 7-ELE                         |                     |                                     |                       |        | 1.99     |
| <b>VENDOR NAME: ALMA CITY CLEANERS</b>     |                     |                                     |                       |        |          |
| 08312019                                   | N                   | UNIFORM CLEANING                    | 205.301.820.000       | 138.00 | 138.00   |
| TOTAL VENDOR ALMA                          |                     |                                     |                       |        | 138.00   |
| <b>VENDOR NAME: ALMA HARDWARE</b>          |                     |                                     |                       |        |          |
| C276330                                    | N                   | TOILET CLEANER/GASKET/FLANGE SET    | 101.276.930.000       | 37.12  | 37.12    |
| TOTAL VENDOR ALMA                          |                     |                                     |                       |        | 37.12    |
| <b>VENDOR NAME: AMAZON.COM</b>             |                     |                                     |                       |        |          |
| 113-5003207-494586                         | Y                   | COFFEE MAKER-WASTE WATER DEPT       | 592.590.726.000       | 69.99  | 69.99    |
| 113-5569071-942821                         | Y                   | SPEAKER WIRE CABLE-POOL             | 101.758.970.000.0053  | 24.99  | 24.99    |
| 113-3518701-726905                         | Y                   | INDOOR SPEAKERS-POOL                | 101.758.970.000.0053  | 34.99  | 34.99    |
| 113-6515002-784184                         | Y                   | INK                                 | 205.301.726.000       | 138.66 | 138.66   |
| 1136515002-7841840                         | Y                   | INK CARTRIDGE                       | 205.301.726.000       | 42.84  | 42.84    |
| TOTAL VENDOR AMAZO                         |                     |                                     |                       |        | 311.47   |
| <b>VENDOR NAME: AUSTIN GREG</b>            |                     |                                     |                       |        |          |
| 09032019                                   | N                   | REIMBURSEMENT FOR GAS-WATER DEPT    | 592.591.726.000       | 9.65   | 9.65     |
| TOTAL VENDOR AUSTI                         |                     |                                     |                       |        | 9.65     |
| <b>VENDOR NAME: AXON ENTERPRISE</b>        |                     |                                     |                       |        |          |
| SI-1607361                                 | N                   | TASER ASSURANCE PLAN                | 205.301.801.000       | 959.28 | 959.28   |
| TOTAL VENDOR AXON                          |                     |                                     |                       |        | 959.28   |
| <b>VENDOR NAME: BADER &amp; SONS CO.</b>   |                     |                                     |                       |        |          |
| 793318                                     | N                   | MOWER PLUGS                         | 661.442.930.000.9043  | 4.26   | 8.52     |
|  |                     |                                     | 661.442.930.000.9044  | 4.26   |          |
| 789562                                     | N                   | SPARK PLUG/FILTERS-CUTOFF SAW PARTS | 582.582.726.000       | 64.98  | 64.98    |
| 789561                                     | N                   | SWITCH FOR #42                      | 661.442.930.000.9042  | 25.34  | 25.34    |
| TOTAL VENDOR BADER                         |                     |                                     |                       |        | 98.84    |
| <b>VENDOR NAME: BAKER &amp; TAYLOR INC</b> |                     |                                     |                       |        |          |
| 20345750340                                | N                   | BOOKS                               | 271.790.745.000       | 193.29 | 300.55   |
|  |                     |                                     | 271.790.746.000       | 63.68  |          |
|  |                     |                                     | 271.790.748.000       | 43.58  |          |
| TOTAL VENDOR BAKER                         |                     |                                     |                       |        | 300.55   |
| <b>VENDOR NAME: BORDER STATES</b>          |                     |                                     |                       |        |          |
| 918432894                                  | N                   | ROPE BLOCKS W/3/8" SWVL             | 582.582.726.000       | 834.11 | 834.11   |
| 918432896                                  | N                   | ROPE SEC WITH BALLISTIC CVR         | 582.582.726.000       | 253.51 | 253.51   |
| 918452346                                  | N                   | CURRENT TRANSFORMER                 | 582.582.726.000       | 190.99 | 190.99   |
| TOTAL VENDOR BORDE                         |                     |                                     |                       |        | 1,278.61 |

| INVOICE NUMBER                                  | USE PURCHASING CARD | DESCRIPTION                       | DISTRIBUTIONS\AMOUNTS |          | AMOUNT   |
|---|---------------------|-----------------------------------|-----------------------|----------|----------|
| <b>VENDOR NAME: BUDDERFLY INC</b>               |                     |                                   |                       |          |          |
| 09092019  | N                   | ENERGY SMART-C&I PRESCRIPTIVE     | 582.582.818.018       | 325.40   | 325.40   |
| TOTAL VENDOR BUDDERFLY                          |                     |                                   |                       |          | 325.40   |
| <b>VENDOR NAME: CHARTER COMMUNICATIONS</b>      |                     |                                   |                       |          |          |
| 0044173082419                                   | N                   | CABLE/INTERNET-ELECTRIC           | 582.582.850.000       | 60.91    | 60.91    |
| TOTAL VENDOR CHARTER                            |                     |                                   |                       |          | 60.91    |
| <b>VENDOR NAME: CHEMICAL BANK</b>               |                     |                                   |                       |          |          |
| 09092019  | N                   | EQUIPMENT LOAN                    | 661.000.300.000       | 3,704.42 | 3,780.75 |
|   |                     |                                   | 661.906.995.000       | 76.33    |          |
| TOTAL VENDOR CHEMICAL                           |                     |                                   |                       |          | 3,780.75 |
| <b>VENDOR NAME: CINTAS</b>                      |                     |                                   |                       |          |          |
| 4028675496                                      | N                   | SHOP TOWELS                       | 582.582.726.000       | 70.90    | 70.90    |
| TOTAL VENDOR CINTAS                             |                     |                                   |                       |          | 70.90    |
| <b>VENDOR NAME: CONSUMERS ENERGY</b>            |                     |                                   |                       |          |          |
| 203497692463                                    | N                   | ENERGY CHARGES 401 WEST PROSPECT  | 592.591.920.000       | 106.01   | 106.01   |
| 203497692464                                    | N                   | ENERGY CHARGES 320 EAST PROSPECT  | 101.441.920.000       | 91.17    | 91.17    |
| 201539856844                                    | N                   | ENERGY CHARGES 701 WOODSIDE       | 582.582.920.000       | 98.59    | 98.59    |
| 202696740097                                    | N                   | ENERGY CHARGES 312 MICHIGAN AVE   | 271.790.920.000       | 14.55    | 14.55    |
| 206701144466                                    | N                   | ENERGY CHARGES 299 WEST STATE     | 592.591.920.000       | 14.55    | 14.55    |
| 202785721174                                    | N                   | ENERGY CHARGES 412 N MILL         | 582.582.920.000       | 273.33   | 273.33   |
| 204387617009                                    | N                   | ENERGY CHARGES 404 EAST PROSPECT` | 592.590.920.000       | 123.72   | 123.72   |
| 204120625587                                    | N                   | ENERGY CHARGES 400 NORTH MILL     | 101.758.920.000       | 97.35    | 97.35    |
| 204120625968                                    | N                   | ENERGY CHARGES 321 GIDDINGS PLACE | 592.591.920.000       | 19.50    | 19.50    |
| 202251797621                                    | N                   | ENERGY CHARGES 300 NORTH MILL     | 101.265.920.000       | 23.92    | 23.92    |
| TOTAL VENDOR CONSUMERS                          |                     |                                   |                       |          | 862.69   |
| <b>VENDOR NAME: CRYSTAL PURE WATER INC.</b>     |                     |                                   |                       |          |          |
| 88107   | N                   | BOTTLED WATER-CITY HALL           | 101.265.726.000       | 36.00    | 36.00    |
| 82316   | N                   | BOTTLED WATER-WATER DEPT          | 592.591.726.000       | 18.00    | 18.00    |
| 87421   | N                   | BOTTLED WATER-ELECTRIC DEPT       | 582.582.726.000       | 20.50    | 20.50    |
| 80778   | N                   | BOTTLED WATER-DPW                 | 101.441.726.000       | 42.00    | 42.00    |
| 87749   | N                   | BOTTLED WATER-LIBRARY             | 271.790.726.000       | 15.00    | 15.00    |
| TOTAL VENDOR CRYSTAL                            |                     |                                   |                       |          | 131.50   |
| <b>VENDOR NAME: DBI BUSINESS INTERIORS</b>      |                     |                                   |                       |          |          |
| 114516-0  | N                   | CALC TAPE/PAPER/PENS              | 101.265.726.000       | 90.96    | 90.96    |
| 113370-0  | N                   | LABELS                            | 101.265.726.000       | 40.39    | 40.39    |
| 111927-1  | N                   | STORAGE FILES                     | 101.265.726.000       | 29.88    | 29.88    |
| TOTAL VENDOR DBI BUSINESS                       |                     |                                   |                       |          | 161.23   |
| <b>VENDOR NAME: DEWITT LUMBER</b>               |                     |                                   |                       |          |          |
| 1909-127115                                     | N                   | LUMBER FOR LEPPHEN PARK BRIDGE    | 101.770.930.000       | 728.80   | 728.80   |
| TOTAL VENDOR DEWITT                             |                     |                                   |                       |          | 728.80   |
| <b>VENDOR NAME: DISCOUNT TIRE &amp; BATTERY</b> |                     |                                   |                       |          |          |
| 95458   | N                   | 2016 CHARGER OIL CHANGE           | 205.301.930.000       | 25.00    | 25.00    |

COUNCIL APPROVAL FOR CITY OF ST LOUIS  
 EXP CHECK RUN DATES 09/17/2019 - 09/17/2019  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: 0001

| INVOICE NUMBER                                  | USE PURCHASING CARD | DESCRIPTION                            | DISTRIBUTIONS\AMOUNTS |        | AMOUNT |
|---|---------------------|--|-----------------------|--------|--------|
| <b>VENDOR NAME: DISCOUNT TIRE &amp; BATTERY</b> |                     |  |                       |        |        |
| 95200   | N                   | OIL CHANGE 2014 CHARGER                | 205.301.930.000       | 50.00  | 50.00  |
| 95308   | N                   | BATTERY FOR SPRAYER                    | 661.442.726.000       | 89.95  | 89.95  |
| 95283   | N                   | OIL CHANGE-2011 CROWN VIC              | 205.301.930.000       | 25.00  | 25.00  |
| TOTAL VENDOR DISCO                              |                     |  |                       |        | 189.95 |
| <b>VENDOR NAME: DOLLAR GENERAL</b>              |                     |  |                       |        |        |
| 60003058723                                     | Y                   | ICE-RIBBON CUTTING-POOL                | 101.758.726.000       | 1.75   | 1.75   |
| TOTAL VENDOR DOLLA                              |                     |  |                       |        | 1.75   |
| <b>VENDOR NAME: DOWNTOWN DIME</b>               |                     |  |                       |        |        |
| 13  | Y                   | BALLOONS FOR CAR SHOW                  | 101.735.956.000       | 76.32  | 76.32  |
| TOTAL VENDOR DOWNT                              |                     |  |                       |        | 76.32  |
| <b>VENDOR NAME: E &amp; S GRAPHICS, INC</b>     |                     |  |                       |        |        |
| 63398   | N                   | BOOKMARKS                              | 101.729.801.000       | 92.00  | 92.00  |
| TOTAL VENDOR E & S                              |                     |  |                       |        | 92.00  |
| <b>VENDOR NAME: ERA</b>                         |                     |  |                       |        |        |
| 900553  | N                   | COLIFORM CHEMICALS                     | 592.590.726.000       | 596.07 | 596.07 |
| 906021  | N                   | COLIFORM MICROB                        | 592.590.726.000       | 298.07 | 298.07 |
| TOTAL VENDOR ERA                                |                     |  |                       |        | 894.14 |
| <b>VENDOR NAME: ERSKINE PAULPAUL ERSKINE</b>    |                     |  |                       |        |        |
| 07312019  | N                   | MILEAGE REIMBURSEMENT-JULY 2019        | 101.371.860.000       | 6.96   | 6.96   |
| 08312019  | N                   | MILEAGE REIMBURSEMENT-AUG 2019         | 101.371.860.000       | 6.38   | 6.38   |
| TOTAL VENDOR ERSKI                              |                     |  |                       |        | 13.34  |
| <b>VENDOR NAME: ETNA SUPPLY COMPANY</b>         |                     |  |                       |        |        |
| S103164368.001                                  | N                   | PIPES/PIPE CUTTING-POOL                | 101.758.970.000.0053  | 184.88 | 184.88 |
| TOTAL VENDOR ETNA                               |                     |  |                       |        | 184.88 |
| <b>VENDOR NAME: FACEBOOK ADS</b>                |                     |  |                       |        |        |
| 08012019  | Y                   | FACEBOOK ADS                           | 101.728.855.000       | 36.22  | 36.22  |
| TOTAL VENDOR FACEB                              |                     |  |                       |        | 36.22  |
| <b>VENDOR NAME: FAMILY FARM &amp; HOME</b>      |                     |  |                       |        |        |
| 15685/5   | N                   | PAINT/BRUSHES/ROLLERS-HYDRANT REPAIR   | 592.591.930.000       | 102.38 | 102.38 |
| 15684/5   | N                   | TIRE/STEEL ROD-GATE PARTS              | 596.596.726.000       | 41.56  | 41.56  |
| TOTAL VENDOR FAMIL                              |                     |  |                       |        | 143.94 |
| <b>VENDOR NAME: FINAL TOUCH CO</b>              |                     |  |                       |        |        |
| STL-#303B                                       | N                   | CLEANING CITY BLDG 09/08/19            | 101.265.818.000       | 195.00 | 195.00 |
| STL-#302B                                       | N                   | CLEANING CITY BLDG 08/27/19 & 09/01/19 | 101.265.818.000       | 390.00 | 390.00 |
| TOTAL VENDOR FINAL                              |                     |  |                       |        | 585.00 |
| <b>VENDOR NAME: FISHER SCIENTIFIC</b>           |                     |  |                       |        |        |
| 4392217   | N                   | STRONG ACID SOLUTION                   | 592.591.726.000       | 39.26  | 39.26  |
| TOTAL VENDOR FISHE                              |                     |  |                       |        | 39.26  |

| INVOICE NUMBER                                   | USE PURCHASING CARD | DESCRIPTION                             | DISTRIBUTIONS\AMOUNTS |           | AMOUNT    |
|--|---------------------|---|-----------------------|-----------|-----------|
| <b>VENDOR NAME: FORTINO PLAXTON COSTANZO PC</b>  |                     |   |                       |           |           |
| 7093   | N                   | LEGAL FEES                              | 205.301.801.000       | 56.00     | 56.00     |
| TOTAL VENDOR FORTI                               |                     |   |                       |           | 56.00     |
| <b>VENDOR NAME: GLOVER, DORETHEA</b>             |                     |   |                       |           |           |
| 0518NSHA02-11                                    | N                   | UB REFUND FOR ACCOUNT: 0518NSHA02-11    | 582.000.040.000       | 31.77     | 31.77     |
| TOTAL VENDOR GLOVE                               |                     |   |                       |           | 31.77     |
| <b>VENDOR NAME: GRATIOT AREA WATER AUTHORITY</b> |                     |   |                       |           |           |
| 19-0001152                                       | N                   | WATER TESTING FEES                      | 592.591.818.000       | 160.00    | 160.00    |
| 19-0001176                                       | N                   | WATER USEAGE - AUGUST                   | 592.591.921.000       | 60,349.32 | 60,349.32 |
| TOTAL VENDOR GRATI                               |                     |   |                       |           | 60,509.32 |
| <b>VENDOR NAME: GRATIOT COUNTY HERALD</b>        |                     |   |                       |           |           |
| 09042019   | N                   | ADVERTISEMENT FOR BIDS FOR MAPLE STREET | 203.463.818.000.0055  | 114.00    | 114.00    |
| TOTAL VENDOR GRATI                               |                     |   |                       |           | 114.00    |
| <b>VENDOR NAME: GREATAMERICA LEASING CORP</b>    |                     |   |                       |           |           |
| 25416225   | N                   | COPIES                                  | 101.728.726.000       | 5.30      | 507.96    |
|  |                     |   | 205.301.726.000       | 11.50     |           |
|  |                     |   | 592.591.726.000       | 38.16     |           |
|  |                     |   | 101.257.726.000       | 0.96      |           |
|  |                     |   | 101.371.726.000       | 9.02      |           |
|  |                     |   | 101.441.726.000       | 8.36      |           |
|  |                     |   | 101.172.726.000       | 1.46      |           |
|  |                     |   | 101.265.726.000       | 300.63    |           |
|  |                     |   | 101.276.726.000       | 0.24      |           |
|  |                     |   | 582.582.726.000       | 0.77      |           |
|  |                     |   | 101.758.726.000       | 6.17      |           |
|  |                     |   | 101.265.726.000       | 125.39    |           |
| TOTAL VENDOR GREAT                               |                     |   |                       |           | 507.96    |
| <b>VENDOR NAME: GREGORY SHAULL</b>               |                     |   |                       |           |           |
| 09092019   | N                   | ENERGY EFFICIENCY PROGRAM-RESIDENTIAL P | 582.582.818.018       | 160.00    | 160.00    |
| TOTAL VENDOR GREGO                               |                     |   |                       |           | 160.00    |
| <b>VENDOR NAME: HEARTHSTONE BAKERY</b>           |                     |   |                       |           |           |
| 389220464419511                                  | Y                   | COOKIES FOR RIBBON CUTTING-POOL         | 101.758.726.000       | 46.50     | 46.50     |
| TOTAL VENDOR HEART                               |                     |   |                       |           | 46.50     |
| <b>VENDOR NAME: HHOME DEPOT</b>                  |                     |   |                       |           |           |
| 1011880  | Y                   | TOWELS/DOOR STOPS                       | 101.276.726.000       | 18.93     | 18.93     |
| TOTAL VENDOR HHOME                               |                     |   |                       |           | 18.93     |
| <b>VENDOR NAME: INNIGER MASONRY, INC</b>         |                     |   |                       |           |           |
| 08052019   | N                   | ROCK REPAIR ON CITY HALL BUILDING       | 101.265.930.000       | 688.00    | 688.00    |
| TOTAL VENDOR INNIG                               |                     |   |                       |           | 688.00    |
| <b>VENDOR NAME: JANSON EQUIPMENT COMPANY</b>     |                     |   |                       |           |           |



| INVOICE NUMBER                               | USE PURCHASING CARD | DESCRIPTION                              | DISTRIBUTIONS\AMOUNTS |           | AMOUNT    |
|--|---------------------|--|-----------------------|-----------|-----------|
| <b>VENDOR NAME: JANSON EQUIPMENT COMPANY</b> |                     |  |                       |           |           |
| X445872                                      | N                   | REPAIRS #560 TRENCHER                    | 661.442.930.582       | 359.50    | 359.50    |
| TOTAL VENDOR JANSO                           |                     |  |                       |           |           |
|  |                     |  |                       |           | 359.50    |
| <b>VENDOR NAME: JEFF OSWALD</b>              |                     |  |                       |           |           |
| 09032019                                     | N                   | APPLIANCE RECYCLING                      | 582.582.818.018       | 50.00     | 50.00     |
| TOTAL VENDOR JEFF                            |                     |  |                       |           |           |
|  |                     |  |                       |           | 50.00     |
| <b>VENDOR NAME: JORGENSEN FORD SALES</b>     |                     |  |                       |           |           |
| 6026   | N                   | 2 2020 FORD POLICE VEHICLE               | 205.301.977.001       | 73,078.68 | 73,078.68 |
| TOTAL VENDOR JORGE                           |                     |  |                       |           |           |
|  |                     |  |                       |           | 73,078.68 |
| <b>VENDOR NAME: JOSEPH CZEISZPERGER</b>      |                     |  |                       |           |           |
| 09032019                                     | N                   | APPLIANCE RECYCLING -RESIDENTIAL PRESCR  | 582.582.818.018       | 50.00     | 50.00     |
| TOTAL VENDOR JOSEP                           |                     |  |                       |           |           |
|  |                     |  |                       |           | 50.00     |
| <b>VENDOR NAME: KAPP, ADRIAN</b>             |                     |  |                       |           |           |
| 07110FAW0D-14                                | N                   | UB REFUND FOR ACCOUNT: 07110FAW0D-14     | 582.000.040.000       | 59.20     | 59.20     |
| TOTAL VENDOR KAPP,                           |                     |  |                       |           |           |
|  |                     |  |                       |           | 59.20     |
| <b>VENDOR NAME: KEN'S CULLIGAN</b>           |                     |  |                       |           |           |
| 280819                                       | N                   | UPS SHIPPING WASTE WATER SAMPLES         | 592.590.729.000       | 14.15     | 14.15     |
| TOTAL VENDOR KEN'S                           |                     |  |                       |           |           |
|  |                     |  |                       |           | 14.15     |
| <b>VENDOR NAME: LAMPMASTER RECYCLING</b>     |                     |  |                       |           |           |
| 596170                                       | Y                   | 5 GALLON RECYCLE KIT                     | 582.582.818.018       | 73.95     | 73.95     |
| TOTAL VENDOR LAMPM                           |                     |  |                       |           |           |
|  |                     |  |                       |           | 73.95     |
| <b>VENDOR NAME: LIBRARY IDEAS LLC</b>        |                     |  |                       |           |           |
| 71296  | N                   | EBOOK USEAGE-JULY 2019                   | 271.790.745.000       | 3.00      | 3.00      |
| 71830  | N                   | EBOOK USEAGE-AUG 2019                    | 271.790.745.000       | 19.00     | 19.00     |
| TOTAL VENDOR LIBRA                           |                     |  |                       |           |           |
|  |                     |  |                       |           | 22.00     |
| <b>VENDOR NAME: MEDLER ELECTRIC COMPANY</b>  |                     |  |                       |           |           |
| S4570050.001                                 | N                   | PVC COUPLING/CONDUIT/CEMENT              | 582.582.726.000       | 66.78     | 66.78     |
| S4566878.001                                 | N                   | COUPLING/PVC CEMENT/CONDUIT              | 582.582.726.000       | 101.41    | 101.41    |
| S4570652.001                                 | N                   | INTERMATIC BUTTON LED                    | 582.582.726.000       | 37.89     | 37.89     |
| TOTAL VENDOR MEDLE                           |                     |  |                       |           |           |
|  |                     |  |                       |           | 206.08    |
| <b>VENDOR NAME: MEIJER</b>                   |                     |  |                       |           |           |
| 030337                                       | Y                   | TEA/LEMONADE-RIBBON CUTTING POOL         | 101.758.726.000       | 30.78     | 30.78     |
| 032202                                       | Y                   | INK/SOAP/TOISSUE/UTENSILS/AIR FRESHENER/ | 101.728.855.000       | 24.95     | 221.86    |
|  |                     |  | 592.590.726.000       | 89.96     |           |
|  |                     |  | 101.265.726.000       | 106.95    |           |
| TOTAL VENDOR MEIJE                           |                     |  |                       |           |           |
|  |                     |  |                       |           | 252.64    |
| <b>VENDOR NAME: MICHIGAN FARMER</b>          |                     |  |                       |           |           |
| 08282019                                     | N                   | SUBSCRIPTION RENEWAL                     | 271.790.747.000       | 43.95     | 43.95     |

| INVOICE NUMBER                                       | USE PURCHASING CARD | DESCRIPTION                             | DISTRIBUTIONS\AMOUNTS |           | AMOUNT    |
|--|---------------------|---|-----------------------|-----------|-----------|
| <b>VENDOR NAME: MICHIGAN FARMER</b>                  |                     |   |                       |           |           |
| TOTAL VENDOR MICH                                    |                     |   |                       |           | 43.95     |
| <b>VENDOR NAME: MICHIGAN MUNICIPAL ELECTRIC</b>      |                     |   |                       |           |           |
| 08272019   | Y                   | FALL 2019 CONFERENCE-PARSONS            | 582.582.860.000       | 275.00    | 275.00    |
| 08212019   | Y                   | FALL 2019 CONFERENCE-GILES              | 101.101.860.000       | 275.00    | 275.00    |
| TOTAL VENDOR MICH                                    |                     |   |                       |           | 550.00    |
| <b>VENDOR NAME: MICHIGAN PUBLIC POWER AGENCY</b>     |                     |   |                       |           |           |
| 20190827STLO   | N                   | ENERGY SERVICES PROJECT                 | 582.582.921.000       | 32,194.54 | 32,194.54 |
| 20190903STLO   | N                   | ENERGY SERVICES PROJECT                 | 582.582.921.000       | 31,249.78 | 31,249.78 |
| TOTAL VENDOR MICH                                    |                     |   |                       |           | 63,444.32 |
| <b>VENDOR NAME: MICROSOFT ONLINE</b>                 |                     |   |                       |           |           |
| E02008Z8Y3   | Y                   | MICROSOFT 365                           | 101.265.801.000       | 30.24     | 112.00    |
|  |                     |   | 205.301.801.000       | 61.60     |           |
|  |                     |   | 582.582.801.000       | 6.72      |           |
|  |                     |   | 592.591.801.000       | 13.44     |           |
| E02008ZGQR   | Y                   | MICROSOFT 360                           | 101.265.801.000       | 86.67     | 380.00    |
|  |                     |   | 205.301.801.000       | 80.00     |           |
|  |                     |   | 101.371.801.000       | 40.00     |           |
|  |                     |   | 101.257.801.000       | 20.00     |           |
|  |                     |   | 271.790.801.000       | 20.00     |           |
|  |                     |   | 582.582.801.000       | 35.67     |           |
|  |                     |   | 592.590.801.000       | 36.33     |           |
|  |                     |   | 592.592.801.000       | 6.00      |           |
|  |                     |   | 592.591.801.000       | 15.66     |           |
|  |                     |   | 596.596.801.000       | 22.34     |           |
|  |                     |   | 661.442.801.000       | 17.33     |           |
| TOTAL VENDOR MICRO                                   |                     |   |                       |           | 492.00    |
| <b>VENDOR NAME: MISCELLANEOUS RESTAURANTS-TRAVEL</b> |                     |   |                       |           |           |
| III009830697034                                      | Y                   | LUNCH WHILE AT TRAINING-RAMIREZ, VANHAL | 205.301.860.000       | 56.55     | 56.55     |
| TOTAL VENDOR MISCE                                   |                     |   |                       |           | 56.55     |
| <b>VENDOR NAME: NEOPOST USA</b>                      |                     |   |                       |           |           |
| 56969886   | N                   | QUARTERLY POSTAGE FEES                  | 101.265.729.000       | 178.50    | 714.01    |
|  |                     |   | 592.590.729.000       | 178.50    |           |
|  |                     |   | 592.591.729.000       | 178.51    |           |
|  |                     |   | 582.582.729.000       | 178.50    |           |
| TOTAL VENDOR NEOPO                                   |                     |   |                       |           | 714.01    |
| <b>VENDOR NAME: NNYE UNIFORM</b>                     |                     |   |                       |           |           |
| 709631   | N                   | UNIFORMS (NAMEBAR)                      | 205.301.780.000       | 12.50     | 12.50     |
| 704660   | N                   | BODY ARMOR HI LITE CARRIER              | 205.301.780.000       | 850.00    | 850.00    |
| 704659   | N                   | NAVY HI-LITE CARRIER                    | 205.301.780.000       | 850.00    | 850.00    |
| TOTAL VENDOR NNYE                                    |                     |   |                       |           | 1,712.50  |

| INVOICE NUMBER                                     | USE PURCHASING CARD | DESCRIPTION                             | DISTRIBUTIONS\AMOUNTS |          | AMOUNT   |
|--|---------------------|---|-----------------------|----------|----------|
| <b>VENDOR NAME: NUTRIEN AG SOLUTIONS INC</b>       |                     |   |                       |          |          |
| 40372337   | N                   | ROUND UP                                | 101.770.726.000       | 73.68    | 73.68    |
| TOTAL VENDOR NUTRI                                 |                     |   |                       |          | 73.68    |
| <b>VENDOR NAME: PATTERSON PLUMBING SERVICE INC</b> |                     |   |                       |          |          |
| I4342  | N                   | BACKFLOW TESTING                        | 592.591.930.000       | 1,400.00 | 1,400.00 |
| TOTAL VENDOR PATTE                                 |                     |   |                       |          | 1,400.00 |
| <b>VENDOR NAME: PAYPAL</b>                         |                     |   |                       |          |          |
| 10-03714-82532                                     | Y                   | GPS RECIEVER FOR LAPTOP/PHONE/TABLET    | 592.591.726.000       | 79.45    | 79.45    |
| 271077011067                                       | Y                   | WARRANTY ON GPS RECEIVER                | 592.591.726.000       | 4.99     | 4.99     |
| TOTAL VENDOR PAYPA                                 |                     |   |                       |          | 84.44    |
| <b>VENDOR NAME: PEOPLELINK, LLC</b>                |                     |   |                       |          |          |
| 1238546  | N                   | CONTRACTED SERVICES WEEK END 09/01/19   | 101.276.804.000       | 1,021.20 | 1,021.20 |
| 123628   | N                   | CONTRACTED SERVICES WEEK END 08/18 & 08 | 101.770.804.000       | 41.40    | 1,876.80 |
|  |                     |   | 101.276.804.000       | 414.00   |          |
|  |                     |   | 202.463.804.000       | 427.80   |          |
|  |                     |   | 101.276.804.000       | 993.60   |          |
| TOTAL VENDOR PEOP                                  |                     |   |                       |          | 2,898.00 |
| <b>VENDOR NAME: PETER'S HARDWARE</b>               |                     |   |                       |          |          |
| A148656  | N                   | HOSE FITTING/HOSE/FUNNELS               | 592.590.726.000       | 38.00    | 38.00    |
| A148559  | N                   | BULBS/CLAMPS-POOL                       | 101.758.970.000.0053  | 19.50    | 19.50    |
| A148699  | N                   | SQUARE BITS                             | 101.441.726.000       | 4.00     | 4.00     |
| A148687  | N                   | CEMETERY SUPPLIES                       | 101.276.726.000       | 16.00    | 16.00    |
| A148737  | N                   | SILICONE CAULK                          | 101.265.726.000       | 5.00     | 5.00     |
| A148776  | N                   | SPARY PAINT-HYDRANT                     | 592.591.930.000       | 20.00    | 20.00    |
| A148769  | N                   | PARKS MATERIALS-SAW BLADE/LEVEL/DRILL B | 101.770.930.000       | 41.50    | 41.50    |
| TOTAL VENDOR PETER                                 |                     |   |                       |          | 144.00   |
| <b>VENDOR NAME: POWELL'S SERVICE INC</b>           |                     |   |                       |          |          |
| 333650   | N                   | AIR DUCT SERVICING                      | 101.265.930.000       | 35.00    | 35.00    |
| 333620   | N                   | TIN WORK-DPW                            | 101.758.970.000.0053  | 102.20   | 102.20   |
| TOTAL VENDOR POWEL                                 |                     |   |                       |          | 137.20   |
| <b>VENDOR NAME: PVS NOLWOOD CHEMICALS</b>          |                     |   |                       |          |          |
| 205765   | N                   | FERRIC CHLORIDE                         | 592.590.726.000       | 4,800.00 | 4,800.00 |
| TOTAL VENDOR PVS N                                 |                     |   |                       |          | 4,800.00 |
| <b>VENDOR NAME: RAILROAD MANAGEMENT CO. LLC</b>    |                     |   |                       |          |          |
| 403280   | N                   | LEASE FOR PIPELINE ENCROACHMENT         | 592.591.818.000       | 671.19   | 671.19   |
| TOTAL VENDOR RAILR                                 |                     |   |                       |          | 671.19   |
| <b>VENDOR NAME: REHMANN TECHNOLOGY SOLUTIONS</b>   |                     |   |                       |          |          |

| INVOICE NUMBER   | USE PURCHASING CARD | DESCRIPTION                             | DISTRIBUTIONS\AMOUNTS |            | AMOUNT     |
|--|---------------------|---|-----------------------|------------|------------|
| <b>VENDOR NAME: REHMANN TECHNOLOGY SOLUTIONS</b>       |                     |   |                       |            |            |
| MS94852  | N                   | SAFEVAULT BACKUP                        | 101.265.818.000       | 518.08     | 740.11     |
|  |                     |   | 582.582.818.000       | 74.01      |            |
|  |                     |   | 101.441.818.000       | 74.01      |            |
|  |                     |   | 592.591.818.000       | 74.01      |            |
| <b>MS94851</b>   |                     |   |                       |            |            |
|  | N                   | FOUNDATIONS MONITORING AND FRAMEWORK SE | 101.265.801.294       | 567.10     | 3,150.56   |
|  |                     |   | 205.301.801.000       | 472.59     |            |
|  |                     |   | 582.582.801.000       | 567.10     |            |
|  |                     |   | 592.590.801.000       | 567.10     |            |
|  |                     |   | 592.591.801.000       | 567.10     |            |
|  |                     |   | 596.596.801.000       | 136.52     |            |
|  |                     |   | 661.442.801.000       | 136.53     |            |
|  |                     |   | 271.790.801.000       | 136.52     |            |
| <b>PR29636</b>   |                     |   |                       |            |            |
|  | N                   | LIEBERT SERVICE/SUPPORT-1 YEAR EXTENDED | 101.215.818.000       | 607.00     | 607.00     |
| TOTAL VENDOR REHMA                                     |                     |   |                       |            | 4,497.67   |
| <b>VENDOR NAME: RISDON KEITH</b>                       |                     |   |                       |            |            |
| 09062019   | N                   | DONUTS FOR CARTETGRAPH/TIMESLIP REVIEW  | 101.441.726.000       | 31.98      | 31.98      |
| TOTAL VENDOR RISDO                                     |                     |   |                       |            | 31.98      |
| <b>VENDOR NAME: ROBINSON ELECTRICAL &amp; MECHANIC</b> |                     |   |                       |            |            |
| 000184   | N                   | GLOVES/BLUE WIRE NUTS/PUMP REPAIRS      | 592.590.930.000       | 394.60     | 394.60     |
| 00183  | N                   | PRISON PUMP STATION REPAIRS             | 592.890.930.001       | 1,170.00   | 1,170.00   |
| TOTAL VENDOR ROBIN                                     |                     |   |                       |            | 1,564.60   |
| <b>VENDOR NAME: SANILAC COMPUTER PRODUCTS</b>          |                     |   |                       |            |            |
| 19766  | N                   | LIBRARY GEAR SERVER                     | 271.790.746.000       | 800.00     | 800.00     |
| TOTAL VENDOR SANIL                                     |                     |   |                       |            | 800.00     |
| <b>VENDOR NAME: SELF SERVE LUMBER COMPANY</b>          |                     |   |                       |            |            |
| 218859   | N                   | LUMBER FOR PARK                         | 101.770.930.000       | 68.38      | 68.38      |
| 215566   | N                   | LUMBER                                  | 101.770.726.000       | 56.30      | 56.30      |
| TOTAL VENDOR SELF                                      |                     |   |                       |            | 124.68     |
| <b>VENDOR NAME: SHERWIN WILLIAMS COMPANY</b>           |                     |   |                       |            |            |
| 9771-8   | N                   | PAINT-CEMETERY                          | 150.276.726.000       | 83.82      | 83.82      |
| 9776-7   | N                   | PAINT-LEPPIEN PARK                      | 101.770.726.000       | 208.74     | 208.74     |
| TOTAL VENDOR SHERW                                     |                     |   |                       |            | 292.56     |
| <b>VENDOR NAME: SPICER GROUP</b>                       |                     |   |                       |            |            |
| 197850   | N                   | PROFESSIONAL SERVICES FOR PRIMARY BYPAS | 592.900.801.000.0052  | 2,126.50   | 2,126.50   |
| TOTAL VENDOR SPICE                                     |                     |   |                       |            | 2,126.50   |
| <b>VENDOR NAME: ST. LOUIS - PAYROLLCITY OF ST</b>      |                     |   |                       |            |            |
| 08302019   | N                   | MERS CONTRIB                            | 101.000.001.056       | 37,449.19  | 37,449.19  |
| 09102019   | N                   | GROSS WAGES ENDING 09/08/19             | 101.000.001.056       | 107,729.72 | 107,729.72 |
| TOTAL VENDOR ST. L                                     |                     |   |                       |            | 145,178.91 |

| INVOICE NUMBER  | USE PURCHASING CARD | DESCRIPTION                             | DISTRIBUTIONS\AMOUNTS |          | AMOUNT   |
|---|---------------------|---|-----------------------|----------|----------|
| <b>VENDOR NAME: STATE OF MICHIGAN</b>                 |                     |   |                       |          |          |
| 08282019  | N                   | AUG 2019 SALES TAX                      | 582.000.228.023       | 9,812.50 | 9,812.50 |
| 551-544900  | N                   | TOEJ FEE 07/01/19-09/30/19              | 205.301.801.000       | 66.00    | 66.00    |
| TOTAL VENDOR STATE                                    |                     |   |                       |          | 9,878.50 |
| <b>VENDOR NAME: STEVE'S CLEANING SERVICE</b>          |                     |   |                       |          |          |
| AUG2019   | N                   | AUG 2019 CLEANING                       | 271.790.818.000       | 405.00   | 405.00   |
| TOTAL VENDOR STEVE                                    |                     |   |                       |          | 405.00   |
| <b>VENDOR NAME: SUNOCO</b>                            |                     |   |                       |          |          |
| 347490  | Y                   | FUEL IN NEW CARS                        | 205.301.780.000       | 40.00    | 40.00    |
| TOTAL VENDOR SUNOC                                    |                     |   |                       |          | 40.00    |
| <b>VENDOR NAME: THE SHOP GRAPHICS AND DESIGN</b>      |                     |   |                       |          |          |
| 307   | N                   | CITY SHIRTS                             | 101.215.726.000       | 58.00    | 468.00   |
|   |                     |   | 101.441.726.000       | 42.00    |          |
|   |                     |   | 271.790.726.000       | 183.00   |          |
|   |                     |   | 101.265.726.000       | 105.00   |          |
|   |                     |   | 101.260.726.000       | 50.00    |          |
|   |                     |   | 101.172.726.000       | 30.00    |          |
| TOTAL VENDOR THE S                                    |                     |   |                       |          | 468.00   |
| <b>VENDOR NAME: TRANSUNION RISK &amp; ALTERNATIVE</b> |                     |   |                       |          |          |
| 09042019  | N                   | AUG 2019 BACKGROUND CHECKS              | 205.301.801.000       | 50.00    | 50.00    |
| TOTAL VENDOR TRANS                                    |                     |   |                       |          | 50.00    |
| <b>VENDOR NAME: TRUCK TRADER</b>                      |                     |   |                       |          |          |
| 5008971416  | Y                   | AD FOR TRUCK #22                        | 661.442.930.000       | 19.95    | 19.95    |
| 5008971244  | Y                   | AD FOR VAC TRUCK                        | 661.442.930.000.9050  | 19.95    | 19.95    |
| TOTAL VENDOR TRUCK                                    |                     |   |                       |          | 39.90    |
| <b>VENDOR NAME: TWIN CITY LANDSCAPE INC</b>           |                     |   |                       |          |          |
| 231243  | N                   | EARLY FALL LAWN APPLICATION-LEPPIEN PAR | 101.770.818.000       | 115.00   | 115.00   |
| TOTAL VENDOR TWIN                                     |                     |   |                       |          | 115.00   |
| <b>VENDOR NAME: U.S. POST OFFICE</b>                  |                     |   |                       |          |          |
| 08282019  | N                   | POSTAGE                                 | 582.582.729.000       | 1,000.00 | 3,000.00 |
|   |                     |   | 592.590.729.000       | 750.00   |          |
|   |                     |   | 592.591.729.000       | 750.00   |          |
|   |                     |   | 596.596.729.000       | 500.00   |          |
| TOTAL VENDOR U.S.                                     |                     |   |                       |          | 3,000.00 |
| <b>VENDOR NAME: USA BLUE BOOK</b>                     |                     |   |                       |          |          |
| 988661  | N                   | DPD 10 ML SAMPLE HACH/SCREWCAP VIALS    | 592.591.726.000       | 188.59   | 188.59   |
| TOTAL VENDOR USA B                                    |                     |   |                       |          | 188.59   |
| <b>VENDOR NAME: USPS</b>                              |                     |   |                       |          |          |

| INVOICE NUMBER                             | USE PURCHASING CARD | DESCRIPTION                             | DISTRIBUTIONS\AMOUNTS |           | AMOUNT     |
|--|---------------------|---|-----------------------|-----------|------------|
| <b>VENDOR NAME: USPS</b>                   |                     |   |                       |           |            |
| 09042019                                   | N                   | POSTAGE FOR NEOPOST POC #8044864        | 101.265.729.000       | 250.00    | 1,000.00   |
|  |                     |   | 592.590.729.000       | 250.00    |            |
|  |                     |   | 592.591.729.000       | 250.00    |            |
|  |                     |   | 582.582.729.000       | 250.00    |            |
| TOTAL VENDOR USPS                          |                     |   |                       |           | 1,000.00   |
| <b>VENDOR NAME: WARD'S EXCAVATING, LLC</b> |                     |   |                       |           |            |
| PAYMENT#4                                  | N                   | MICHIGAN AND PINE WATER MAIN REPLACEMEN | 592.900.818.000       | 93,283.64 | 93,283.64  |
| TOTAL VENDOR WARD'                         |                     |   |                       |           | 93,283.64  |
| <b>VENDOR NAME: WATERWORKS SYSTEMS INC</b> |                     |   |                       |           |            |
| 10148                                      | N                   | PRESSURE PALLET/VALVE ASSEMBLY          | 592.590.726.000       | 1,322.00  | 1,322.00   |
| TOTAL VENDOR WATER                         |                     |   |                       |           | 1,322.00   |
| <b>VENDOR NAME: WINN TELECOM</b>           |                     |   |                       |           |            |
| LIBRARY AUG 2019                           | N                   | TELEPHONE SERVICE-LIBRARY               | 271.790.850.000       | 122.78    | 122.78     |
| WATER/WW AUG 2019                          | N                   | TELEPHONE SERVICE-WATER/WASTE WATER AUG | 592.590.850.000       | 161.77    | 363.82     |
|  |                     |   | 592.591.850.000       | 202.05    |            |
| DPW AUG 2019                               | N                   | TELEPHONE SERVICE DPW                   | 101.441.850.000       | 155.71    | 155.71     |
| BAR AUG 2019                               | N                   | TELEPHONE SERVICE AUG 2019 PUMP STATION | 592.590.850.000       | 48.00     | 104.07     |
|  |                     |   | 592.890.850.001       | 56.07     |            |
| ELEC AUG 2019                              | N                   | TELEPHONE SERVICE ELECTRIC              | 582.582.860.000       | 186.51    | 186.51     |
| SWITCHBOARD AUG 19                         | N                   | TELEPHONE SERVICE SWITCHBOARD AUG 2019  | 101.172.850.000       | 67.25     | 524.85     |
|  |                     |   | 101.257.850.000       | 18.61     |            |
|  |                     |   | 101.260.850.000       | 20.07     |            |
|  |                     |   | 101.265.850.000       | 242.39    |            |
|  |                     |   | 205.301.850.000       | 118.94    |            |
|  |                     |   | 101.371.850.000       | 37.02     |            |
|  |                     |   | 101.728.850.000       | 20.57     |            |
| TOTAL VENDOR WINN                          |                     |   |                       |           | 1,457.74   |
| GRAND TOTAL:                               |                     |   |                       |           | 490,900.28 |

## Deciphering Account Coding

The first 3 digits of the account codes tell you what fund and then department/activity being coded to. Any remaining digits point off more specific categories.

| Code    | Fund          | Department/Activity             |
|---------|---------------|---------------------------------|
| 101.101 | General Fund  | Legislative/Council             |
| 101.172 | General Fund  | Executive/Manager               |
| 101.215 | General Fund  | Clerk                           |
| 101.257 | General Fund  | Assessor                        |
| 101.260 | General Fund  | Finance                         |
| 101.262 | General Fund  | Elections                       |
| 101.265 | General Fund  | City Hall/General Government    |
| 101.276 | General Fund  | Cemetery                        |
| 101.301 | General Fund  | Police                          |
| 101.336 | General Fund  | Fire                            |
| 101.371 | General Fund  | Building/Code Enforcement       |
| 101.441 | General Fund  | Public Works                    |
| 101.721 | General Fund  | Planning                        |
| 101.728 | General Fund  | Economic & Community Dev        |
| 101.735 | General Fund  | Community Promotion             |
| 101.758 | General Fund  | Pool                            |
| 101.770 | General Fund  | Parks Maintenance               |
| 101.860 | General Fund  | Extra Pension Contr/retirements |
| 101.906 | General Fund  | Debt Service                    |
| 101.966 | General Fund  | Transfers Out                   |
| 202.463 | Major Streets | Routine Maint- Streets          |
| 202.473 | Major Streets | Routine Maint - Bridges         |
| 202.474 | Major Streets | Traffic Service - Maint         |
| 202.478 | Major Streets | Winter Maint                    |
| 202.482 | Major Streets | Admin/Engineering               |
| 202.487 | Major Streets | MDOT Surface maint              |
| 202.488 | Major Streets | MDOT Sweeping & Flushing        |
| 202.490 | Major Streets | MDOT Trees & Shrubs             |
| 202.491 | Major Streets | MDOT Drain & Ditches            |
| 202.494 | Major Streets | MDOT Traffic Signals            |
| 202.495 | Major Streets | MDOT Pavement Markings          |

| Code    | Fund                       | Department/Activity           |
|---------|----------------------------|-------------------------------|
| 202.497 | Major Streets              | MDOT Winter Maint             |
| 203.463 | Local Streets              | Routine Maint - Streets       |
| 203.474 | Local Streets              | Routine Maint - Bridges       |
| 203.478 | Local Streets              | Winter Maint                  |
| 203.482 | Local Streets              | Admin/Engineering             |
| 248.728 | Downtown Development       | Operations                    |
| 248.906 | Downtown Development       | Debt Service                  |
| 248.966 | Downtown Development       | Transfers Out                 |
| 271.790 | Library                    | Operations                    |
| 271.966 | Library                    | Transfers Out                 |
| 301.906 | General Obligation         | Debt Service                  |
| 386.906 | Building Authority         | Debt Service                  |
| 450.265 | New City Hall Construction |                               |
| 491.536 | Water Supply Construction  | Settlement/Trust Funds        |
| 492.900 | Water Supply Construction  | EPA Grant                     |
| 582.582 | Electric Fund              | Electric Operations           |
| 582.900 | Electric Fund              | Capital Expenses/Projects     |
| 582.966 | Electric Fund              | Transfers Out                 |
| 592.590 | Sewer/Water Fund           | Sewer Operations              |
| 592.591 | Sewer/Water Fund           | Water Operations              |
| 592.890 | Sewer/Water Fund           | Sewer Prison/Bar Screen Maint |
| 592.891 | Sewer/Water Fund           | Sewer Pine River Maint        |
| 592.892 | Sewer/Water Fund           | Sewer Bethany Maint           |
| 592.900 | Sewer/Water Fund           | Capital Expenses/Projects     |
| 592.901 | Sewer/Water Fund           | Wastewater Plant Imp (SRF)    |
| 592.906 | Sewer/Water Fund           | Debt Service                  |
| 592.966 | Sewer/Water Fund           | Transfers Out                 |
| 596.596 | Solid Waste Fund           | Operations                    |
| 596.966 | Solid Waste Fund           | Transfers Out                 |
| 661.442 | Motor Pool                 | Operations                    |
| 661.900 | Motor Pool                 | Capital Expenses/Projects     |

# MONTHLY REPORTS

## BUILDING INSPECTOR/CODE ENFORCEMENT REPORT:

Enclosed  
 Not Available

## CEMETERY REPORT:

Enclosed  
 No Activity  
 Not Available

## DEPARTMENT OF PUBLIC WORKS:

Enclosed  
 Not Available

## DOWNTOWN DEVELOPMENT AUTHORITY:

Enclosed  
 Not Available

## ELECTRIC DEPARTMENT REPORT:

Enclosed  
 Not Available

## FINANCE DEPARTMENT REPORT:

Enclosed  
 Not Available

## POLICE DEPARTMENT REPORT:

Enclosed  
 Not Available

## PUBLIC SERVICES DIRECTOR REPORT:

Enclosed  
 Not Available

## WATER & SEWER REPORT:

Enclosed  
 Not Available



# History Register

Friday, September 13, 2019

1/3

| Plot String<br>Created       | Posted            | Status<br>Action | Due Date | Additional Information | Balance       | Transaction Amount<br>Fee Amount |
|------------------------------|-------------------|------------------|----------|------------------------|---------------|----------------------------------|
| <b>OAKGROVE-09-144-002-1</b> |                   | <b>SOLD</b>      |          |                        | <b>\$0.00</b> |                                  |
| 08/19/19                     | 08/19/19 02:18    | Payment Posted   |          | CM19-0000288           |               | \$500.00                         |
|                              | Grave Opening Non |                  | 08/19/19 |                        |               | \$500.00                         |
| 08/19/19                     | 08/19/19 02:07    | Plot Adjustment  |          |                        |               | \$500.00                         |
|                              | Grave Opening Non |                  | 08/19/19 |                        |               | \$500.00                         |
| <b>OAKGROVE-10-L-038-3</b>   |                   | <b>SOLD</b>      |          |                        | <b>\$0.00</b> |                                  |
| 08/20/19                     | 08/20/19 03:55    | Payment RollBack |          | CM19-0000290V          |               | -\$259.20                        |
|                              | Fondations        |                  | 08/20/19 |                        |               | -\$259.20                        |
| 08/20/19                     | 08/20/19 03:51    | Plot Adjustment  |          | Wrong person           |               | -\$259.20                        |
|                              | Fondations        |                  | 08/20/19 |                        |               | -\$259.20                        |
| 08/20/19                     | 08/20/19 03:33    | Payment Posted   |          | CM19-0000290           |               | \$259.20                         |
|                              | Fondations        |                  | 08/20/19 |                        |               | \$259.20                         |
| 08/20/19                     | 08/20/19 03:28    | Plot Adjustment  |          |                        |               | \$259.20                         |
|                              | Fondations        |                  | 08/20/19 |                        |               | \$259.20                         |
| <b>OAKGROVE-10-L-038-4</b>   |                   | <b>SOLD</b>      |          |                        | <b>\$0.00</b> |                                  |
| 08/20/19                     | 08/20/19 04:01    | Payment Posted   |          | CM19-0000293           |               | \$259.20                         |
|                              | Fondations        |                  | 08/20/19 |                        |               | \$259.20                         |
| 08/20/19                     | 08/20/19 03:56    | Plot Adjustment  |          |                        |               | \$259.20                         |
|                              | Fondations        |                  | 08/20/19 |                        |               | \$259.20                         |
| <b>OAKGROVE-15-14-022-4</b>  |                   | <b>SOLD</b>      |          |                        | <b>\$0.00</b> |                                  |
| 08/29/19                     | 08/29/19 03:47    | Payment Posted   |          | CM19-0000299           |               | \$550.00                         |
|                              | Grave Opening Non |                  | 08/29/19 |                        |               | \$550.00                         |
| 08/29/19                     | 08/29/19 03:44    | Plot Adjustment  |          |                        |               | \$550.00                         |
|                              | Grave Opening Non |                  | 08/29/19 |                        |               | \$550.00                         |
| <b>OAKGROVE-15-17-030-2</b>  |                   | <b>SOLD</b>      |          |                        | <b>\$0.00</b> |                                  |
| 08/28/19                     | 08/28/19 02:25    | Payment Posted   |          | CM19-0000297           |               | \$144.00                         |
|                              | Fondations        |                  | 08/28/19 |                        |               | \$144.00                         |

| Plot String<br>Created | Posted         | Status<br>Action | Additional Information | Balance | Transaction Amount |
|------------------------|----------------|------------------|------------------------|---------|--------------------|
| Billing Item           |                | Due Date         |                        |         | Fee Amount         |
| 08/28/19               | 08/28/19 02:22 | Plot Adjustment  |                        |         | \$144.00           |
| Fondations             |                | 08/28/19         |                        |         | \$144.00           |
| OAKGROVE-15-19-009-3   |                | SOLD             |                        | \$0.00  |                    |
| 08/28/19               | 08/28/19 07:51 | Payment Posted   | CM19-0000295           |         | \$425.00           |
| Grave Opening Res      |                | 08/27/19         |                        |         | \$425.00           |
| 08/27/19               | 08/27/19 04:17 | Plot Adjustment  |                        |         | \$425.00           |
| Grave Opening Res      |                | 08/27/19         |                        |         | \$425.00           |

History Transaction Summary by Fee

| Fee Name          | Adjusted Amounts | Receipted Amounts |
|-------------------|------------------|-------------------|
| Grave Opening Non | \$1,050.00       | \$1,050.00        |
| Fondations        | \$403.20         | \$403.20          |
| Grave Opening Res | \$425.00         | \$425.00          |
|                   | \$1,878.20       | \$1,878.20        |



# St. Louis Public Works

## Monthly Report

September 10, 2019

Removed residential yard waste and brush

Accepted concrete from resident project

Crack sealed Michigan Ave., Hubbard St., Olive Rd., Main St., Prospect St., N Union St., and part of W Essex

Completed gravel street repairs project

Pool house remodeling: 2 remaining interior doors were installed last week, we need to paint them yet. Completed shark pier fencing and seeded lawn area. Discussed completing family changing room. Working on estimate.

Received approval for sidewalk replacement project. Work scheduled to begin about September 24th

Reviewed proposals for Penny Park play structure replacement with Park Board.

Assisted Utilities Director with projects and operations management

Performed SESC inspections for Pine Street water main project, 414 W Prospect house and Apex Marine project

All DPW staff attended meeting on Cartegraph software and timesheet implementation

Met with Gratiot County Road Commission foreman for information on chip seal/fog project for next summer road project

Cleaned downtown area and set up/ tear down for US27 car cruise

Attended Council meetings, Park board meeting, Manager's meeting and others

Assisted residents with mostly sewer complaints and info on solid waste pickup

Marked Miss Digs and met with subcontractors concerning locations on Maple street project, worked with Consumers on gas main work

Performed DPW office duties and correspondence

Worked with engineer and contractor on Michigan Ave, Pine Street water main project

Mowed and trimmed all city properties and cemetery, parks

Completed annual Brush hogging industrial lots, ditches and embankments

Water and fertilize flower pots, flowers doing very well this year

Worked on irrigation issues on South Main Street, still need part to finish

Have been unable to complete downtown line/curb painting, looking into options as contractors are all booked

Prepared information for lot at North and Delaware streets for Park Board due to resident request for creation of a new park

Began planning to clean trees off fence at Waste Water Treatment Plant and repair broken fence in several areas

Respectfully submitted by

*Mark Abbott*

Public Works Department

# City of St. Louis DDA/Economic Development Work Log for Phil Hansen: 2019-2020

## **July 29-August 2:**

Constant Contact e-newsletter  
St. Louis Promotional Brochure distribution  
Grand Opening for Pool House plan and promotion  
Downtown Cruise-In prep and promotion  
Old US-27 Motor Tour t-shirt  
St. Louis Farmers Market grant work 24/16  
Downtown prospects  
Two Days Vacation Time

## **August 5-9:**

Mitten meeting reminder  
MEDC presentation at City Council meeting  
RRC training full day in Mt. Pleasant  
Pool House Grand Opening  
Pharmacy work  
2019 St. Louis Promotional Brochures distribution 32/8  
Gratiot County Quilt Trail brochure distribution  
Mitten Charter paperwork for Chamber  
Old US-27 Motor Tour prep and promo  
Downtown Cruise-In prep and promo  
St. Louis Farmers Market grant work  
One Day Sick Time

# City of St. Louis DDA/Economic Development Work Log for Phil Hansen: 2019-2020

## August 12-16:

Constant Contact e-newsletter

Mitten meeting reminder, meeting, minutes, etc.

Gratiot County Quilt Trail brochure distribution

St. Louis Promotional Brochure distribution

Downtown prospects

Downtown apartment and OPRA project

Downtown Cruise-In

32/8

Prep for Old US-27 Motor Tour

Pool project windup

Farmers Market begin grant project

Clark Station work with MDEQ

Monthly Department Head meeting

Monthly Chamber Board meeting

One Day Sick Time

## August 19-23:

Constant Contact e-newsletter

W.T. Morris Memorial Pool project windup

St. Louis Promotional Brochure Distribution

Farmers Market promo and help

½ Day Sick Time

Clark Gas Station project

36/4

Downtown prospecting

Old US-27 Motor Tour

DDA update for board members

**MONTHLY ELECTRIC RETAIL SALES**

**Customer Report**

Billing Month **1-Sep**  
Usage Month **7-21 to 8-20**

**RESIDENTIAL CONSUMERS RATE "A"**

|                               |                |  |
|-------------------------------|----------------|--|
|                               | 1620 Customers |  |
| Total kWh                     | 1,090,132 kWh  |  |
| Accounts Receivable           | \$ 147,987.42  |  |
| Average Cost/kWH per Consumer | \$ 0.135751836 |  |

**RURAL CONSUMERS RATE "A"**

|                               |                |  |
|-------------------------------|----------------|--|
|                               | 64 Customers   |  |
| Total kWh                     | 48,174 kWh     |  |
| Accounts Receivable           | \$ 6,476.24    |  |
| Average Cost/kWH per Consumer | \$ 0.134434342 |  |

**RURAL CONSUMERS RATE "B"**

|                               |                |  |
|-------------------------------|----------------|--|
|                               | 15 Customers   |  |
| Total kWh                     | 35,909 kWh     |  |
| Account Receivable            | \$ 5,711.83    |  |
| Average Cost/kWH per Consumer | \$ 0.159064023 |  |

**COMMERCIAL CONSUMERS RATE "B"**

|                               |                |  |
|-------------------------------|----------------|--|
|                               | 260 Customers  |  |
| Total kWh                     | 431,023 kWh    |  |
| Account Receivable            | \$ 70,207.99   |  |
| Average Cost/kWH per Consumer | \$ 0.162886876 |  |

**COMMERCIAL CONSUMERS RATE "C"**

|                               |                |  |
|-------------------------------|----------------|--|
|                               | 21 Customers   |  |
| Total kWh                     | 1,017,767 kWh  |  |
| Accountable Receivable        | \$ 113,471.05  |  |
| Average Cost/kWH per Consumer | \$ 0.111490204 |  |

**COMMERCIAL CONSUMERS RATE "D"**

|                               |                |              |  |
|-------------------------------|----------------|--------------|--|
|                               | 2 Customers    | CH2M         |  |
| Total kWh                     | 709,800 kWh    | 7,200 kWh    |  |
| Accounts Receivable           | \$ 77,907.00   | \$ 1,015.03  |  |
| Average Cost/kWH per Consumer | \$ 0.109759087 | \$ 0.1409764 |  |

**TOTAL USAGE - TOTAL COST**

|                   | <b><u>BILLING MONTH</u></b> |  | <b><u>LAST MONTH</u></b> |  | <b><u>SAME MONTH LAST YEAR</u></b> |   |
|-------------------|-----------------------------|--|--------------------------|--|------------------------------------|---|
| <b>USAGE</b>      | 3,340,005 kWh               |  | 3,101,045 kWh            |  | 4,742,031 kWh                      | (1,363,200 kWh - EPA, 3,378,831 kWh - City) |
| <b>REVENUE \$</b> | \$ 422,776.56               |  | \$ 402,516.76            |  | \$ 545,574.00                      | (\$124,074.59 - EPA, \$421,499.41 - City)   |

**Revenue per kWh**  
\$ 0.12658

**Wholesale Cost per kWh**  
\$ 0.064310

|                           |                      |
|---------------------------|----------------------|
| <b>Wholesale (kWH)</b>    | <b>3,615,510 kWh</b> |
| <b>Retail Sales (kWH)</b> | <b>3,340,005 kWh</b> |

7.62008679 % LOSS



**MUNICIPAL ELECTRIC UTILITY**  
**MONTH OF: June 2019**

| PRODUCTION (KWH)                      | This Month       | Last Month       | Same Month Last Year | TO DATE           |                   |
|---------------------------------------|------------------|------------------|----------------------|-------------------|-------------------|
|                                       |                  |                  |                      | This Year         | Last Year         |
| Total Purchased Power 1.              | 2,928,083        | 2,789,683        | 4,380,310            | 41,825,866        | 42,421,158        |
| Generation 2.                         | 133,822          | 163,090          | 102,236              | 1,550,471         | 703,973           |
| Station-Power Exciter 3.              | 2,957            | 3,154            | 2,456                | 33,121            | 21,051            |
| Net Production 4.                     | 3,058,948        | 2,949,619        | 4,480,090            | 43,343,216        | 43,104,080        |
| Metered Consumption 5.                | 2,846,113        | 2,723,080        | 4,917,478            | 40,994,152        | 41,253,988        |
| Line Loss 6.                          | 212,835          | 226,539          | (437,388)            | 2,349,064         | 1,850,092         |
| Percent of Line Loss in Distribution  | 6.96%            | 7.68%            | -9.76%               | 5.42%             | 4.29%             |
| Peak KVA (Billing Demand)             | 5,964            | 4,949            | 8,207                | 5,381             | 8,290             |
| Cost Pre Purchased KWH                | 0.0652           | 0.0677           | 0.0559               | 0.0666            | 0.0568            |
| Hydro-Generation (Hours)              | 810              | 1488             | 700                  | 9266              | 4766              |
| NO. 5                                 | 345              | 744              | 38                   | 3158              | 2297              |
| NO. 6                                 | 465              | 744              | 662                  | 6108              | 2601              |
| <b>DISTRIBUTION (KWH)</b>             |                  |                  |                      |                   |                   |
| Residential - Rate A (1619) Customers | 748,006          | 716,862          | 771,082              | 11,146,728        | 10,958,491        |
| Rural - Rate A (64) Customers         | 33,137           | 33,212           | 33,420               | 454,056           | 455,544           |
| Secondary - Rate B (204) Customers    | 295,562          | 297,925          | 361,115              | 4,146,842         | 4,089,833         |
| Secondary - Rate C (21) Customers     | 996,219          | 909,197          | 1,066,375            | 10,903,181        | 10,847,715        |
| Secondary - Rate D (3) Customers      | 629,400          | 630,600          | 2,509,800            | 12,418,159        | 12,880,800        |
| Municipal Uses:                       |                  |                  |                      |                   |                   |
| Light Plant Usage                     | 4,218            | 3,957            | 4,357                | 48,278            | 49,911            |
| Lighting - City Buildings             | 10,800           | 9,120            | 17,831               | 165,807           | 193,953           |
| Metered Street, Park & Alley Lights   | 15,492           | 15,624           | 15,628               | 180,040           | 181,742           |
| Unmetered Street, Park & Alley Lights | 1,998            | 1,994            | 2,008                | 23,430            | 23,528            |
| Water Pumping                         | 1,077            | 1,707            | 1,107                | 34,642            | 16,519            |
| Swimming Pool                         | 28               | 27               | 1,700                | 36,447            | 11,200            |
| Christmas Decorations                 | 0                | 0                | 0                    | 25,096            | 25,164            |
| Disposal Unit                         | 93,760           | 83,680           | 116,483              | 1,216,189         | 1,331,876         |
| Sewage Pumping Stations               | 16,416           | 19,175           | 16,572               | 195,257           | 187,712           |
| <b>Total Consumption (KWH)</b>        | <b>2,846,113</b> | <b>2,723,080</b> | <b>4,917,478</b>     | <b>40,994,152</b> | <b>41,253,988</b> |
| <b>WORK REPORT</b>                    |                  |                  |                      |                   |                   |
| New Street Lights Installed           | 0                | 0                | 0                    | 0                 | 0                 |
| Street Lamps Replaced                 | 2                | 3                | 3                    | 31                | 31                |
| Service Calls (After Hours)           | 2                | 3                | 3                    | 23                | 20                |
| Line Troubles                         | 1                | 2                | 2                    | 11                | 10                |
| Customer Troubles                     | 1                | 1                | 1                    | 12                | 10                |
| New Customer Services                 | 0                | 0                | 0                    | 0                 | 0                 |
| Customer Services Modernized          | 0                | 0                | 0                    | 0                 | 0                 |
| New Transformer Location Installed    | 0                | 0                | 0                    | 0                 | 0                 |
| Transformer Location Enlarged         | 0                | 0                | 0                    | 0                 | 0                 |
| <b>MAN HOURS WORKED</b>               |                  |                  |                      |                   |                   |
| Line Work - New                       | 210              | 160              | 212                  | 2000              | 1720              |
| Line Work - Maintenance               | 284              | 284              | 128                  | 2874              | 1944              |
| Building & Plant Maintenance          | 124              | 148              | 144                  | 1900              | 1748              |
| Vehicle Maintenance                   | 62               | 88               | 60                   | 696               | 434               |
| Other Jobs (Christmas Decorations)    | 0                | 0                | 0                    | 690               | 684               |
| <b>Total Manhours</b>                 | <b>680</b>       | <b>680</b>       | <b>544</b>           | <b>8,160</b>      | <b>6,530</b>      |
| Employed: Hourly Regular              | 5                | 5                | 4                    | 5                 | 4                 |
| Hourly Temporary                      | 0                | 0                | 0                    | 0                 | 0                 |

**STREET LIGHTING & WATER PUMPING REPORT**  
**MONTH OF: June 2019**

| NUMBER<br>OF LAMPS                     | SIZE IN<br>LUMENS | COST EACH<br>PER MONTH | TOTAL COST  |              |
|--|-------------------|------------------------|-------------|--------------|
|  |                   |                        | MONTH       | YEAR         |
| 309 100HPS                             | 100               | \$ 6.02                | \$ 1,860.18 | \$22,322.16  |
| 45 400HPS                              | 400               | 8.71                   | 391.95      | 4,703.40     |
| 97 250HPS                              | 250               | 7.42                   | 719.74      | 8,636.88     |
| ALL AT 0.0526                          |                   |                        |             |              |
| TOTAL COSTS OF ALL LAMPS FOR THE MONTH |                   |                        | \$ 2,971.87 | \$ 35,662.44 |

**KILOWATT HOURS**

| CONSUMED |           | COST PER KILOWATT HOUR          | TOTAL COST  |              |
|----------|-----------|---------------------------------|-------------|--------------|
| MONTH    | YEAR      |                                 | MONTH       | YEAR         |
| 1,077    | 34,642    | Water Pumping<br>0.0907         | \$ 97.68    | \$ 3,142.03  |
| 93,760   | 1,216,189 | Sewage Pumping<br>0.0907        | \$ 8,504.03 | \$110,308.34 |
| 0        | 0         | Softball Field Lights<br>0.0907 | \$ -        | \$ -         |
| 0        | 0         | Ice Skating Rinks<br>0.0907     | \$ -        | \$ -         |
| 0        | 0         | Decorations & Other<br>0.0907   | \$ -        | \$ -         |

Submitted By: Mike Parsons  
Electric Utility Foreman

**City of St. Louis - Finance Department**

**Monthly Report – September 13, 2019**

Submitted by: Bobbie Marr, Finance Director/Treasurer

Page 1 of 1

This past month was a big push on getting the DPW Department to utilize not only the information in Cartegraph but to actually update it as they are doing work. Received a lot of push back on why the other departments didn't have to (because their asset sets aren't in there yet) and just the normal resisting change. Got several things set up that the system wasn't intended to do so that we could have them do their timesheets finally from the system. This gives them no option really but to update the information as they are working on it. This week was the first week they will not turn in a manual paper timesheet. At the same time, we also introduced the electronic component of reporting MissDig's to them. This is a great example of a process that will be more efficient with this implementation. Currently just DPW has made the change.

| <b>What we used to do</b>  | <b>What we do now</b>   |
|--|---|
| Received MissDig Request at City Hall; printed request; called the guys to let them know they had them | Receive MissDig Request at City Hall and enter in as a Cartegraph Task; The notification is populated to the guys tablets |
| Guys come to city hall for the paperwork   |   |
| Guys go out and mark as requested  | Guys go out and mark as requested   |
| Guys fill out the paperwork and drive it back to city hall   | Guys respond on the MissDig website on their tablets in the field and complete the task in Cartegraph                     |
| Finance office completes the response on the MissDig website and files missdig tickets                 |   |

We continue to work on Year End and prep for audit. That got pushed aside so that I could make changes, monitor and retrain what was going on with Cartegraph so shifting the focus back again to year end polishing and audit prep.

This week has been insanely busy with Utility shut off, current utility due dates and property taxes all being due at the same time.

**Additional Pages:**

- Utility Shut-Off Statistics
- Web-Site & Credit Card Use
- Cash Summary- Operating Vs Restricted
- Cash Summary – Banking Institution

# UTILITY SHUT OFF STATISTICS

| Month   | 2020-21        |                      |                   |                            | 2019-20        |                      |                   |                            | 2018-19                          |                      |                       |                            |
|---------|----------------|----------------------|-------------------|----------------------------|----------------|----------------------|-------------------|----------------------------|----------------------------------|----------------------|-----------------------|----------------------------|
|         | Water Shut off | Door Knockers issued | Electric Shut off | Payment Extensions Granted | Water Shut off | Door Knockers issued | Electric Shut off | Payment Extensions Granted | Water Shut off                   | Door Knockers Issued | Electric Shut off     | Payment Extensions Granted |
| July    |                |                      |                   |                            | 17             | 56                   | 15                | 11                         | 18                               | 55                   | 16                    | 12                         |
| Aug     |                |                      |                   |                            | 14             | 35                   | 6                 | 7                          | 14                               | 39                   | 10                    | 4                          |
| Sept    |                |                      |                   |                            | 18             | 45                   | 18                | 12                         | 10                               | 38                   | 12                    | 17                         |
| Oct     |                |                      |                   |                            |                |                      |                   |                            | 14                               | 47                   | 8                     | 16                         |
| Nov     |                |                      |                   |                            |                |                      |                   |                            | 19                               | 55                   | None due to cold temp | 12                         |
| Dec     |                |                      |                   |                            |                |                      |                   |                            | 19                               | 44                   | 16                    | 8                          |
| Jan     |                |                      |                   |                            |                |                      |                   |                            | 8                                | 29                   | 9                     | 12                         |
| Feb     |                |                      |                   |                            |                |                      |                   |                            | None due to cold temp            | 47                   | 17                    | 10                         |
| Mar     |                |                      |                   |                            |                |                      |                   |                            | 7                                | 36                   | 12                    | 7                          |
| Apr     |                |                      |                   |                            |                |                      |                   |                            | 16                               | 37                   | 5                     | 14                         |
| May     |                |                      |                   |                            |                |                      |                   |                            | 16                               | 33                   | 12                    | 12                         |
| June    |                |                      |                   |                            |                |                      |                   |                            | None due to project in Evergreen | 41                   | 14                    | 9                          |
| Average | 0.0            | 0.0                  | 0.0               | 0.0                        | 16.3           | 45.3                 | 13.0              | 10.0                       | 14.1                             | 41.8                 | 11.9                  | 11.1                       |

| Month   | 2017-2018              |                      |                               |                            | 2016-2017                               |                      |                   |                            | 2015-2016               |                      |                   |                            |
|---------|------------------------|----------------------|-------------------------------|----------------------------|---|----------------------|-------------------|----------------------------|-------------------------|----------------------|-------------------|----------------------------|
|         | Water Shut off         | Door Knockers issued | Electric Shut off             | Payment Extensions Granted | Water Shut off                          | Door Knockers issued | Electric Shut off | Payment Extensions Granted | Water Shut off          | Door Knockers issued | Electric Shut off | Payment Extensions Granted |
| July    | 14                     | 44                   | 8                             | 8                          | 13                                      | 36                   | 11                | 8                          | 9                       | 30                   | 6                 | 15                         |
| Aug     | none due to main break | 37                   | 17                            | 15                         | none due to main break                  | 26                   | 10                | 17                         | none due to main breaks | 34                   | 11                | 12                         |
| Sept    | 16                     | 45                   | 16                            | 14                         | 18                                      | 42                   | 16                | 7                          | 10                      | 28                   | 14                | 10                         |
| Oct     | 7                      | 27                   | 9                             | 16                         | 19                                      | 43                   | 16                | 17                         | 15                      | 35                   | 11                | 10                         |
| Nov     | none due to main break | 37                   | 12                            | 12                         | None due to dept holiday                | 27                   | 10                | 11                         | 14                      | 36                   | 10                | 14                         |
| Dec     | None due to cold temp  | 37                   | None due to cold temp         | 18                         | no shut offs due to weather and holiday |                      |                   |                            | none due to main breaks | 16                   | 7                 | 10                         |
| Jan     | 15                     | 44                   | None due to cold temp         | 14                         | 16                                      | 44                   | 16                | 15                         | None due to cold temp   | 19                   | 7                 | 13                         |
| Feb     | 8                      | 41                   | Postponed to Feb 20 cold temp | 8                          | none due to main break                  | 35                   | 11                | 10                         | 7                       | 25                   | 4                 | 8                          |
| Mar     | 8                      | 32                   | 14                            | 8                          | 18                                      | 34                   | 2                 | 10                         | 7                       | 18                   | 5                 | 6                          |
| Apr     | Non due to Main Break  | 40                   | 9                             | 12                         | 11                                      | 31                   | 11                | 16                         | 1                       | 34                   | 11                | 8                          |
| May     | 14                     | 36                   | 15                            | 7                          | 12                                      | 41                   | 5                 | 11                         | 15                      | 39                   | 16                | 10                         |
| June    | 15                     | 44                   | 14                            | 15                         | 7                                       | 25                   | 8                 | 8                          | 13                      | 40                   | 16                | 13                         |
| Average | 12.1                   | 38.7                 | 12.7                          | 12.3                       | 14.3                                    | 34.9                 | 10.5              | 11.8                       | 10.1                    | 29.5                 | 9.8               | 10.8                       |

| Month   | 2014-2015               |                      |                       |                            | 2013-2014               |                      |                       |                            | 2012-2013      |                      |                   |                            |
|---------|-------------------------|----------------------|-----------------------|----------------------------|-------------------------|----------------------|-----------------------|----------------------------|----------------|----------------------|-------------------|----------------------------|
|         | Water Shut off          | Door Knockers issued | Electric Shut off     | Payment Extensions Granted | Water Shut off          | Door Knockers issued | Electric Shut off     | Payment Extensions Granted | Water Shut off | Door Knockers issued | Electric Shut off | Payment Extensions Granted |
| July    | 14                      | 32                   | 12                    | 9                          | 10                      | 72                   | 3                     | 8                          | 18             | 76                   | 8                 | 12                         |
| Aug     | 5                       | 24                   | 13                    | 17                         | 5                       | 44                   | 11                    | 9                          | 17             | 80                   | 19                | 17                         |
| Sept    | 12                      | 41                   | 10                    | 17                         | 21                      | 44                   | 12                    | 12                         | 21             | 66                   | 15                | 33                         |
| Oct     | 15                      | 34                   | 16                    | 15                         | 13                      | 38                   | 8                     | 7                          | 26             | 66                   | 12                | 15                         |
| Nov     | 16                      | 43                   | 13                    | 19                         | 17                      | 66                   | 33                    | 27                         | 15             | 45                   | 13                | 9                          |
| Dec     | 15                      | 45                   | 1                     | 21                         | 13                      | 56                   | none due to cold temp | 16                         | 14             | 46                   | 9                 | 8                          |
| Jan     | 15                      | 35                   | 6                     | 26                         | 7                       | 52                   | 15                    | 23                         | 17             | 48                   | 14                | 14                         |
| Feb     | 15                      | 40                   | None due to cold temp | 16                         | none due to main breaks | 68                   | 12                    | 20                         | 12             | 42                   | 4                 | 10                         |
| Mar     | none due to main breaks | 45                   | 13                    | 15                         | 9                       | 44                   | 13                    | 17                         | 21             | 71                   | 7                 | 10                         |
| Apr     | 13                      | 43                   | 14                    | 15                         | 6                       | 28                   | 13                    | 27                         | 19             | 45                   | 14                | 8                          |
| May     | 14                      | 37                   | 12                    | 7                          | 10                      | 58                   | 16                    | 17                         | 12             | 40                   | 12                | 5                          |
| June    | 16                      | 46                   | 11                    | 15                         | 6                       | 45                   | 12                    | 8                          | 17             | 56                   | 22                | 12                         |
| Average | 13.6                    | 38.8                 | 11.0                  | 16.0                       | 10.6                    | 51.3                 | 13.5                  | 15.9                       | 17.4           | 56.8                 | 12.4              | 12.8                       |

## WEB-SITE & CREDIT CARD USE STATISTICS

| 2020-2021                 |                    |                |                 |       |                |       |                         |
|---------------------------|--------------------|----------------|-----------------|-------|----------------|-------|-------------------------|
| BS&A Web Views of Records |                    |                |                 |       | Web Payments   |       | Credit Card use at City |
| Utility                   | Misc Rec/ Building | Property & Tax | Cemetery Search | Total | Utility & Misc | Taxes |                         |
| June /July                |                    |                |                 | -     |                |       |                         |
| July /Aug                 |                    |                |                 | -     |                |       |                         |
| Aug /Sept                 |                    |                |                 | -     |                |       |                         |
| Sept /Oct                 |                    |                |                 | -     |                |       |                         |
| Oct /Nov                  |                    |                |                 | -     |                |       |                         |
| Nov /Dec                  |                    |                |                 | -     |                |       |                         |
| Dec /Jan                  |                    |                |                 | -     |                |       |                         |
| Jan /Feb                  |                    |                |                 | -     |                |       |                         |
| Feb /Mar                  |                    |                |                 | -     |                |       |                         |
| Mar /Apr                  |                    |                |                 | -     |                |       |                         |
| Apr /May                  |                    |                |                 | -     |                |       |                         |
| May /June                 |                    |                |                 | -     |                |       |                         |

| 2019-2020                 |                    |                |                 |       |              |       |                         |
|---------------------------|--------------------|----------------|-----------------|-------|--------------|-------|-------------------------|
| BS&A Web Views of Records |                    |                |                 |       | Web Payments |       | Credit Card use at City |
| Utility                   | Misc Rec/ Building | Property & Tax | Cemetery Search | Total | Utility      | Taxes |                         |
| June /July                | 159                | 59             | 339             | 3     | 560          | 158   | -                       |
| July /Aug                 | 442                | 107            | 1,723           | 46    | 2,318        | 296   | 4                       |
| Aug /Sept                 | 221                | 69             | 434             | 8     | 732          | 178   | 12                      |
| Sept /Oct                 |                    |                |                 |       | -            |       |                         |
| Oct /Nov                  |                    |                |                 |       | -            |       |                         |
| Nov /Dec                  |                    |                |                 |       | -            |       |                         |
| Dec /Jan                  |                    |                |                 |       | -            |       |                         |
| Jan /Feb                  |                    |                |                 |       | -            |       |                         |
| Feb /Mar                  |                    |                |                 |       | -            |       |                         |
| Mar /Apr                  |                    |                |                 |       | -            |       |                         |
| Apr /May                  |                    |                |                 |       | -            |       |                         |
| May /June                 |                    |                |                 |       | -            |       |                         |

| 2018-2019                 |                    |                |                 |       |                |       |                         |
|---------------------------|--------------------|----------------|-----------------|-------|----------------|-------|-------------------------|
| BS&A Web Views of Records |                    |                |                 |       | Web Payments   |       | Credit Card use at City |
| Utility                   | Misc Rec/ Building | Property & Tax | Cemetery Search | Total | Utility & Misc | Taxes |                         |
| June /July                | 184                | 75             | 373             | 14    | 646            | 138   | 2                       |
| July /Aug                 | 206                | 73             | 436             | 54    | 769            | 203   | 6                       |
| Aug /Sept                 | 212                | 71             | 442             | 15    | 740            | 125   | 17                      |
| Sept /Oct                 | 167                | 136            | 394             | 6     | 703            | 136   | 2                       |
| Oct /Nov                  | 200                | 889            | 394             | 46    | 1,529          | 221   | 3                       |
| Nov /Dec                  | 167                | 50             | 278             | 8     | 503            | 142   | 5                       |
| Dec /Jan                  | 152                | 46             | 271             | 22    | 491            | 158   | 5                       |
| Jan /Feb                  | 259                | 84             | 422             | 22    | 787            | 267   | 13                      |
| Feb /Mar                  | 150                | 72             | 392             | 11    | 625            | 114   | 17                      |
| Mar /Apr                  | 205                | 53             | 426             | 6     | 690            | 185   | -                       |
| Apr /May                  | 254                | 96             | 487             | 11    | 848            | 255   | -                       |
| May /June                 | 170                | 52             | 330             | 78    | 630            | 152   | -                       |

| 2017-2018                 |                    |                |                 |       |              |       |                         |
|---------------------------|--------------------|----------------|-----------------|-------|--------------|-------|-------------------------|
| BS&A Web Views of Records |                    |                |                 |       | Web Payments |       | Credit Card use at City |
| Utility                   | Misc Rec/ Building | Property & Tax | Cemetery Search | Total | Utility      | Taxes |                         |
| June /July                | 179                | 30             | 271             | -     | 480          | 102   | 1                       |
| July /Aug                 | 128                | 36             | 335             | 17    | 516          | 101   | 1                       |
| Aug /Sept                 | 201                | 39             | 382             | 18    | 640          | 152   | 20                      |
| Sept /Oct                 | 131                | 24             | 236             | 100   | 491          | 106   | 2                       |
| Oct /Nov                  | 159                | 39             | 287             | 84    | 569          | 146   | 1                       |
| Nov /Dec                  | 129                | 26             | 245             | 81    | 481          | 121   | 8                       |
| Dec /Jan                  | 197                | 44             | 331             | 6     | 578          | 158   | 14                      |
| Jan /Feb                  | 239                | 52             | 392             | 6     | 689          | 220   | 17                      |
| Feb /Mar                  | 129                | 38             | 396             | 13    | 576          | 157   | 3                       |
| Mar /Apr                  | 151                | 133            | 2,392           | 49    | 2,725        | 127   | -                       |
| Apr /May                  | 208                | 103            | 373             | 33    | 717          | 120   | -                       |
| May /June                 | 230                | 71             | 389             | 25    | 715          | 181   | -                       |

| 2016-2017                 |                    |                |       |         |              |    |                         |
|---------------------------|--------------------|----------------|-------|---------|--------------|----|-------------------------|
| BS&A Web Views of Records |                    |                |       |         | Web Payments |    | Credit Card use at City |
| Utility                   | Misc Rec/ Building | Property & Tax | Total | Utility | Taxes        |    |                         |
| June /July                | 220                | 3              | 153   | 376     | 71           | 0  | 29                      |
| July /Aug                 | 245                | 8              | 216   | 469     | 58           | 0  | 42                      |
| Aug /Sept                 | 335                | 9              | 333   | 677     | 110          | 9  | 50                      |
| Sept /Oct                 | 108                | 24             | 137   | 269     | 69           | 1  | 23                      |
| Oct /Nov                  | 97                 | 24             | 196   | 317     | 74           | 2  | 29                      |
| Nov /Dec                  | 169                | 44             | 304   | 517     | 146          | 1  | 58                      |
| Dec /Jan                  | 295                | 71             | 561   | 927     | 82           | 6  | 28                      |
| Jan /Feb                  | 214                | 58             | 477   | 749     | 136          | 12 | 58                      |
| Feb /Mar                  | 133                | 25             | 334   | 492     | 115          | 3  | 37                      |
| Mar /Apr                  | 117                | 25             | 261   | 403     | 99           | 0  | 34                      |
| Apr /May                  | 128                | 33             | 289   | 450     | 88           | 0  | 22                      |
| May /June                 | 176                | 42             | 320   | 538     | 134          | 0  | 55                      |

| 2015-2016                 |          |                |       |         |              |    |                         |
|---------------------------|----------|----------------|-------|---------|--------------|----|-------------------------|
| BS&A Web Views of Records |          |                |       |         | Web Payments |    | Credit Card use at City |
| Utility                   | Misc Rec | Property & Tax | Total | Utility | Taxes        |    |                         |
| June /July                | 237      | 4              | 149   | 390     | 70           | 1  | 34                      |
| July /Aug                 | 208      | 1              | 97    | 306     | 43           | 0  | 22                      |
| Aug /Sept                 | 651      | 13             | 102   | 766     | 49           | 4  | 28                      |
| Sept /Oct                 | 242      | 6              | 185   | 433     | 88           | 6  | 44                      |
| Oct /Nov                  | 201      | 8              | 196   | 405     | 38           | 0  | 33                      |
| Nov /Dec                  | 197      | 6              | 188   | 391     | 62           | 0  | 27                      |
| Dec /Jan                  | 312      | 13             | 255   | 580     | 97           | 3  | 37                      |
| Jan /Feb                  | 224      | 8              | 434   | 666     | 55           | 10 | 53                      |
| Feb /Mar                  | 224      | 3              | 619   | 846     | 71           | 12 | 41                      |
| Mar /Apr                  | 281      | 5              | 211   | 497     | 100          | 0  | 53                      |
| Apr /May                  | 292      | 9              | 160   | 461     | 64           | 0  | 40                      |
| May /June                 | 331      | 8              | 150   | 489     | 118          | 0  | 50                      |

| 2014-2015                 |          |                |       |         |              |   |                         |
|---------------------------|----------|----------------|-------|---------|--------------|---|-------------------------|
| BS&A Web Views of Records |          |                |       |         | Web Payments |   | Credit Card use at City |
| Utility                   | Misc Rec | Property & Tax | Total | Utility | Taxes        |   |                         |
| June /July                | 131      | 8              | 140   | 279     | 21           | 0 | 28                      |
| July /Aug                 | 238      | 9              | 199   | 446     | 41           | 0 | 32                      |
| Aug /Sept                 | 240      | 11             | 162   | 413     | 29           | 2 | 21                      |
| Sept /Oct                 | 309      | 6              | 133   | 448     | 50           | 2 | 38                      |
| Oct /Nov                  | 200      | 1              | 134   | 335     | 37           | 0 | 20                      |
| Nov /Dec                  | 233      | 12             | 137   | 382     | 35           | 1 | 31                      |
| Dec /Jan                  | 269      | 3              | 1866  | 2138    | 71           | 1 | 30                      |
| Jan /Feb                  | 186      | 6              | 178   | 370     | 32           | 5 | 32                      |
| Feb /Mar                  | 238      | 6              | 115   | 359     | 56           | 4 | 39                      |
| Mar /Apr                  | 275      | 8              | 169   | 452     | 69           | 0 | 39                      |
| Apr /May                  | 229      | 2              | 102   | 333     | 47           | 0 | 39                      |
| May /June                 | 196      | 3              | 102   | 301     | 47           | 0 | 35                      |

| 2013-2014                 |          |                |       |         |              |   |                         |
|---------------------------|----------|----------------|-------|---------|--------------|---|-------------------------|
| BS&A Web Views of Records |          |                |       |         | Web Payments |   | Credit Card use at City |
| Utility                   | Misc Rec | Property & Tax | Total | Utility | Taxes        |   |                         |
| June /July                | 130      | 7              | 115   | 252     | 15           | 1 | 15                      |
| July /Aug                 | 128      | 12             | 120   | 260     | 16           | 0 | 23                      |
| Aug /Sept                 | 106      | 7              | 163   | 276     | 6            | 2 | 11                      |
| Sept /Oct                 | 208      | 11             | 217   | 436     | 18           | 1 | 13                      |
| Oct /Nov                  | 269      | 9              | 173   | 451     | 29           | 0 | 17                      |
| Nov /Dec                  | 202      | 15             | 190   | 407     | 29           | 0 | 22                      |
| Dec /Jan                  | 174      | 4              | 92    | 270     | 29           | 3 | 18                      |
| Jan /Feb                  | 215      | 14             | 189   | 418     | 28           | 2 | 27                      |
| Feb /Mar                  | 135      | 3              | 183   | 321     | 37           | 2 | 26                      |
| Mar /Apr                  | 207      | 21             | 218   | 446     | 34           | 0 | 20                      |
| Apr /May                  | 233      | 6              | 216   | 455     | 60           | 0 | 31                      |
| May /June                 | 128      | 2              | 92    | 222     | 32           | 0 | 24                      |

PERIOD ENDING 08/31/2019

OPERATING VS RESTRICTED CASH/INVESTMENT LISTING

| FUND ACCOUNT                                      | DESCRIPTION                               | PREVIOUS MONTH<br>BALANCE | DR ACTIVITY FO<br>MONTH<br>08/31/2019 | CR ACTIVITY FO<br>MONTH<br>08/31/2019 | PERIOD<br>BALANCE<br>DR (CR) |
|---|---|---------------------------|---------------------------------------|---------------------------------------|------------------------------|
| <b>OPERATING CASH</b>                             |   |                           |                                       |                                       |                              |
| 101 001.005                                       | GENERAL FUND OPERATING CASH (P)           | (6,851.26)                | 583,846.22                            | 381,419.83                            | 195,575.13                   |
| 101 001.009                                       | CASH -PURCHASE CARDS                      | 13,693.77                 | 3,224.06                              | 3,224.02                              | 13,693.81                    |
| 101 001.056                                       | PAYROLL ACCOUNT                           | 176,610.48                | 264,050.70                            | 353,614.47                            | 87,046.71                    |
| 101 004.000                                       | CITY HALL CHANGE DRAWERS                  | 100.00                    | 0.00                                  | 0.00                                  | 100.00                       |
| 101 004.003                                       | CIVIL INFRAC-PETTY CASH                   | 50.00                     | 0.00                                  | 0.00                                  | 50.00                        |
| 101 004.004                                       | PETTY CASH - CITY POOL                    | 63.00                     | 0.00                                  | 0.00                                  | 63.00                        |
| 202 001.005                                       | MAJOR STREETS OPERATING CASH (P)          | 538,412.04                | 41,661.57                             | 15,926.80                             | 564,146.81                   |
| 203 001.005                                       | LOCAL STREETS OPERATING CASH (P)          | 526,090.03                | 16,272.61                             | 18,307.39                             | 524,055.25                   |
| 205 001.005                                       | CASH                                      | 37,403.93                 | 12,692.63                             | 89,609.94                             | (39,513.38)                  |
| 248 001.005                                       | DDA OPERATING CASH (P)                    | 28,840.57                 | 8,354.32                              | 50.50                                 | 37,144.39                    |
| 271 001.005                                       | LIBRARY OPERATING CASH (P)                | 585,979.64                | 7,230.03                              | 26,646.49                             | 566,563.18                   |
| 271 004.000                                       | LIBRARY PETTY CASH                        | 50.00                     | 0.00                                  | 0.00                                  | 50.00                        |
| 271 004.002                                       | LIBRARY CHANGE BOX                        | 30.00                     | 0.00                                  | 0.00                                  | 30.00                        |
| 582 001.005                                       | ELECTRIC FUND OPERATING CASH (P)          | 2,783,763.70              | 423,269.21                            | 1,372,950.24                          | 1,834,082.67                 |
| 592 001.005                                       | WATER/SEWER OPERATING CASH (P)            | 1,195,503.37              | 261,368.69                            | 1,472,658.53                          | (15,786.47)                  |
| 596 001.005                                       | SOLID WASTE FUND OPERATING CASH (P)       | 131,117.21                | 33,731.83                             | 27,906.65                             | 136,942.39                   |
| 661 001.005                                       | MOTORPOOL OPERATING CASH (P)              | (323,891.86)              | 38,649.69                             | 16,422.30                             | (301,664.47)                 |
|   | Net OPERATING CASH                        | 5,686,964.62              | 1,694,351.56                          | 3,778,737.16                          | 3,602,579.02                 |
| <b>RESTRICTED FOR CURRENT PROJECTS OR DEBT</b>    |   |                           |                                       |                                       |                              |
| 271 016.000                                       | LIBRARY GIFTS & MEMORIALS (P)             | 698.68                    | 0.52                                  | 0.00                                  | 699.20                       |
| 271 017.008                                       | LIBRARY RESTRICTED GIFTS & MEM (P)        | 58,491.64                 | 5,351.19                              | 0.00                                  | 63,842.83                    |
| 491 001.005                                       | WATER SUPPLY CASH (P)                     | 54,711.43                 | 41.47                                 | 0.00                                  | 54,752.90                    |
| 491 001.006                                       | WATER SUPPLY REPLACE CASH (MC)            | 1,506,042.65              | 2,842.86                              | 0.00                                  | 1,508,885.51                 |
| 492 001.005                                       | EPA WATER SUPPLY PROJ CASH (P)            | 9,465.36                  | 5.54                                  | 2,162.35                              | 7,308.55                     |
| 492 001.006                                       | EPA PROJECT CASH (MC)                     | 11,178.20                 | 21.09                                 | 0.00                                  | 11,199.29                    |
| 582 001.075                                       | CUSTOMER DEPOSITS (P)                     | 26,789.00                 | 0.00                                  | 0.00                                  | 26,789.00                    |
| 582 017.007                                       | BOND RESERVE (MC)                         | 116,886.64                | 220.63                                | 0.00                                  | 117,107.27                   |
| 592 001.075                                       | CUSTOMER DEPOSITS (P)                     | 8,796.00                  | 0.00                                  | 0.00                                  | 8,796.00                     |
| 592 016.001                                       | CASH SET ASIDE DEBT SRF LOAN (P)          | 611,219.05                | 463.39                                | 0.00                                  | 611,682.44                   |
| 592 016.002                                       | SET ASIDE FOR REPLACEMENT RESERVE (P)     | 664,716.53                | 503.98                                | 0.00                                  | 665,220.51                   |
|   | Net RESTRICTED FOR CURRENT PROJECTS OR D  | 3,068,995.18              | 9,450.67                              | 2,162.35                              | 3,076,283.50                 |
| <b>FUND STABILIZATION/SAVINGS FUTURE PROJECTS</b> |   |                           |                                       |                                       |                              |
| 101 016.000                                       | CASH SET ASIDE - COMM & REC IMPROVE       | 39,388.32                 | 29.88                                 | 0.00                                  | 39,418.20                    |
| 101 017.000                                       | GENERAL FUND INVESTMENT/SAVINGS           | 718,755.73                | 1,356.73                              | 0.00                                  | 720,112.46                   |
| 101 017.276                                       | RESTRICTED CASH - CEMETERY ROADS          | 31,443.25                 | 88.84                                 | 0.00                                  | 31,532.09                    |
| 150 001.005                                       | CEMETERY PERPETUAL CARE (P)               | 7,363.95                  | 93.14                                 | 0.00                                  | 7,457.09                     |
| 150 003.000                                       | CD - CEMETERY PERPETUAL CARE              | 212,903.81                | 0.00                                  | 0.00                                  | 212,903.81                   |
| 150 017.000                                       | CEMETERY PERPETUAL CARE CASH              | 3,649.76                  | 0.16                                  | 0.00                                  | 3,649.92                     |
| 245 001.005                                       | PUBLIC IMPROVEMENTS CASH (P)              | 710,570.03                | 538.71                                | 0.00                                  | 711,108.74                   |
| 582 001.007                                       | ELECTRIC RESERVES (MC)                    | 30,747.19                 | 1,009,648.03                          | 0.00                                  | 1,040,395.22                 |
| 582 001.010                                       | ELECTRIC RESERVES (P)                     | 868,633.60                | 658.58                                | 0.00                                  | 869,292.18                   |
| 582 017.001                                       | INVESTMENTS - POOLED (HT)                 | 247,916.51                | 0.00                                  | 0.00                                  | 247,916.51                   |
| 592 001.007                                       | BOND & INT REDEMPTION FUND                | 103,621.76                | 17.03                                 | 0.00                                  | 103,638.79                   |
| 592 003.007                                       | CD'S                                      | 127,417.27                | 0.00                                  | 0.00                                  | 127,417.27                   |
| 592 017.001                                       | INVESTMENTS - POOLED (HT)                 | 268,575.25                | 0.00                                  | 0.00                                  | 268,575.25                   |
| 592 017.005                                       | WATER/SEWER RESERVES (MC)                 | 1,049,195.82              | 1,095,702.99                          | 0.00                                  | 2,144,898.81                 |
| 661 016.000                                       | MOTORPOOL CASH SET ASIDE FOR EQUIP (      | 5,066.95                  | 3.81                                  | 0.00                                  | 5,070.76                     |
|   | Net FUND STABILIZATION/SAVINGS FUTURE PRO | 4,425,249.20              | 2,108,137.90                          | 0.00                                  | 6,533,387.10                 |
| <b>FIDUCIARY - MAINTAINED FOR OTHERS</b>          |   |                           |                                       |                                       |                              |
| 101 001.011                                       | INSURANCE ESCROW ACCT (MC)                | 32.05                     | 0.04                                  | 0.00                                  | 32.09                        |
| 101 005.000                                       | CASH - GARDEN CLUB (P)                    | 52.60                     | 0.05                                  | 0.00                                  | 52.65                        |
| 206 001.005                                       | FIRE CASH                                 | 287,332.05                | 116,761.51                            | 23,961.24                             | 380,132.32                   |
| 206 001.056                                       | FIRE PAYROLL ACCOUNT                      | 1,768.66                  | 0.00                                  | 4,810.74                              | (3,042.08)                   |
| 206 003.000                                       | CERTIFICATE OF DEPOSIT                    | 100,000.00                | 0.00                                  | 0.00                                  | 100,000.00                   |
| 206 016.000                                       | FIRE RESTRICTED/DESIGNATED CASH           | 100,295.64                | 36.41                                 | 0.00                                  | 100,332.05                   |
| 206 017.006                                       | FIRE RESTRICTED CASH EQUIP                | 19,579.10                 | 0.83                                  | 0.00                                  | 19,579.93                    |
| 597 001.000                                       | CASH - HELD BY ALMA                       | 3,925.00                  | 73.71                                 | 73.71                                 | 3,925.00                     |
| 597 001.001                                       | CASH - COMMERCIAL BANK                    | 347,746.41                | 177,438.96                            | 76,505.85                             | 448,679.52                   |
| 597 001.005                                       | CASH HELD BY STL - CC RECEIPTS            | 2,002.00                  | 0.00                                  | 0.00                                  | 2,002.00                     |
| 597 002.000                                       | CASH - SAVINGS COMMERCIAL BANK            | 472,930.36                | 0.00                                  | 0.00                                  | 472,930.36                   |
| 597 017.000                                       | INVESTMENT MCLASS                         | 858,850.54                | 1,621.21                              | 0.00                                  | 860,471.75                   |
| 701 001.005                                       | TAX COLLECTION/DISTRIBUTION CASH          | 133,892.04                | 309,895.95                            | 302,072.45                            | 141,715.54                   |
| 715 001.005                                       | CASH - DOWNTOWN BANNER PROJ (P)           | 2,536.80                  | 0.00                                  | 0.00                                  | 2,536.80                     |
| 775 001.020                                       | RATE PAYERS CHECKING                      | 4,208.46                  | 0.18                                  | 0.00                                  | 4,208.64                     |
| 775 001.021                                       | RATE PAYERS SAVINGS                       | 202,284.06                | 8.59                                  | 0.00                                  | 202,292.65                   |
|   | Net FIDUCIARY - MAINTAINED FOR OTHERS     | 2,537,435.77              | 605,837.44                            | 407,423.99                            | 2,735,849.22                 |
| <b>Total - All Funds:</b>                         |   | <b>15,718,644.77</b>      | <b>4,417,777.57</b>                   | <b>4,188,323.50</b>                   | <b>15,948,098.84</b>         |

PERIOD ENDING 08/31/2019

CASH & INVESTMENT LISTING BY BANKING INSTITUTION

| FUND ACCOUNT                                    | DESCRIPTION                           | PREVIOUS MONTH<br>BALANCE | DR ACTIVITY FO<br>MONTH<br>08/31/2019 | CR ACTIVITY FO<br>MONTH<br>08/31/2019 | END BALANCE<br>08/31/2019 |
|---|---------------------------------------|---------------------------|---------------------------------------|---------------------------------------|---------------------------|
| <b>CASH ON HAND</b>                             |                                       |                           |                                       |                                       |                           |
| 101 004.000                                     | CITY HALL CHANGE DRAWERS              | 100.00                    | 0.00                                  | 0.00                                  | 100.00                    |
| 101 004.003                                     | CIVIL INFRAC-PETTY CASH               | 50.00                     | 0.00                                  | 0.00                                  | 50.00                     |
| 101 004.004                                     | PETTY CASH - CITY POOL                | 63.00                     | 0.00                                  | 0.00                                  | 63.00                     |
| 271 004.000                                     | LIBRARY PETTY CASH                    | 50.00                     | 0.00                                  | 0.00                                  | 50.00                     |
| 271 004.002                                     | LIBRARY CHANGE BOX                    | 30.00                     | 0.00                                  | 0.00                                  | 30.00                     |
|   | <b>Net CASH ON HAND</b>               | <b>293.00</b>             | <b>0.00</b>                           | <b>0.00</b>                           | <b>293.00</b>             |
| <b>COMMERCIAL BANK</b>                          |                                       |                           |                                       |                                       |                           |
| 101 001.005                                     | GENERAL FUND OPERATING CASH (P)       | (6,851.26)                | 583,846.22                            | 381,419.83                            | 195,575.13                |
| 101 001.056                                     | PAYROLL ACCOUNT                       | 176,610.48                | 264,050.70                            | 353,614.47                            | 87,046.71                 |
| 101 016.000                                     | CASH SET ASIDE - COMM & REC IMPROVE   | 39,388.32                 | 29.88                                 | 0.00                                  | 39,418.20                 |
| 150 001.005                                     | CEMETERY PERPETUAL CARE (P)           | 7,363.95                  | 93.14                                 | 0.00                                  | 7,457.09                  |
| 202 001.005                                     | MAJOR STREETS OPERATING CASH (P)      | 538,412.04                | 41,661.57                             | 15,926.80                             | 564,146.81                |
| 203 001.005                                     | LOCAL STREETS OPERATING CASH (P)      | 526,090.03                | 16,272.61                             | 18,307.39                             | 524,055.25                |
| 205 001.005                                     | CASH                                  | 37,403.93                 | 12,692.63                             | 89,609.94                             | (39,513.38)               |
| 245 001.005                                     | PUBLIC IMPROVEMENTS CASH (P)          | 710,570.03                | 538.71                                | 0.00                                  | 711,108.74                |
| 248 001.005                                     | DDA OPERATING CASH (P)                | 28,840.57                 | 8,354.32                              | 50.50                                 | 37,144.39                 |
| 271 001.005                                     | LIBRARY OPERATING CASH (P)            | 585,979.64                | 7,230.03                              | 26,646.49                             | 566,563.18                |
| 271 016.000                                     | LIBRARY GIFTS & MEMORIALS (P)         | 698.68                    | 0.52                                  | 0.00                                  | 699.20                    |
| 271 017.008                                     | LIBRARY RESTRICTED GIFTS & MEM (P)    | 58,491.64                 | 5,351.19                              | 0.00                                  | 63,842.83                 |
| 491 001.005                                     | WATER SUPPLY CASH (P)                 | 54,711.43                 | 41.47                                 | 0.00                                  | 54,752.90                 |
| 492 001.005                                     | EPA WATER SUPPLY PROJ CASH (P)        | 9,465.36                  | 5.54                                  | 2,162.35                              | 7,308.55                  |
| 582 001.005                                     | ELECTRIC FUND OPERATING CASH (P)      | 2,783,763.70              | 423,269.21                            | 1,372,950.24                          | 1,834,082.67              |
| 582 001.010                                     | ELECTRIC RESERVES (P)                 | 868,633.60                | 658.58                                | 0.00                                  | 869,292.18                |
| 582 001.075                                     | CUSTOMER DEPOSITS (P)                 | 26,789.00                 | 0.00                                  | 0.00                                  | 26,789.00                 |
| 592 001.005                                     | WATER/SEWER OPERATING CASH (P)        | 1,195,503.37              | 261,368.69                            | 1,472,658.53                          | (15,786.47)               |
| 592 001.075                                     | CUSTOMER DEPOSITS (P)                 | 8,796.00                  | 0.00                                  | 0.00                                  | 8,796.00                  |
| 592 003.007                                     | CD'S                                  | 127,417.27                | 0.00                                  | 0.00                                  | 127,417.27                |
| 592 016.001                                     | CASH SET ASIDE DEBT SRF LOAN (P)      | 611,219.05                | 463.39                                | 0.00                                  | 611,682.44                |
| 592 016.002                                     | SET ASIDE FOR REPLACEMENT RESERVE (P) | 664,716.53                | 503.98                                | 0.00                                  | 665,220.51                |
| 596 001.005                                     | SOLID WASTE FUND OPERATING CASH (P)   | 131,117.21                | 33,731.83                             | 27,906.65                             | 136,942.39                |
| 661 001.005                                     | MOTORPOOL OPERATING CASH (P)          | (323,891.86)              | 38,649.69                             | 16,422.30                             | (301,664.47)              |
| 661 016.000                                     | MOTORPOOL CASH SET ASIDE FOR EQUIP (  | 5,066.95                  | 3.81                                  | 0.00                                  | 5,070.76                  |
|   | <b>Net COMMERCIAL BANK</b>            | <b>8,866,305.66</b>       | <b>1,698,817.71</b>                   | <b>3,777,675.49</b>                   | <b>6,787,447.88</b>       |
| <b>CHEMICAL BANK</b>                            |                                       |                           |                                       |                                       |                           |
| 101 001.009                                     | CASH -PURCHASE CARDS                  | 13,693.77                 | 3,224.06                              | 3,224.02                              | 13,693.81                 |
| 101 017.276                                     | RESTRICTED CASH - CEMETERY ROADS      | 31,443.25                 | 88.84                                 | 0.00                                  | 31,532.09                 |
| 150 003.000                                     | CD - CEMETERY PERPETUAL CARE          | 212,903.81                | 0.00                                  | 0.00                                  | 212,903.81                |
| 150 017.000                                     | CEMETERY PERPETUAL CARE CASH          | 3,649.76                  | 0.16                                  | 0.00                                  | 3,649.92                  |
|   | <b>Net CHEMICAL BANK</b>              | <b>261,690.59</b>         | <b>3,313.06</b>                       | <b>3,224.02</b>                       | <b>261,779.63</b>         |
| <b>MICHIGAN CLASS</b>                           |                                       |                           |                                       |                                       |                           |
| 101 001.011                                     | INSURANCE ESCROW ACCT (MC)            | 32.05                     | 0.04                                  | 0.00                                  | 32.09                     |
| 101 017.000                                     | GENERAL FUND INVESTMENT/SAVINGS       | 718,755.73                | 1,356.73                              | 0.00                                  | 720,112.46                |
| 491 001.006                                     | WATER SUPPLY REPLACE CASH (MC)        | 1,506,042.65              | 2,842.86                              | 0.00                                  | 1,508,885.51              |
| 492 001.006                                     | EPA PROJECT CASH (MC)                 | 11,178.20                 | 21.09                                 | 0.00                                  | 11,199.29                 |
| 582 001.007                                     | ELECTRIC RESERVES (MC)                | 30,747.19                 | 1,009,648.03                          | 0.00                                  | 1,040,395.22              |
| 582 017.007                                     | BOND RESERVE (MC)                     | 116,886.64                | 220.63                                | 0.00                                  | 117,107.27                |
| 592 001.007                                     | BOND & INT REDEMPTION FUND            | 103,621.76                | 17.03                                 | 0.00                                  | 103,638.79                |
| 592 017.005                                     | WATER/SEWER RESERVES (MC)             | 1,049,195.82              | 1,095,702.99                          | 0.00                                  | 2,144,898.81              |
|   | <b>Net MICHIGAN CLASS</b>             | <b>3,536,460.04</b>       | <b>2,109,809.40</b>                   | <b>0.00</b>                           | <b>5,646,269.44</b>       |
| <b>HUNTINGTON BANK/UMBAUGH</b>                  |                                       |                           |                                       |                                       |                           |
| 582 017.001                                     | INVESTMENTS - POOLED (HT)             | 247,916.51                | 0.00                                  | 0.00                                  | 247,916.51                |
| 592 017.001                                     | INVESTMENTS - POOLED (HT)             | 268,575.25                | 0.00                                  | 0.00                                  | 268,575.25                |
|   | <b>Net HUNTINGTON BANK/UMBAUGH</b>    | <b>516,491.76</b>         | <b>0.00</b>                           | <b>0.00</b>                           | <b>516,491.76</b>         |
| <b>FIDUCIARY ACCOUNTS MAINTAINED FOR OTHERS</b> |                                       |                           |                                       |                                       |                           |
| 101 005.000                                     | CASH - GARDEN CLUB (P)                | 52.60                     | 0.05                                  | 0.00                                  | 52.65                     |
| 206 001.005                                     | FIRE CASH                             | 287,332.05                | 116,761.51                            | 23,961.24                             | 380,132.32                |
| 206 001.056                                     | FIRE PAYROLL ACCOUNT                  | 1,768.66                  | 0.00                                  | 4,810.74                              | (3,042.08)                |
| 206 003.000                                     | CERTIFICATE OF DEPOSIT                | 100,000.00                | 0.00                                  | 0.00                                  | 100,000.00                |
| 206 016.000                                     | FIRE RESTRICTED/DESIGNATED CASH       | 100,295.64                | 36.41                                 | 0.00                                  | 100,332.05                |
| 206 017.006                                     | FIRE RESTRICTED CASH EQUIP            | 19,579.10                 | 0.83                                  | 0.00                                  | 19,579.93                 |
| 597 001.000                                     | CASH - HELD BY ALMA                   | 3,925.00                  | 73.71                                 | 73.71                                 | 3,925.00                  |
| 597 001.001                                     | CASH - COMMERCIAL BANK                | 347,746.41                | 177,438.96                            | 76,505.85                             | 448,679.52                |
| 597 001.005                                     | CASH HELD BY STL - CC RECEIPTS        | 2,002.00                  | 0.00                                  | 0.00                                  | 2,002.00                  |
| 597 002.000                                     | CASH - SAVINGS COMMERCIAL BANK        | 472,930.36                | 0.00                                  | 0.00                                  | 472,930.36                |
| 597 017.000                                     | INVESTMENT MICLASS                    | 858,850.54                | 1,621.21                              | 0.00                                  | 860,471.75                |
| 701 001.005                                     | TAX COLLECTION/DISTRIBUTION CASH      | 133,892.04                | 309,895.95                            | 302,072.45                            | 141,715.54                |
| 715 001.005                                     | CASH - DOWNTOWN BANNER PROJ (P)       | 2,536.80                  | 0.00                                  | 0.00                                  | 2,536.80                  |

PERIOD ENDING 08/31/2019

CASH & INVESTMENT LISTING BY BANKING INSTITUTION

| FUND ACCOUNT       | DESCRIPTION                              | PREVIOUS MONTH | DR ACTIVITY FO      | CR ACTIVITY FO      | END BALANCE   |
|--------------------|--|----------------|---------------------|---------------------|---------------|
|                    |  | BALANCE        | MONTH<br>08/31/2019 | MONTH<br>08/31/2019 | 08/31/2019    |
| 775 001.020        | RATE PAYERS CHECKING                     | 4,208.46       | 0.18                | 0.00                | 4,208.64      |
| 775 001.021        | RATE PAYERS SAVINGS                      | 202,284.06     | 8.59                | 0.00                | 202,292.65    |
|                    | Net FIDUCIARY ACCOUNTS MAINTAINED FOR OT | 2,537,403.72   | 605,837.40          | 407,423.99          | 2,735,817.13  |
| Total - All Funds: |  | 15,718,644.77  | 4,417,777.57        | 4,188,323.50        | 15,948,098.84 |



**ST. LOUIS POLICE DEPARTMENT  
MONTHLY CITY COUNCIL REPORT  
08-01-2019 THROUGH 08-31-2019**

**MEETINGS ATTENDED:**

- City of St. Louis city council meeting
- City of St. Louis monthly department managers meeting
- Gratiot County Central Dispatch Authority Board meeting
- Gratiot County Monthly Chiefs and Detectives meeting

**TRAINING:**

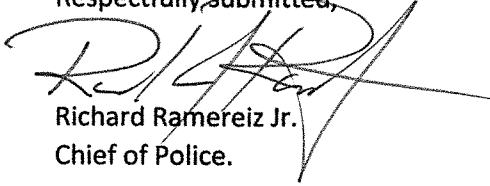
- 08-07-2019 Officer McCarty attended a training titled NUTS & BOLTS OF OWI INVESTIGATIONS. This training is specifically for the patrol officer dealing with drunk driving investigation. This is the perfect training for new officers and a great refresher for veteran patrol officers. The training covered
  - Standardized Field Sobriety Testing and Operating While Intoxicated Investigations
  - Seven Drug Categories for Operating While Under the Influence of Drugs
  - Overview of the MSP Laboratory (blood alcohol testing)
  - OWI Defense Challenges
  - Traffic Safety Legal Update
- 08-08-2019 Sgt. Forshee participated in a webinar put on by the Michigan State Police covering the new Michigan Sexual Assault Evidence Kit tracking program. This new "TRACK-IT" program will allow rape victims to confidentially follow their own sexual assault test kits from the moment they are collected all the way through the investigation process.
- 08-20-2019 Sgt. Forshee and I attended a brief training on "workplace burnout" and the impacts on the employee, employee's family and the employer. This was done by nationally recognized trainer Mark Yarbrough who is a retired prosecutor.
- 8/21/19 - 8/22/19 Ofc. Rugenstein and I conducted multiple ALICE (Alert Lockdown Inform Counter Evade) trainings at each school within the St. Louis School District. With the help of the Gratiot-Isabella RESD, all school districts in Gratiot County and all law enforcement agencies in Gratiot County have adopted the ALICE program as our unified response to an active threat at any one of our schools.
- 08-26-2019 Officers VanHall, Morell, McCarty and I attended a Legal Update Training conducted by Midland County Magistrate Gerald Ladwig. Ledwig retired from the Midland City Police Department as a Captain and then took a position with the Midland County District Court as a Magistrate. The training provided an update on recent laws regarding Marijuana, Firearms in Schools, law changes in regards to traffic safety, refresher in current case law affecting criminal procedure in regards to the Search & Seizure and more.

**MISC:**

- 08-07-2019 Ofc. VanHall is certified by the State of Michigan as a Preliminary Breath Test (PBT) operator and instructor. Ofc. VanHall trained the employees at the Gratiot County Office of Community Corrections to be certified PBT operators.
- 08-16-2019 The St. Louis PD underwent an audit from the Military Surplus program. This is a triannual audit done of all items, documents and agreements in place to participate in and receive items from the Military Surplus program. The St. Louis Police Department has four (4) rifles through this program. No deficiencies were found and the St. Louis Police Department passed the audit.

- 08-22-2019 The annual Old 27 Auto Tour came to St. Louis. If I remember correctly we had a total of 322 cars parked downtown.
- If you noticed my meeting attendance was down from what is normally reported. This was due to my absence for a week long family vacation and another week of time off half days of for vacation. Sgt. Forshee maintained all office operations during my time off and any input for meetings I missed were forwarded ahead of time.

Respectfully submitted,



Richard Ramereiz Jr.  
Chief of Police.

# City Of St. Louis

## Police Department Monthly Report

|                            | <b>Aug-19</b><br><b><u>CURRENT</u></b><br><b><u>MONTH</u></b> | <b>Jul-19</b><br><b><u>PREVIOUS</u></b><br><b><u>MONTH</u></b> | <b>YEAR TO DATE</b>   |                        |
|----------------------------|---|--|-----------------------|------------------------|
|                            |   |  | <b><u>CURRENT</u></b> | <b><u>PREVIOUS</u></b> |
| <b>TRAFFIC</b>             |   |  |                       |                        |
| Traffic Stops              | 113   | 98   | 795                   | 967                    |
| Verbal Warnings            | 90  | 79   | 669                   | 824                    |
| Civil Infractions          | 21  | 30   | 129                   | 122                    |
| Misdemeanor Citations      | 7   | 5  | 48                    | 55                     |
| Accidents                  | 4   | 9  | 62                    | 52                     |
| TOTAL CITATIONS            | 28  | 35   | 177                   | 177                    |
| <b>ARRESTS</b>             |   |  |                       |                        |
| Traffic                    | 3   | 9  | 40                    | 45                     |
| Criminal                   | 9   | 8  | 70                    | 93                     |
| Juvenile                   | 0   | 2  | 7                     | 11                     |
| <b>COMPLAINTS</b>          |   |  |                       |                        |
| Criminal                   | 69  | 75   | 430                   | 392                    |
| Non-Criminal               | 97  | 63   | 570                   | 616                    |
| <b>ASSIST OTHER AGENCY</b> | 34  | 20   | 198                   | 204                    |
| <b>VEHICLE USE</b>         |   |  |                       |                        |
| Miles driven               | 4167  | 4622   | 34046                 | 36371                  |
| Fuel (gallons)             | 558   | 534  | 4139                  | 4304                   |
| <b>COURT</b>               |   |  |                       |                        |
| Processing                 | 24  | 38   | 234                   | 303                    |
| Hearings (Testimonial)     | 26  | 15   | 62                    | 98                     |
| <b>OTHER ACTIVITY</b>      |   |  |                       |                        |
| Foot Patrol (hours)        | 28  | 33   | 217                   | 241                    |
| Liquor Inspections (hours) | 0   | 0  | 6                     | 19                     |

|  | <b>AUGUST 2019</b>   |                                 |
|--|--|---------------------------------|
|  | <b>Month End Totals</b>  |                                 |
| <b>Total Ordinance Violations Issued</b> |  |                                 |
| 42-4                                     |  | Loud Noise Violation            |
| 42-33                                    |  | Violation of Curfew             |
| B-171                                    |  | Dog at large                    |
| B-172                                    |  | Noise from vehicle              |
| B-173                                    |  | Inoperable Vehicle              |
| B-173                                    | 2  | Blight                          |
| B-174                                    |  | Barking Dog                     |
| B-175                                    |  | MIP-Tobacco                     |
| B-176                                    |  | Noxious Weeds                   |
| B-226/169                                |  | Fireworks                       |
| Sec 10-1                                 |  | Farm Animals                    |
| B-219N                                   |  | No ORV Sticker/Helmet           |
| Sec 14-6                                 |  | Fail to have Renters Inspection |
| Total \$ Paid @ Police Department        | <b>\$100.00</b>  | DISMISSED -                     |
| Total \$ Turned over to City Hall        | <b>\$100.00</b>  | OUTSTANDING - 2                 |
| Total Turned over to Dist. Court         | <b>1</b>   |                                 |
| <b>Total Parking Violations Issued</b>   | <b>0</b>   | OUTSTANDING - 0                 |
| Total \$ paid @ Police Department        | <b>\$0.00</b>  | DISMISSED - 0                   |
| Total \$ Turned Over to City Hall        | <b>\$0.00</b>  |                                 |
| Total Turned Over to District Court      |  |                                 |
|  | TOTAL \$ Turned Over to City Hall<br>Ordinance Viol. <b>\$100.00</b><br>Parking Viol. <u>    <b>00.00</b></u><br>TOTAL <b>\$100.00</b> |                                 |

| Money Turned Over To City Hall       | # | MONTH          |
|--------------------------------------|---|----------------|
| DATE <b>2019</b>                     |   | <b>AUGUST</b>  |
| Accident Reports                     | 5 | \$44.00        |
| Police Reports                       | 3 | \$15.00        |
| PBT                                  |   |                |
| SOR Fees                             |   |                |
| OTHER solicitor fees                 | 4 | \$20.00        |
| restitution                          |   |                |
|                                      |   |                |
|                                      |   |                |
| <b>Total Amt Turned over To City</b> |   | <b>\$79.00</b> |



# Type Total Report

Print Date: 01-Sep-19  
 Print Time: 08:00:14  
 User Name: eclerc

Incidents Created From: 01-Aug-19 00:00:00 To: 31-Aug-19 23:59:59; Unit Org: Gratiot.Law.St Louis Police Dept; Unit(s): All; Source: All; Community: All

| Unit Org             | Event    | Event Description                    | Type Count |
|----------------------|----------|--------------------------------------|------------|
| St Louis Police Dept | 911HU    | 911 HANG UP/911 ONLY PHONE           | 2          |
| St Louis Police Dept | 911INV   | 911 INVESTIGATION                    | 6          |
| St Louis Police Dept | ACCPDA   | ACCIDENT PDA                         | 4          |
| St Louis Police Dept | ACCPDAHR | ACCIDENT PDA HIT AND RUN             | 1          |
| St Louis Police Dept | ACCPA    | ACCIDENT PIA                         | 2          |
| St Louis Police Dept | ALRMFIRE | ALARM FIRE SMOKE CO CARBON MONOXIDE  | 3          |
| St Louis Police Dept | ALRMIN   | INTRUSION ALARM                      | 3          |
| St Louis Police Dept | AMB      | AMBULANCE CALL-EMS ONLY              | 11         |
| St Louis Police Dept | ASLTAB   | ASSAULT AND BATTERY                  | 8          |
| St Louis Police Dept | ASSTG    | GENERAL ASSIST                       | 4          |
| St Louis Police Dept | ASSTMA   | MOTORIST ASSIST                      | 2          |
| St Louis Police Dept | ASSTOG   | ASSIST OTHER GOV-NON LAW ENF         | 2          |
| St Louis Police Dept | ASSTPD   | ASSIST-OTHER PD AND COUNTIES         | 4          |
| St Louis Police Dept | ASSTR    | ASSIST-RESCUE/EMS/LIFT               | 1          |
| St Louis Police Dept | BOL      | RECKLESS/CARELESS DRIVING            | 4          |
| St Louis Police Dept | BREAKATT | BREAK AND ENTER ATTEMPT B AND E      | 1          |
| St Louis Police Dept | CHASE    | FLEE AND ELUDING                     | 1          |
| St Louis Police Dept | CIVIL    | CIVIL COMP/CIVIL STANDBY             | 13         |
| St Louis Police Dept | COURT    | AT COURT/INFORMAL                    | 3          |
| St Louis Police Dept | DEER     | CAR/DEER ACCIDENT/KILL PERMIT        | 1          |
| St Louis Police Dept | DISORD   | DISORDERLY/UNWANTED PERSON           | 6          |
| St Louis Police Dept | DOG      | BARKING/BITE/UNLIC/VICIOUS/LOOSE DOG | 5          |
| St Louis Police Dept | DOMESTIC | DOMESTIC VIOLENCE/ASSAULT            | 2          |
| St Louis Police Dept | DOOR     | OPEN DOOR/WINDOW                     | 6          |
| St Louis Police Dept | FAMD     | FAMILT DISPUTE / NOT DOM             | 4          |
| St Louis Police Dept | FIGHT    | FIGHT IN PROGRESS                    | 3          |
| St Louis Police Dept | FOUND    | FOUND PROPERTY                       | 3          |
| St Louis Police Dept | FRAUD    | FRAUD/SCAM                           | 1          |
| St Louis Police Dept | FTP      | FAIL TO PAY-DRIVE OFF                | 2          |

For Official Use Only



# Type Total Report

Print Date: 01-Sep-19  
 Print Time: 08:00:14  
 User Name: eclerc

Incidents Created From: 01-Aug-19 00:00:00 To: 31-Aug-19 23:59:59; Unit Org: Gratiot.Law.St Louis Police Dept; Unit(s): All; Source: All; Community: All

| Unit Org             | Event     | Event Description                   | Type Count |
|----------------------|-----------|-------------------------------------|------------|
| St Louis Police Dept | FUNERAL   | FUNERAL TRAFFIC CONTROL             | 1          |
| St Louis Police Dept | HARASS    | HARASSMENT/THREATS                  | 13         |
| St Louis Police Dept | INVEST    | INVESTIGATION/FOLLOW UP             | 40         |
| St Louis Police Dept | JUV       | JUVENILE COMPLAINT OR TRANSPORT     | 3          |
| St Louis Police Dept | LARC      | LARCENY/THEFT                       | 5          |
| St Louis Police Dept | LINESD    | LINES DOWN                          | 1          |
| St Louis Police Dept | LITTER    | LITTERING/ILLEGAL DUMPING           | 1          |
| St Louis Police Dept | MDOP      | DESTRUCTION OF PROPERTY             | 4          |
| St Louis Police Dept | MENTAL    | MENTAL HEALTH ISSUE                 | 1          |
| St Louis Police Dept | MISS      | MISSING/ENDANGERED                  | 1          |
| St Louis Police Dept | ORDVIO    | ORDINANCE VIOLATION                 | 5          |
| St Louis Police Dept | OTHER     | MIS COMP/UNDEFINED                  | 2          |
| St Louis Police Dept | PAPER     | PAPER SERVICE                       | 4          |
| St Louis Police Dept | PARK      | ILLEGAL PARKING                     | 1          |
| St Louis Police Dept | PRPISN    | PROPERTY INSPECTION                 | 24         |
| St Louis Police Dept | RESCUE    | RESCUE CALL                         | 13         |
| St Louis Police Dept | SCHOOL    | SCHOOL DETAIL/LIASON                | 15         |
| St Louis Police Dept | SPCEVT    | SPECIAL EVENT/ASSIGNMENT            | 3          |
| St Louis Police Dept | SUICIDATT | SUICIDE-ATTEMPTED                   | 1          |
| St Louis Police Dept | SUSP      | SUSPICIOUS SITUATION/PERSON/VEHICLE | 42         |
| St Louis Police Dept | TC        | TRAFFIC CONTROL                     | 1          |
| St Louis Police Dept | TRAIN     | TRAINING EXCERCISE                  | 2          |
| St Louis Police Dept | TRESPASS  | TRESPASSING/UNWANTED                | 2          |
| St Louis Police Dept | TS        | TRAFFIC STOP                        | 114        |
| St Louis Police Dept | UTILIT    | UTLITIES/ROAD COMM/AFTER HRS        | 1          |
| St Louis Police Dept | VINSP     | VEH INSPECTION/VIN VERIF            | 1          |
| St Louis Police Dept | WARRANT   | WARRANT PICKUP                      | 13         |
| St Louis Police Dept | WEAPON    | MAN WITH A WEAPON-WPN               | 1          |
| St Louis Police Dept | WELFARE   | WELFARE CHECK                       | 11         |

For Official Use Only



# Type Total Report

Print Date: 01-Sep-19

Print Time: 08:00:14

User Name: eclerc

Incidents Created From: 01-Aug-19 00:00:00 To: 31-Aug-19 23:59:59; Unit Org: Gratiot.Law.St Louis Police Dept; Unit(s): All; Source: All; Community: All

| Unit Org | Event | Event Description | Type Count |
|----------|-------|-------------------|------------|
|----------|-------|-------------------|------------|

Type Count -St Louis Police Dept: 434

Total Incidents: 434



Keith W Risdon, PE  
Director of Public Services

## Monthly Report

July 2019 – August 2019

- City Council Meetings and preparation
- Parks and Rec Committee meeting
- Planning Commission meeting
- County GIS meeting
- Finalizing pool reconstruction efforts and operations prior to yearend closing of pool with DPW and pool staff
- Pine St – Michigan Ave. water main extension – Misc. discussion with contractor and engineer. Continual discussions with Spicer Group, Wards Excavating regarding project issues and restoration issues.
- Maple Street project with Spicer. Permitting, construction and plan issues
- Maple Street Pre-Bid meeting
- Field meeting with EGLE regarding Well #12 location – Frederickson Farms
- Review of Jacobs-CH2M Orchard Hills WM project (EPA) technical specifications
- SESC issues at APEX
- Review Pole Attachment license for Everstream GLC Holding Company
- Review Metro Act ROW permit application for Casair
- Meet with Rowe regarding additional WM project proposals
- 2 meetings with Rowe (in Mt. Pleasant) on info for State Street paving project
- Prep RFQ for new Sanitary Sewer PS project.
- Review and assemble water main projects for bonding request
- Review sanitary sewer projects for potential bonding request
- Meeting with Mr. Kennedy regarding Church parking lot expansion

### ADMINISTRATIVE WORK

- Review time sheets weekly
- Assist my departments with manpower and workload issues which may arise
- Review vendor billings
- Review water purchase vs sewer treatment monthly to track I&I issues
- Track water purchase vs water sold for loss calculations
- Continuing to research funding options and possibilities for City projects
- Cartegraph conference calls on reports and time sheet set-ups
- Misc. with Kurt, Phil and Mark on pool issues, requests and calls, etc.
- Background to MDOC on invoicing at Prison Pump Station
- DPW staff seminar on Cartegraph time records

**WASTEWATER & WATER REPORT 2019**

| Calendar Year      | TOTAL PLANT FLOW |         |         |         | WATER    |          |          |          | CUSTOMERS - 2019 |             |           |              |           |                    |
|--------------------|------------------|---------|---------|---------|----------|----------|----------|----------|------------------|-------------|-----------|--------------|-----------|--------------------|
|                    | 2019             | 2018    | 2017    | 2016    | 2019     | 2018     | 2017     | 2016     | Pine River Twp   | Bethany Twp | Prison PS | Country-Side | St. Louis | Country-Side WATER |
| January            | 36.921           | 35.704  | 43.992  | 39.263  | 20.8732  | 22.7593  | 23.542   | 24.5722  | 1.7084           | 0.4465      | 8.1648    | 0.1193       | 26.4820   | 0.1193             |
| February           | 34.08            | 41.985  | 35.374  | 42.269  | 19.586   | 19.476   | 20.9469  | 22.9708  | 1.533            | 0.4656      | 8.2 *     | 0.1183       | 23.7631   | 0.1183             |
| March              | 44.408           | 38.895  | 47.284  | 67.905  | 20.6196  | 22.0682  | 24.3224  | 24.6763  | 2.5115           | 0.5398      | 10.6324 * | 0.1136       | 30.6107   | 0.1136             |
| April              | 39.963           | 47.049  | 63.918  | 53.996  | 19.3661  | 21.3949  | 21.3203  | 23.5832  | 2.0248           | 0.538       | 5.8696 *  | 0.1435       | 31.3871   | 0.1435             |
| May                | 50.246           | 40.306  | 46.716  | 47.302  | 20.5056  | 23.0354  | 24.0964  | 24.99    | 3.826            | 0.666       | 8.3457    | 0.1437       | 37.2646   | 0.1437             |
| June               | 44.919           | 34.283  | 45.189  | 27.556  | 19.9055  | 24.8735  | 25.4958  | 26.1819  | 2.0944           | 0.4945      | 7.6795    | 0.19 **      | 34.4606   | 0.1805             |
| July               | 31.992           | 30.34   | 34.024  | 28.862  | 22.5639  | 24.8713  | 25.9225  | 30.5776  | 1.7496           | 0.3076      | 8.6692    | 0.19 **      | 21.0756   | 0.7362             |
| August             | 29.602           | 34.286  | 27.453  | 31.939  | 22.3516  | 23.7433  | 24.1427  | 27.0898  | 1.4400           | 0.2226      | 7.6321    | 0.19 **      | 20.1173   | 0.4283             |
| September          |                  | 37.099  | 24.168  | 30.985  |          | 22.1095  | 22.5627  | 24.147   |                  |             |           |              |           |                    |
| October            |                  | 39.247  | 32.725  | 34.864  |          | 22.5636  | 21.5525  | 24.526   |                  |             |           |              |           |                    |
| November           |                  | 36.771  | 34.679  | 31.28   |          | 20.7337  | 20.4758  | 23.0782  |                  |             |           |              |           |                    |
| December           |                  | 37.469  | 32.279  | 34.147  |          | 20.1929  | 21.6244  | 23.5642  |                  |             |           |              |           |                    |
| Year to Date Total | 312.131          | 453.434 | 467.801 | 470.368 | 165.7715 | 267.8216 | 276.0044 | 299.9572 | 16.8877          | 3.6806      | 65.1933   | 1.2084       | 225.1610  | 1.9834             |

Excess Flow this Month

7.2504

Same Month Last Year

10.5427

\*\* Country Side Summer Flow averaging (sewer) per September 2007 agreement

Excess Flow YTD

146.3595

\* Adjusted

Excess Flow Last Calendar Year

185.6124

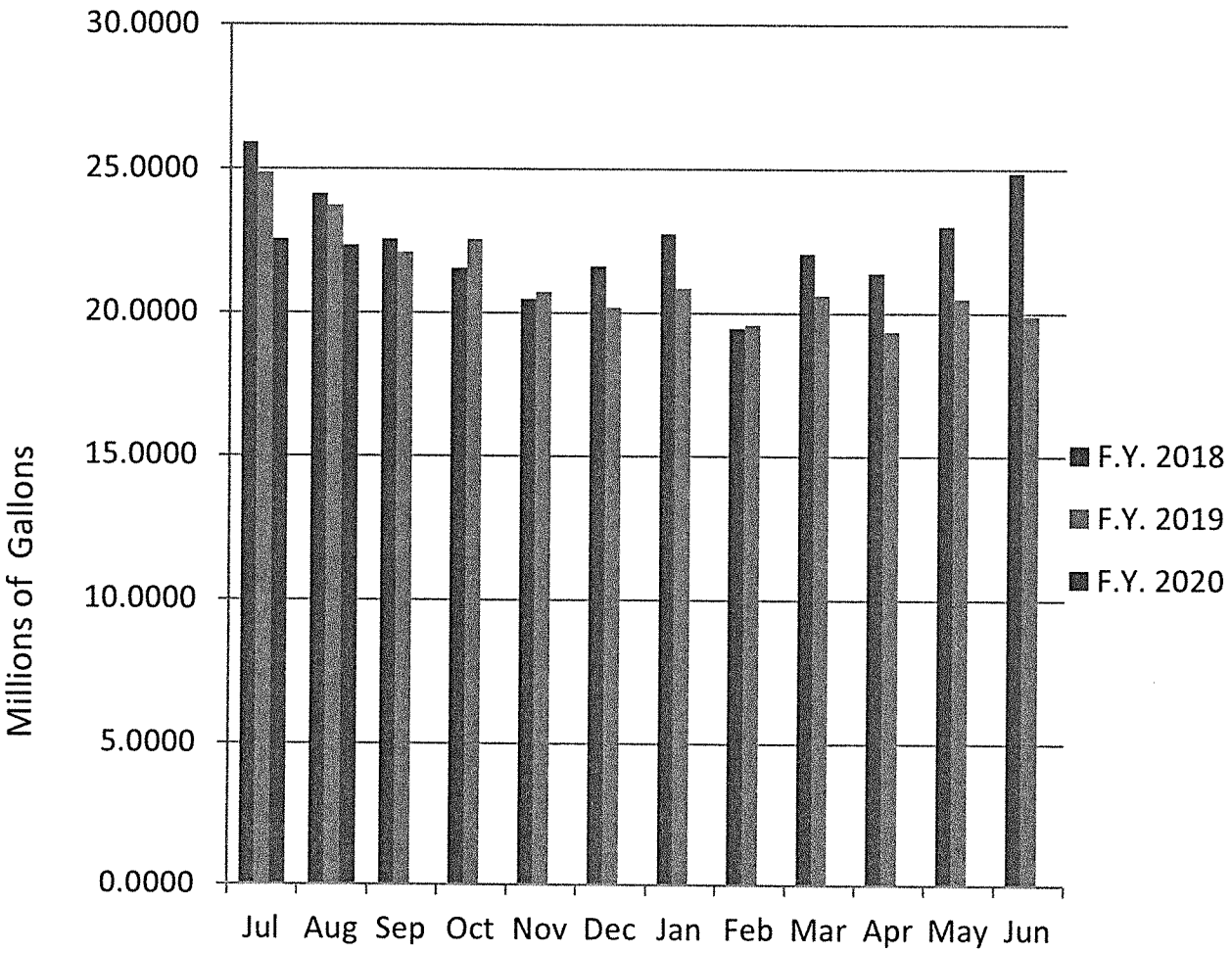
Excess Flow = I & I in sanitary sewer system

All values are in million gallons (MG)

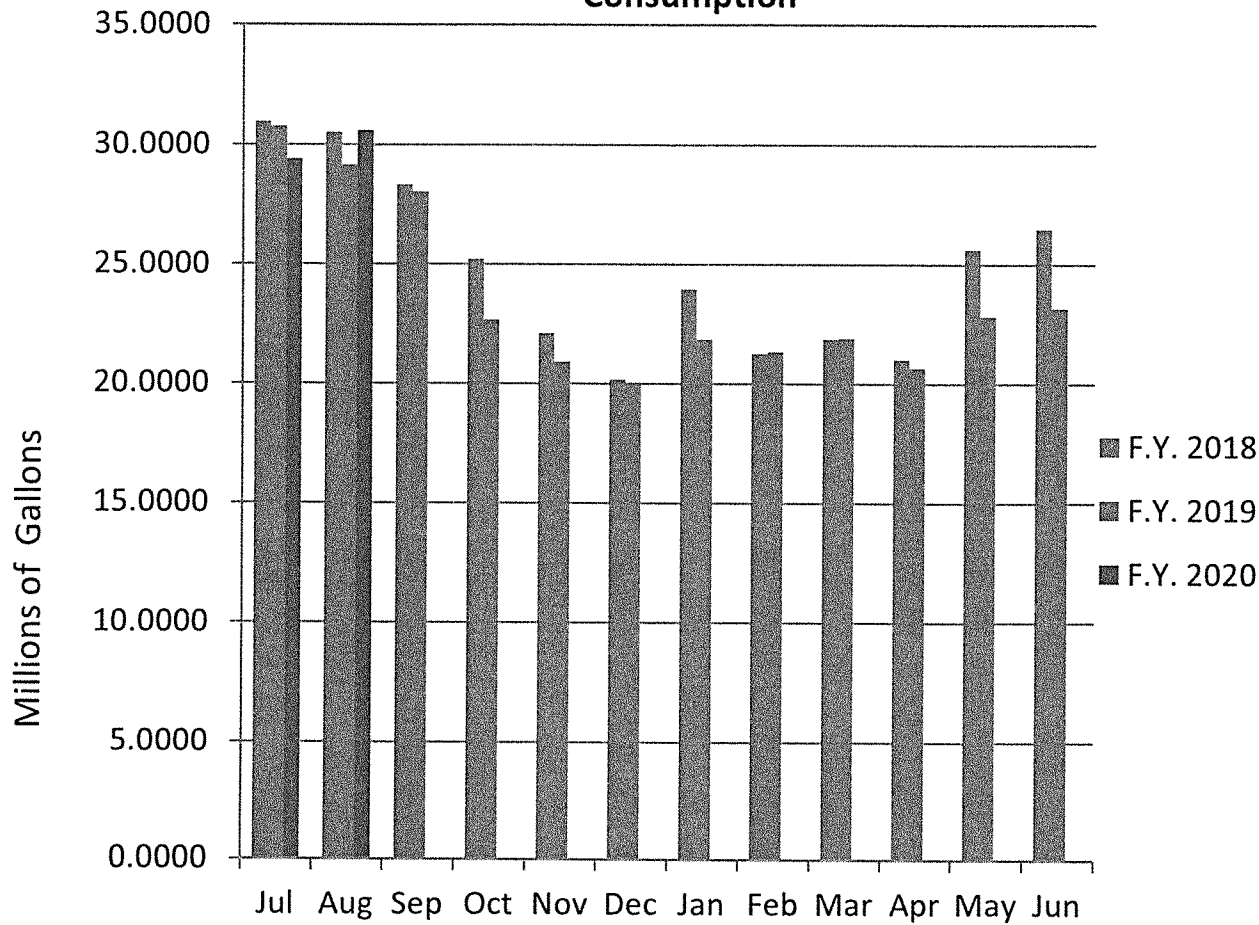
**GAWA Water Production/Consumption Records - F.Y. 2020**

|                               | Water Authority Plant Production |                           |                       | St. Louis Water Consumption |                           |                        | Alma Water Consumption |
|-------------------------------|----------------------------------|---------------------------|-----------------------|-----------------------------|---------------------------|------------------------|------------------------|
|                               | Water Pumpage (MG)               | Internal Consumption (MG) | Water Production (MG) | Meter No. 1 (MG) Cheesman   | Meter No. 2 (MG) Michigan | Total Consumption (MG) | Total Consumption (MG) |
| Jul                           | 55.548                           | 3.570                     | 51.978400             | 9.7285                      | 12.8354                   | 22.5639                | 29.4145                |
| Aug                           | 56.123                           | 3.186                     | 52.937100             | 10.2988                     | 12.0528                   | 22.3516                | 30.5855                |
| Sep                           |                                  | 0.000                     |                       |                             |                           | 0.0000                 | 0.0000                 |
| Oct                           |                                  | 0.000                     |                       |                             |                           | 0.0000                 | 0.0000                 |
| Nov                           |                                  | 0.000                     |                       |                             |                           | 0.0000                 | 0.0000                 |
| Dec                           |                                  | 0.000                     |                       |                             |                           | 0.0000                 | 0.0000                 |
| Jan                           |                                  | 0.000                     |                       |                             |                           | 0.0000                 | 0.0000                 |
| Feb                           |                                  | 0.000                     |                       |                             |                           | 0.0000                 | 0.0000                 |
| Mar                           |                                  | 0.000                     |                       |                             |                           | 0.0000                 | 0.0000                 |
| Apr                           |                                  | 0.000                     |                       |                             |                           | 0.0000                 | 0.0000                 |
| May                           |                                  | 0.000                     |                       |                             |                           | 0.0000                 | 0.0000                 |
| Jun                           |                                  | 0.000                     |                       |                             |                           | 0.0000                 | 0.0000                 |
| <b>Total Year to Date</b>     | <b>111.671</b>                   | <b>6.756</b>              | <b>104.915500</b>     | <b>20.0273</b>              | <b>24.8882</b>            | <b>44.9155</b>         | <b>60.0000</b>         |
| <b>Avg. Monthly (MG)</b>      |                                  | <b>52.46</b>              |                       |                             | <b>22.458</b>             |                        | <b>30.000</b>          |
| <b>Percent of Consumption</b> |                                  | <b>100.00%</b>            |                       |                             | <b>42.81%</b>             |                        | <b>57.19%</b>          |

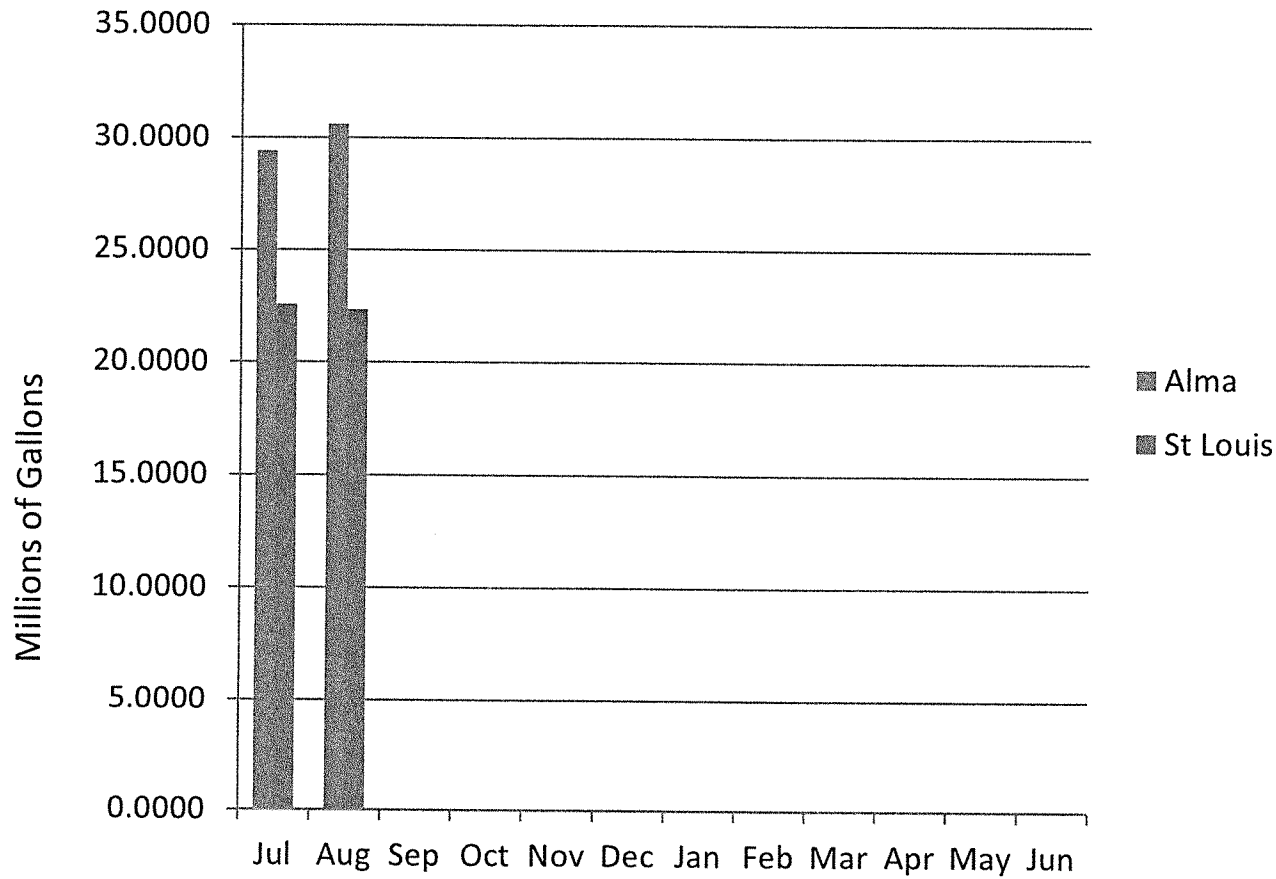
### City of St. Louis Water Consumption



### City of Alma Water Consumption



### Alma-St. Louis Monthly Water Consumption



**WATER LOSS REPORT - 2019**

| Month     | Purchased   | Billed      | Leaks | Flushing  | Flowers | % LOSS      | Fire Dept |
|-----------|-------------|-------------|-------|-----------|---------|-------------|-----------|
| January   | 20,873,200  | 20,487,200  | 2     | 150,000   | 0       | 1.85        | 0         |
| February  | 19,586,000  | 19,540,400  | 1     | 150,000   | 0       | 0.23        | 20,000    |
| March     | 20,619,600  | 17,006,200  | 1     | 150,000   | 0       | 17.52       | 4000      |
| April     | 19,366,100  | 18,411,800  | 0     | 150,000   | 0       | 4.93        | 5000      |
| May       | 20,505,600  | 18,444,700  | 0     | 150,000   | 0       | 10.05       | 5000      |
| June      | 19,905,500  | 19,739,600  | 0     | 150,000   | 5,000   | 0.83        | 4000      |
| July      | 22,563,900  | 19,657,900  | 0     | 150,000   | 5,000   | 12.88       | 51,000    |
| August    | 22,351,600  | 21,572,000  | 0     | 150,000   | 5,000   | 3.49        | 42,000    |
| September |             |             |       | 150,000   |         |             |           |
| October   |             |             |       | 150,000   | 0       |             |           |
| November  |             |             |       | 150,000   | 0       |             |           |
| December  |             |             |       | 150,000   | 0       |             |           |
|           | 165,771,500 | 154,859,800 | 4     | 1,800,000 | 15,000  | <b>6.58</b> | 131000    |

Line 18 % Loss is just purchased and billed

1 - Service Line leak (Feb)

**WATER LOSS REPORT - 2018**

| Month     | Purchased   | Billed            | Leaks | Flushing  | Flowers | % LOSS      | Fire Dept |
|-----------|-------------|-------------------|-------|-----------|---------|-------------|-----------|
| January   | 22,759,300  | 22,086,900        | 4     | 150,000   | 0       | 2.27        | 6000      |
| February  | 19,476,000  | 20,036,800        | 1     | 150,000   | 0       | -3.67       | 4500      |
| March     | 22,068,200  | 16,979,800        | 0     | 150,000   | 0       | 22.36       | 3200      |
| April     | 21,394,900  | 22,361,300        | 0     | 150,000   | 0       | -5.23       | 2550      |
| May *     | 23,035,400  | <u>22,942,500</u> | 0     | 150,000   | 5,000   | -0.28       | 7500      |
| June **   | 24,873,500  | <u>21,653,400</u> | 1     | 150,000   | 5,000   | 12.32       | 5000      |
| July      | 24,871,300  | 23,653,200        | 0     | 150,000   | 5,000   | 4.24        | 14,000    |
| August    | 23,744,330  | 22,461,100        | 0     | 150,000   | 5,000   | 4.76        | 2250      |
| September | 22,109,500  | 22,425,300        | 1     | 150,000   | 5,000   | -2.13       | 5000      |
| October   | 22,563,600  | 20,619,500        | 1     | 150,000   | 0       | 7.91        | 10,000    |
| November  | 20,733,700  | 20,372,300        | 0     | 150,000   | 0       | 1.01        | 2900      |
| December  | 20,192,900  | 17,674,400        | 4     | 150,000   | 0       | 11.72       | 1200      |
|           | 267,822,630 | 253,266,500       | 12    | 1,800,000 | 25,000  | <b>5.43</b> | 64100     |

Line 18 % Loss is just purchased and billed

Dec Leaks are Services lines

\*ESTIMATED

\*\* ADJUSTED

# CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 80

For Meeting of September 17, 2019

ITEM TITLE: Police Vehicle Purchase  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

---

Approve Payment to Jorgensen Ford for Purchase of two 2020 Ford Police Utility Interceptors in the amount of \$73,078.68.

(Purchase was approved 12/18/18)

---

Moved by:

Supported by:

Approve Payment to Jorgensen Ford for Purchase of two 2020 Ford Police Utility Interceptors in the amount of \$73,078.68.



INVOICE: 6026

8/26/2019

0VES  
E13250VI

**BILL TO:** City of St. Louis  
300 North Mill Street  
St. Louis, MI 48880  
**SHIP TO:** Same as Above

# JORGENSEN



**JORGENSEN FORD SALES INC.**  
8333 Michigan Avenue  
Detroit, MI 48210

205-301-977-001

| Sales Rep.    | P.O. Number | Ship Date | Ship Via | FOB     | Terms  |
|---------------|-------------|-----------|----------|---------|--------|
| Bill McCarthy | 2018-1220   | 8/19/19   |          | Detroit | NET 30 |

| Quantity | Description  | Unit Price                 | Total       |
|----------|--|----------------------------|-------------|
| 2        | 2020 Ford Police Utility interceptor<br>VIN:1FM5K8AB5LGA41696<br>VIN:1FM5K8AB7LGA41697 | \$36,539.34<br>\$36,539.34 |             |
|          | <b>TOTAL:</b><br>ATTENTION: IMELDA IN ACCOUNTS PAYABLE                                 |                            | \$73,078.68 |

Make all checks payable to Jorgensen Ford Sales Inc.

THANK YOU FOR YOUR BUSINESS!

# CONSENT AGENDA ITEM APPROVAL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 86

For Meeting of September 17, 2019

ITEM TITLE: MI Ave./Pine Water Main  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

---

Approve Payment No. 4 to Ward's Excavating for MI Ave. Pine Water Main Replacement in the amount of \$93,283.64.

---

Moved by:

Supported by:

Approve Payment No. 4 to Ward's Excavating for MI Ave. Pine Water Main Replacement in the amount of \$93,283.64.



**PROGRESS PAYMENT NO. 4  
MICHIGAN AVE AND PINE ST WATER MAIN REPLACEMENT  
CITY OF ST. LOUIS  
GRATIOT COUNTY, MICHIGAN**

TO: Wards Excavating  
P.O. Box 240  
St. Louis, MI 48880

| Item No. | Contract Quantity | As-Built Quantity | Unit     | Description   | Unit Price | Contract Amount | As-Built Amount     |
|----------|-------------------|-------------------|----------|---|------------|-----------------|---------------------|
| 1.       | 1,535             | 1,532             | Lin. Ft. | 12" D.I. Class 52 Water Main w/ Nitrile Gaskets                           | \$70.88    | \$108,800.80    | <b>\$108,588.16</b> |
| 2.       | 180               | 180               | Lin. Ft. | 8" D.I. Class 52 Water Main w/ Nitrile Gaskets                            | \$66.91    | \$12,043.80     | <b>\$12,043.80</b>  |
| 3.       | 150               | 150               | Lin. Ft. | 24" Welded Steel Pipe Sleeve, 3/8" wall                                   | \$200.00   | \$30,000.00     | <b>\$30,000.00</b>  |
| 4.       | 1                 | 1.0               | Lump Sum | Connect to Ex. 12" Water Main at Hazel with Tapping Sleeve and Valve      | \$6,663.73 | \$6,663.73      | <b>\$6,663.73</b>   |
| 5.       | 1                 | 1.0               | Lump Sum | Connect to Ex. 6" Water Main at Washington                                | \$3,127.00 | \$3,127.00      | <b>\$3,127.00</b>   |
| 6.       | 1                 | 1.0               | Lump Sum | Connect to Ex. 4" Water Main at Washington                                | \$2,618.00 | \$2,618.00      | <b>\$2,618.00</b>   |
| 7.       | 1                 | 1.0               | Lump Sum | Connect to Ex. 4" Water Main at Tyrell St                                 | \$3,975.00 | \$3,975.00      | <b>\$3,975.00</b>   |
| 8.       | 3                 | 3                 | Each     | 12" Valve & Box   | \$2,590.00 | \$7,770.00      | <b>\$7,770.00</b>   |
| 9.       | 3                 | 3                 | Each     | 8" Valve & Box  | \$1,562.00 | \$4,686.00      | <b>\$4,686.00</b>   |
| 10.      | 4                 | 4                 | Each     | 6" Hydrant, Complete  | \$3,865.00 | \$15,460.00     | <b>\$15,460.00</b>  |
| 11.      | 3                 | 3                 | Each     | Remove Existing Hydrant   | \$665.00   | \$1,995.00      | <b>\$1,995.00</b>   |
| 12.      | 1                 | 1                 | Lump Sum | Remove Existing Hydrant, Valve, and WM (Washington and Pine intersection) | \$981.00   | \$981.00        | <b>\$981.00</b>     |
| 13.      | 1                 | 1                 | Lump Sum | Cut & Cap 4" Water Main at Michigan and Hazel                             | \$761.00   | \$761.00        | <b>\$761.00</b>     |
| 14.      | 1                 | 1                 | Lump Sum | Cut & Cap 4" Water Main at Washington and Pine                            | \$800.00   | \$800.00        | <b>\$800.00</b>     |
| 15.      | 21                | 22                | Each     | 1" Corporation & Saddle   | \$615.00   | \$12,915.00     | <b>\$13,530.00</b>  |
| 16.      | 21                | 22                | Each     | 1" Curb Stop and Box  | \$686.50   | \$14,416.50     | <b>\$15,103.00</b>  |
| 17.      | 215               | 175               | Lin. Ft. | 1" Copper Water Service (Short)   | \$13.00    | \$2,795.00      | <b>\$2,275.00</b>   |
| 18.      | 630               | 830               | Lin. Ft. | 1" Copper Water Service (Long)  | \$9.25     | \$5,827.50      | <b>\$7,677.50</b>   |
| 19.      | 21                | 22                | Each     | Reconnect Existing Water Service  | \$35.00    | \$735.00        | <b>\$770.00</b>     |
| 20.      | 5                 | 5                 | Each     | 1" Copper Water Service from Curb Stop to Meter                           | \$1,375.00 | \$6,875.00      | <b>\$6,875.00</b>   |
| 21.      | 20                | 16.5              | Sq. Yds. | Concrete Driveway Repair  | \$45.00    | \$900.00        | <b>\$742.50</b>     |
| 22.      | 380               | 380               | Sq. Yds. | Bituminous Driveway Repair  | \$20.00    | \$7,600.00      | <b>\$7,600.00</b>   |
| 23.      | 56                | 103               | Sq. Yds. | Gravel Driveway Repair  | \$12.20    | \$683.20        | <b>\$1,256.60</b>   |
| 24.      | 732               | 604.94            | Sq. Yds. | Pav't Removal   | \$5.00     | \$3,660.00      | <b>\$3,024.70</b>   |
| 25.      | 265               | 196               | Lin. Ft. | Curb and Gutter, Remove and Replace                                       | \$30.00    | \$7,950.00      | <b>\$5,880.00</b>   |



# BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 9A

For Meeting of September 17, 2019

ITEM TITLE: Playground Equipment  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

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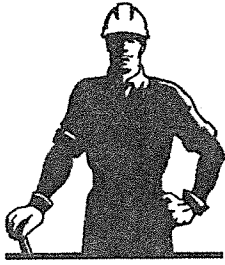
Approve purchase and installation of playground equipment for Penny Park from Sinclair Recreation (Game Time) in the amount of \$25,525.64.

---

Moved by:

Supported by:

Approve purchase and installation of playground equipment for Penny Park from Sinclair Recreation (Game Time) in the amount of \$25,525.64.



# St. Louis Public Works

320 E. Prospect Street, St. Louis, MI 48880

989-681-3644 Office, 989-681-5113 Fax

mabbott@stlouismi.com

## Memorandum

September 3, 2019

To: Kurt Giles, Keith Risdon

From: Mark Abbott, *MA*

Subject: Penny Park Play equipment purchase

Please find attached quotes for the replacement of the old play structure and swing equipment at Penny Park. This project is planned to have Public Works staff remove the old equipment then the contractor will install the equipment to the manufacturer specifications. Public Works staff will then re-install the existing safety surface.

Sinclair Recreation of Holland, representing GameTime provided a proposal for this project in the amount of \$25,525.64.

Snider Recreation of North Royalton Ohio, representing Burke provided a proposal for this project in the amount of \$37,043.00.

Sinclair Recreation recently installed our Leppien park play structure. Communication was good and I was very happy with their workmanship.

Snider Recreation and Burke equipment are well known in the industry but with their price being \$11,490.36 higher I would recommend we accept the proposal from Sinclair Recreation and the equipment from GameTime.

Please review this matter with City Council and advise me of how to proceed.



A PLAYCORE Company

GameTime c/o Sinclair Recreation  
 PO Box 1409  
 Holland, MI 49422-1409  
 Ph: 800-444-4954  
 Fax: 616-392-8634

QUOTE  
 #75076

06/13/2019

City of St. Louis - Penny Park - 2019

City of St. Louis  
 Attn: Mark Abbott  
 108 W. Saginaw Ave  
 St. Louis, MI 48880  
 Phone: 989-681-3644  
 mabbott@stlouismi.com

Project #: P58308  
 Ship To Zip: 48880

| Quantity | Part #  | Description  | Unit Price  | Amount      |
|----------|---------|--|-------------|-------------|
| 1        | RDU     | Game Time - Custom Play Structure<br>(2) 12024 -- 3 1/2" Uprt Ass'Y Alum 9'<br>(3) 12025 -- 3 1/2" Uprt Ass'Y Alum 10'<br>(2) 12026 -- 3 1/2" Uprt Ass'Y Alum 11'<br>(7) 12077 -- 3 1/2" Uprt Ass'Y Alum 15'<br>(1) 12207 -- 2'-6"/3'Overhead Tree Clb<br>(1) 12215 -- Crunch Bar Prime Time<br>(1) 18200 -- 36" Sq Punched Deck P/T 1.3125<br>(4) 18201 -- 36" Tri Punched Deck P/T<br>(1) 18319 -- Single Steering Wheel<br>(1) 18602 -- 5' 'S' Tube Slide<br>(1) 18682 -- High Whistle<br>(1) 19003 -- Decorative Panel<br>(1) 19005 -- Transfer System W/Barrier (2' Rise)<br>(1) 19013 -- Transfer Platform W/ Barrier (3')<br>(1) 19078 -- Arch (4'6" & 6')<br>(1) 19096 -- Schooner (4'-6" & 5')<br>(1) 19322 -- Swerve Slide<br>(1) 19419 -- Fun-L Crawl Tube (Attach)<br>(1) 19756 -- Umbra Triangle Roof<br>(1) 19757 -- Umbra Square Roof<br>(7) 19762 -- Umbra Plug (priced for CAD) | \$23,690.00 | \$23,690.00 |
| 1        | RDU     | Game Time - PT Swing with Seat Packages<br>(1) 12583 -- Ada Primetime Swing Frame, 3 1/2" Od<br>(2) SS8910 -- Belt Seat 3 1/2" /8' W/Clevis  | \$1,769.00  | \$1,769.00  |
| 1        | INSTALL | Installation - Installation of Play Structure and Swing -<br><i>Pricing does not include any site preparation, removal of existing, or surfacing.</i>  | \$6,758.00  | \$6,758.00  |





GameTime c/o Sinclair Recreation  
PO Box 1409  
Holland, MI 49422-1409  
Ph: 800-444-4954  
Fax: 616-392-8634

QUOTE  
#75076

06/13/2019

**City of St. Louis - Penny Park - 2019**

|                      |                    |
|----------------------|--------------------|
| SubTotal:            | \$32,217.00        |
| Discount:            | (\$8,291.50)       |
| Freight:             | \$1,600.14         |
| <b>Total Amount:</b> | <b>\$25,525.64</b> |

THIS QUOTATION IS SUBJECT TO POLICES IN THE CURRENT GAMETIME PARK AND PLAYGROUND CATALOG AND THE FOLLOWING TERMS AND CONDITIONS. OUR QUOTATION IS BASED ON SHIPMENT OF ALL ITEMS AT ONE TIME TO A SINGLE DESTINATION, UNLESS NOTED, AND CHANGES ARE SUBJECT TO PRICE ADJUSTMENT. PURCHASES IN EXCESS OF \$1,000.00 TO BE SUPPORTED BY YOUR WRITTEN PURCHASE ORDER MADE OUT TO GAMETIME, C/O SINCLAIR RECREATION.

NOTE: PRICING DOES NOT INCLUDE ANY DAVIS BACON OR PREVAILING WAGE RATES UNLESS SPECIFICALLY IDENTIFIED ABOVE IN QUOTE.

Pricing: f.o.b. factory, firm for 30 days from date of quotation unless otherwise noted on quotation. Sales Tax will be added at time of invoicing unless a tax exempt certificate is provided at the time of order entry.

Payment terms: Net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Shipment: Order shall ship within 30-45 days after GameTime's receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of deposit, if required.

Installation: Shall be by a Certified GameTime Installer. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs. Payment terms for installation is Net 10 Days.

NOTE: PRICING DOES NOT INCLUDE ANY DAVIS BACON OR PREVAILING WAGE RATES UNLESS SPECIFICALLY IDENTIFIED ABOVE IN QUOTE. THERE WILL BE A BACKCHARGE FOR THE INSTALLATION TO BE DONE THROUGH FELT, PEASTONE, SURFACING, OR WOODCHIPS, UNLESS SPECIFICALLY LISTED IN ABOVE QUOTE.

Exclusions: Unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.



Rendered in Rainforest Palette

Intellectual property of GameTime, a PlayCore Company. The site shown in rendering is an inspiration and may not reflect exact site conditions.



A PLAYCORE COMPANY

[www.gametime.com](http://www.gametime.com)

City of St. Louis  
Penny Park  
St. Louis, Michigan



[www.sinclair-rec.com](http://www.sinclair-rec.com)





Rendered in Rainforest Palette

Intellectual property of GameTime, a PlayCore Company. The site shown in rendering is an interpretation and may not reflect exact site conditions.



a PlayCore Company

[www.gametime.com](http://www.gametime.com)

City of St. Louis  
Penny Park  
St. Louis, Michigan



SINCLAIR RECREATION

[www.sinclair-rec.com](http://www.sinclair-rec.com)



Rendered in Rainforest Palette

Intellectual property of GameTime, a PlayCore Company. The site shown in rendering is an interpretation and may not reflect exact site conditions.



City of St. Louis  
Penny Park  
St. Louis, Michigan



Penny Park  
City of St. Louis - Public Works Dept.



August 30, 2019

Mr. Mark Abbott  
City of St. Louis - Public Works Dept.  
300 Mill St.  
St. Louis, MI 48880

Dear Mark:

Snider Recreation, Inc. is delighted to provide City of St. Louis - Public Works Dept. with this playground equipment proposal.

This design was developed with your specific needs in mind, and we look forward to discussing this project further with you to ensure your complete satisfaction. Snider Recreation, Inc. is confident that this proposal will satisfy City of St. Louis - Public Works Dept.'s functional, environmental, and safety requirements - and most importantly, bring joy and excitement to the children and families directly benefiting from your new playground.

You have our personal commitment to support this project and your organization in every manner possible. We look forward to continuing to develop a long-standing relationship with City of St. Louis - Public Works Dept.. We appreciate your consideration and value this opportunity to earn your business.

Sincerely,

Vicki Crawford  
Snider Recreation, Inc.  
10139 Royalton Road Suite K  
North Royalton, OH 44133





**Snider Recreation**  
recreation & sports products  
OHIO • INDIANA • MICHIGAN • PENNSYLVANIA

10039 Flougeon Road - Suite K  
North Royalton, Ohio 44133  
800-488-2288  
WALKERSNIDER.COM

## PENNY PARK

PROPOSAL: 127-122214-1

# BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 9B

For Meeting of September 17, 2019

ITEM TITLE: Professional Design Engineering Services Proposal  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

## SUMMARY EXPLANATION:

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Approve Professional Design Engineering Services Proposal from Rowe for Water Main Replacement on Hebron, Prospect and Berea/Tammrack in the amount of \$54,000.00.

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Moved by:

Supported by:

Approve Professional Design Engineering Services Proposal from Rowe for Water Main Replacement on Hebron, Prospect and Berea/Tammrack in the amount of \$54,000.00.



# ROWE PROFESSIONAL SERVICES COMPANY

*Large Firm Resources. Personal Attention.<sup>sm</sup>*

September 6, 2019

Mr. Keith Risdon, DPW Director  
City of St. Louis  
300 North Mill Street  
St. Louis, MI 48880

RE: Water Main Replacement  
Professional Design Engineering Services Proposal

Dear Mr. Risdon:

ROWE Professional Services Company is pleased to submit this professional engineering services proposal for the design phase of four streets of water main replacement. Based on our discussion on August 19, 2019, we understand the city is interested in performing water main upgrades on Hebron Street (Olive to just north of Prospect); Prospect (Teman to Corinth); Berea/Tamrack (Prospect to Tamrack to Corinth). Attached is a map showing the project limits of each street.

We further understand that this project only involves the replacement of water main. At this time, other utility improvements such as sanitary sewer and storm sewer are not included, nor is the total replacement/reconstruction of the road. For budgeting purposes, we have prepared a conceptual Engineer's opinion of project cost for each project area which includes trench replacement and resurfacing of one travel lane (copy attached). The construction cost for these projects will be approximately one million dollars when you account for the construction costs plus a 20 percent contingency.

We propose the following scope of services for this project.

## **SCOPE OF SERVICES**

### Design Phase

1. Administer a project kick-off meeting with city staff to review scope of project and timeline.
2. Request utility (both private and public) information to incorporate into project drawings.
3. Obtain topographic survey data within the project limits. Our topographic survey scope consists of the following:
  - Establish horizontal and vertical control for the design survey and construction.
  - Locate terrain, features, and structures from right-of-way to right-of-way:
    - Map existing visible improvements.
    - Locate visible utilities.
    - Inventory existing structures.
    - Determine known connectivity between existing structures.
    - Field check existing design survey.
    - Pick up changes in previous survey areas.



- Show record location of non-visible utilities from available plans provided.
  - Create DTM and show contours and/or spot elevations.
  - Prepare CAD drawing and hard copy drawing.
  - Determine the location of the existing right-of-way within the project limits.
  - Review with city staff to verify existing information is shown correctly.
4. Develop project drawings that meet the requirements of City of St. Louis and Michigan Department of Environment, Great Lakes, and Energy (EGLE). We anticipate the following sheets for this project:
    - Cover Sheet
    - Note/Legend Sheet
    - Typical Sections
    - Detail Sheet
    - Removal Sheets
    - Water Main Sheets
    - Traffic Control / Detour Sheet
  5. Prepare technical specifications for all proposed improvements that meet City of St. Louis standards.
  6. Contract with a geotechnical consultant to obtain subsurface borings to identify soil conditions for use in the design and construction. We have proposed seven 10-foot borings within the project limits.
  7. As the project moves along, we will develop an Engineer's opinion of project costs to verify that the project is still within the anticipated budget. If overruns are identified, we will work with the city to review reductions in scope.
  8. Attend coordination and design meetings with the stakeholders. We have budgeted four meetings into our proposed budget which include the project kick-off meeting, 50 percent, 90 percent, and final plan submittal meetings.
  9. Assist the city in the preparation and submittal of all agency permits. Based on our understanding of the project, we anticipate submitting the following permit applications:
    - Michigan Department of Environment, Great Lakes, and Energy (EGLE) Water Main Construction. Data required for this permit such as sizing and flow conditions will be provided by the city for our use in preparing the design/permit drawings.
    - Gratiot County Soil Erosion Control Permit
  10. Once all permits are obtained and final comments are addressed from the city, we will submit a final bid package to the city for your use in moving forward with the bidding and construction phase.

Our scope for this proposal only includes the design phase. Once the actual scope of the projects and construction schedules are defined, we will prepare a proposal to assist the city in the bidding and construction phase tasks.

#### **SCHEDULE**

As we have discussed, the intent is to bid these projects out in early 2020 (February-March) in order to obtain the best possible pricing from contractors. In order to meet this schedule, we would need approval to proceed with the design in September 2019 which would allow us to complete the design and submit for permits in mid to late December.

#### **COMPENSATION**

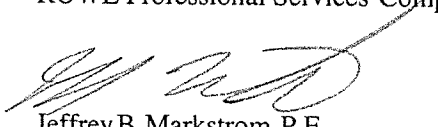
Compensation for our services will be based on our billable rates for the staff assigned to this project. We propose the following engineering services budgets for this project.

Mr. Keith Risdon, DPW Director  
September 6, 2019  
Page 3

| <b>Task</b>                            | <b>Budget</b>   |
|--|-----------------|
| Hebron Street Design Phase             | \$15,000        |
| Prospect Street Design Phase           | \$15,000        |
| Berea/Tamrack Design Phase             | \$19,000        |
| Geotechnical Soil Borings              | \$5,000         |
| <b>Total Design Engineering Budget</b> | <b>\$54,000</b> |

We appreciate the opportunity to provide continued engineering services to the City of St. Louis for your infrastructure improvement projects. Our standard terms and conditions are attached and considered part of this proposal. If you have any questions or concerns, please contact me at (989) 772-2138.

Sincerely,  
ROWE Professional Services Company



Jeffrey B. Markstrom, P.E.  
Design Services Division Manager

Attachments

\\mtp\cad\wpdocs\proposals-contracts - rev forms\2019\city of st louis\wm replacement\wm replacement proposal.docx



## TERMS AND CONDITIONS

The Owner will designate a representative with the authority to provide direction, receive and review information, and make decisions regarding the project. Decisions and direction shall be provided in a timely manner, so as to not delay the project.

The Engineer will perform services in a timely manner, consistent with sound professional practice. The Engineer will strive to perform the services within the established schedule, if any. Services are considered to be complete when deliverables have been presented to the Owner.

The Owner will provide the Engineer with all available information pertinent to the site of the project and access to the project site.

The Engineer will assist the Owner in preparing applications and documents to secure approvals and permits. The Owner is responsible for payment of permit application fees and charges.

Services provided by the engineer shall be performed with the care and skill normally exercised by other members of the profession practicing under similar conditions.

The Owner shall promptly notify the Engineer of defects or suspected defects in the work.

The Engineer's opinions of construction costs will be based upon experience and historical information.

The Engineer will be responsible for the safety precautions and programs of its employees only.

If the Engineer is reviewing work by contractors or others on behalf of the Owner, the Engineer may only recommend to the Owner that work which does not conform to the project requirements be rejected.

Payment for work completed shall be made within thirty days of invoicing. Unless otherwise provided, invoices will be submitted monthly as the work progresses.

In the event additional work is needed because of a change in scope or unforeseen conditions, the Engineer will submit a proposal defining the modified scope of work and any modifications to the schedule and fee for the Owner's approval.

This agreement may be terminated by either party with fourteen days written notice; however, the Engineer shall be paid for work completed prior to the date of termination.

All documents prepared by the Engineer in completing this work are considered the Engineer's property as instruments of service and are not intended for re-use by the Owner or others.

The Engineer is an independent contractor, responsible to the Owner for the results of this undertaking and is not an employee or agent of the Owner.

The Owner agrees to limit ROWE Professional Services Company's total liability to the Owner and any contractors on the project to \$54,000 or the Engineer's fee, whichever is greater.

The Owner and Engineer each bind themselves and any partners, successors, and assigns of the other party to this agreement. Neither party will assign, sublet, or transfer their interest in this agreement without the consent of the other party.

The terms of this agreement shall be governed by the laws of the State of Michigan. In the event a provision of this agreement is rendered unlawful, the remaining terms and provisions shall remain in effect.

In performance of this work, the Engineer will comply with their policies regarding non-discrimination against employees on the basis of race, color, religion, national origin or ancestry, age or sex.

Terms and Conditions Agreed to:

\_\_\_\_\_  
Owner

\_\_\_\_\_  
ROWE Professional Services Company

City of St. Louis  
 Engineer's Conceptual Opinion of Costs  
 Watermain Replacement - Berea St., Prospect St., & Hebron St.  
 September 4, 2019



ROWE PROFESSIONAL SERVICES COMPANY  
 127 S. Main St.  
 Mt. Pleasant, MI 48858  
 989-772-2138

| ITEM   | ESTIMATED QUANTITY | UNIT | UNIT PRICE   | AMOUNT               |
|--|--------------------|------|--------------|----------------------|
| <b>Tamrack &amp; Berea Streets; From Corinth to Prospect</b> |                    |      |              |                      |
| Mobilization   | 1                  | LSUM | \$ 36,000.00 | \$ 36,000.00         |
| Pavt, Rem  | 1900               | Syd  | \$ 10.00     | \$ 19,000.00         |
| Soil Erosion and Sedimentation Control                       | 1                  | LSUM | \$ 2,000.00  | \$ 2,000.00          |
| Subbase, CIP, 10 inch  | 1750               | Syd  | \$ 6.00      | \$ 10,500.00         |
| Aggregate Base, 8 inch                                       | 1750               | Syd  | \$ 16.00     | \$ 28,000.00         |
| HMA, LVSP  | 320                | Ton  | \$ 95.00     | \$ 30,400.00         |
| Driveway, Nonreinf Conc, 8 inch                              | 150                | Syd  | \$ 75.00     | \$ 11,250.00         |
| Aggregate Surface Cse, 8 inch                                | 750                | Syd  | \$ 20.00     | \$ 15,000.00         |
| Turf Establishment   | 1                  | LSUM | \$ 10,000.00 | \$ 10,000.00         |
| Hydrant, Rem   | 3                  | Ea   | \$ 750.00    | \$ 2,250.00          |
| Fire Hydrant   | 3                  | Ea   | \$ 6,000.00  | \$ 18,000.00         |
| Gate Valve and Box, 8 inch                                   | 4                  | Ea   | \$ 2,500.00  | \$ 10,000.00         |
| Water Main, 4 inch, Cut and Plug                             | 2                  | Ea   | \$ 500.00    | \$ 1,000.00          |
| Water Main, DI, 8 inch, Tr Det G                             | 1950               | Ft   | \$ 75.00     | \$ 146,250.00        |
| Water Serv, Type K Copper, 3/4 inch, Tr Det G                | 750                | Ft   | \$ 25.00     | \$ 18,750.00         |
| Curb Stop and Box, 3/4 inch                                  | 22                 | Ea   | \$ 300.00    | \$ 6,600.00          |
| Corporation and Tap, 3/4 inch                                | 22                 | Ea   | \$ 450.00    | \$ 9,900.00          |
| Connection to Existing Water Main                            | 2                  | Ea   | \$ 8,000.00  | \$ 16,000.00         |
| Testing and Disinfection                                     | 1                  | LSUM | \$ 5,000.00  | \$ 5,000.00          |
| <i>Tamrack/Berea St Subtotal</i>                             |                    |      |              | \$ 395,900.00        |
| <i>20% Contingency =</i>                                     |                    |      |              | \$ 79,180.00         |
| <b>Tamrack/Berea St Conceptual Cost Opinion =</b>            |                    |      |              | <b>\$ 476,000.00</b> |

| ITEM  | ESTIMATED QUANTITY | UNIT | UNIT PRICE   | AMOUNT               |
|---|--------------------|------|--------------|----------------------|
| <b>Prospect St; From Teman to Corinth</b>     |                    |      |              |                      |
| Mobilization                                  | 1                  | LSUM | \$ 22,000.00 | \$ 22,000.00         |
| Curb and Gutter, Rem                          | 825                | Ft   | \$ 15.00     | \$ 12,375.00         |
| Pavt, Rem                                     | 1100               | Syd  | \$ 10.00     | \$ 11,000.00         |
| Soil Erosion and Sedimentation Control        | 1                  | LSUM | \$ 2,000.00  | \$ 2,000.00          |
| Subbase, CIP, 10 inch                         | 1010               | Syd  | \$ 6.00      | \$ 6,060.00          |
| Aggregate Base, 8 inch                        | 1010               | Syd  | \$ 16.00     | \$ 16,160.00         |
| HMA, LVSP                                     | 185                | Ton  | \$ 95.00     | \$ 17,575.00         |
| Curb and Gutter, Conc, Det F4                 | 825                | Ft   | \$ 25.00     | \$ 20,625.00         |
| Driveway, Nonreinf Conc, 8 inch               | 90                 | Syd  | \$ 75.00     | \$ 6,750.00          |
| Turf Establishment                            | 1                  | LSUM | \$ 4,000.00  | \$ 4,000.00          |
| Hydrant, Rem                                  | 2                  | Ea   | \$ 750.00    | \$ 1,500.00          |
| Fire Hydrant                                  | 2                  | Ea   | \$ 6,000.00  | \$ 12,000.00         |
| Gate Valve and Box, 8 inch                    | 3                  | Ea   | \$ 2,500.00  | \$ 7,500.00          |
| Water Main, 4 inch, Cut and Plug              | 3                  | Ea   | \$ 500.00    | \$ 1,500.00          |
| Water Main, DI, 8 inch, Tr Det G              | 825                | Ft   | \$ 75.00     | \$ 61,875.00         |
| Water Serv, Type K Copper, 3/4 inch, Tr Det G | 200                | Ft   | \$ 25.00     | \$ 5,000.00          |
| Curb Stop and Box, 3/4 inch                   | 6                  | Ea   | \$ 300.00    | \$ 1,800.00          |
| Corporation and Tap, 3/4 inch                 | 6                  | Ea   | \$ 450.00    | \$ 2,700.00          |
| Connection to Existing Water Main             | 3                  | Ea   | \$ 8,000.00  | \$ 24,000.00         |
| Testing and Disinfection                      | 1                  | LSUM | \$ 5,000.00  | \$ 5,000.00          |
| <i>Prospect St Subtotal</i>                   |                    |      |              | \$ 241,420.00        |
| <i>20% Contingency =</i>                      |                    |      |              | \$ 48,284.00         |
| <b>Prospect St Conceptual Cost Opinion =</b>  |                    |      |              | <b>\$ 290,000.00</b> |

| ITEM  | ESTIMATED QUANTITY | UNIT | UNIT PRICE   | AMOUNT       |
|---|--------------------|------|--------------|--------------|
| <b>Hebron St; From Olive to 300' South of Fairway</b> |                    |      |              |              |
| Mobilization  | 1                  | LSUM | \$ 20,900.00 | \$ 20,900.00 |
| Pavt, Rem   | 1350               | Syd  | \$ 10.00     | \$ 13,500.00 |
| Soil Erosion and Sedimentation Control                | 1                  | LSUM | \$ 2,000.00  | \$ 2,000.00  |
| Subbase, CIP, 10 inch                                 | 1250               | Syd  | \$ 6.00      | \$ 7,500.00  |
| Aggregate Base, 8 inch                                | 1250               | Syd  | \$ 16.00     | \$ 20,000.00 |
| HMA, LVSP   | 230                | Ton  | \$ 95.00     | \$ 21,850.00 |
| Driveway, Nonreinf Conc, 8 inch                       | 100                | Syd  | \$ 75.00     | \$ 7,500.00  |
| Turf Establishment                                    | 1                  | LSUM | \$ 4,500.00  | \$ 4,500.00  |
| Hydrant, Rem  | 1                  | Ea   | \$ 750.00    | \$ 750.00    |
| Fire Hydrant  | 1                  | Ea   | \$ 6,000.00  | \$ 6,000.00  |
| Gate Valve and Box, 8 inch                            | 2                  | Ea   | \$ 2,500.00  | \$ 5,000.00  |
| Water Main, 4 inch, Cut and Plug                      | 2                  | Ea   | \$ 500.00    | \$ 1,000.00  |
| Water Main, DI, 8 inch, Tr Det G                      | 925                | Ft   | \$ 75.00     | \$ 69,375.00 |
| Water Serv, Type K Copper, 3/4 inch, Tr Det G         | 430                | Ft   | \$ 25.00     | \$ 10,750.00 |
| Curb Stop and Box, 3/4 inch                           | 13                 | Ea   | \$ 300.00    | \$ 3,900.00  |
| Corporation and Tap, 3/4 inch                         | 13                 | Ea   | \$ 450.00    | \$ 5,850.00  |
| Connection to Existing Water Main                     | 3                  | Ea   | \$ 8,000.00  | \$ 24,000.00 |
| Testing and Disinfection                              | 1                  | LSUM | \$ 5,000.00  | \$ 5,000.00  |

Hebron St Subtotal \$ 229,375.00

20% Contingency = \$ 45,875.00

**Hebron St Conceptual Cost Opinion = \$ 276,000.00**

**Overall Project Total = \$ 1,042,000.00**

Founded in 1852  
by Sidney Davy Miller

# MILLER CANFIELD

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ILLINOIS: Chicago  
NEW YORK: New York  
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CANADA: Windsor  
CHINA: Shanghai  
MEXICO: Monterrey  
POLAND: Gdynia  
Warsaw • Wrocław

STEVEN D. MANN  
TEL (313) 496-7509  
FAX (313) 496-8451  
E-MAIL [mann@millercanfield.com](mailto:mann@millercanfield.com)

Miller, Canfield, Paddock and Stone, P.L.C.  
150 West Jefferson, Suite 2500  
Detroit, Michigan 48226  
TEL (313) 963-6420  
FAX (313) 496-7500  
[www.millercanfield.com](http://www.millercanfield.com)

September 11, 2019

ITEM NO. 90  
DATE 9/17/19

*Via email only*

Mr. Kurt Giles  
City Manager  
City of St. Louis  
300 N. Mill Street  
St. Louis MI 48880

Re: Retention as Bond Counsel – Water Supply System Improvements

Dear Kurt:

We appreciate the opportunity to again serve the City of St. Louis, County of Gratiot, Michigan (the “City”) as bond counsel in connection with the City’s water supply system improvements to be financed in two phases with phase one being privately placed with a financial institution and phase two being sold through the U.S.D.A. office of Rural Development loan program. We value highly our relationship with the City and you may be assured of our prompt and complete attention to these financings. It is our practice when beginning work on a new matter to send an engagement letter like this which sets forth the scope of our services as bond counsel, our conflict of interest policy, and the nature of our compensation.

***Bond Counsel’s Role***

The role of bond counsel was created a century ago in response to requests from prospective purchasers of municipal bonds for an independent opinion about the legality and validity of bonds issued by local governments. Over the years, bond counsel’s role has expanded to include advising issuers on the means available to finance public improvements and passing upon the tax status of interest paid to bondholders, to cite two examples. These days bond counsel prepares most of the documentation related to a bond financing and leads the bond issuer through the process of issuing bonds.

In performing our services as bond counsel, our client is the City and we will represent its interests. However, our representation of the City does not alter our responsibility to render an objective opinion as bond counsel. Upon delivery of the opinion our responsibilities as bond counsel will be concluded with respect to the Bonds.

***Scope of Bond Counsel Services – What We Will Do***

Bond counsel is engaged as a recognized expert whose primary responsibility is to render an objective legal opinion with respect to the authorization and issuance of the Bonds. Our approving legal opinion with respect to the Bonds will be executed and delivered by us in written form on the date the Bonds are exchanged for their purchase price, and will be based upon facts and law existing as of its date. In rendering the opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking independent verification of the information contained in the proceedings and certifications.

Our services will consist of preparation or review of the resolutions, notices, ordinances, certificates, closing documents and related material necessary to authorize, issue and deliver the Bonds. These services are separate from those provided by the City's attorney. For phase two, the City's attorney will be reviewing all of the Rural Development paperwork, the engineering and construction contracts, working up all of the property/title work and in general advising the City with respect to the project itself. Miller Canfield's work focuses on the bond issue exclusively.

Our professional responsibilities as attorneys in this matter will be limited to interpretations of law and other legal issues and the drafting of legal documents. We are not registered municipal advisors under the federal Dodd-Frank Act and therefore we will not assume the responsibilities of a municipal finance advisor or the professional responsibilities of any other advisor with respect to non-legal matters. We understand that you have engaged Baker Tilly Municipal Finance Advisors as the City's registered municipal advisor for these financings.

***Additional Services***

We believe that the above services encompass the normal scope of bond counsel activities. Our services as bond counsel do not include activities outside of the scope of activities described above. Review of construction contracts, land acquisition, or representation of the City in litigation or administrative proceedings that might arise in connection with the Bonds are beyond the scope of our role as bond counsel. In the event that serious matters or matters outside the norm arise in these areas, we would provide you at that time with a fee quote for such additional services.

Our engagement does not include any obligation to monitor compliance with the federal tax requirements found in the Internal Revenue Code of 1986 (the "Code") and applicable to tax-exempt bonds, including the rebate requirements of Code Section 148(f) as described in an exhibit attached to the Nonarbitrage and Tax Compliance Certificate that the



City will execute in connection with the issuance of the Bonds, if issued on a tax-exempt basis. Our engagement as bond counsel also does not include representation of the City in connection with any audit or examination of the Bonds by the Internal Revenue Service. However, we are available to assist with rebate calculations or any audit or examination as a separate engagement.

***Conflict of Interest Policy***

Our firm is one of the largest in Michigan. In addition to having the largest public finance practice in the State, our attorneys represent a great many clients and our practice is in many different legal areas. At one time or another our firm has represented nearly every large and many smaller commercial and investment banks and other bond purchasers that do business in Michigan.

We are not representing and do not intend to represent any other party in this financing. We do not believe that our representation in unrelated matters of the various other parties both in and out of the municipal area will affect our ability to serve the City as bond counsel.

Because we are a large firm with many clients we are asked occasionally to represent a client in a matter adverse to the City. We, of course, would decline to represent any client in a matter involving the City that would conflict with our services to the City as bond counsel for the above issue. Moreover, before we would represent a client adverse to the City in any area not involving the bond issue, we would advise the City before undertaking such representation.

***Estimate of Bond Counsel Fee***

Since the final size and structure of the bond issue has yet to be determined, we cannot provide you with a firm fee quote, but to give you an idea of the costs, for phase one, if the bond issue is in the \$950,000 range, we estimate that our fee as bond counsel would be \$12,500. For phase two, if the bond issue is in the \$3,000,000 range, we estimate that our fee as bond counsel would be \$26,500. Such fees may vary: (i) if the principal amount stated above is changed substantially, (ii) if material changes in the structure of the financing occur, or (iii) if unusual or unforeseen circumstances arise which require a significant increase in our time or responsibility. If at any time we believe that circumstances require an adjustment of our original fee estimate, we will consult with you. In addition, we will expect to be reimbursed for all out-of-pocket expenses, including travel costs, document production, deliveries, long distance telephone charges, filing fees, and other necessary office disbursements. We estimate that such out-of-pocket expenses will be approximately \$400 for each financing.

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Mr. Kurt Giles

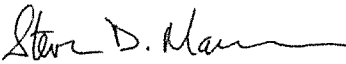
-4-

September 11, 2019

We appreciate this opportunity to be of service to the City and look forward to working with you. If you have any questions about this letter or our services as bond counsel, please give me a call.

Very truly yours,

Miller, Canfield, Paddock and Stone, P.L.C.

By: 

\_\_\_\_\_  
Steven D. Mann

34394349.1\078103-00015

Founded in 1852  
by Sidney Davy Miller

# MILLER CANFIELD

MICHIGAN  
ILLINOIS  
NEW YORK  
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TEL (313) 963-6420  
FAX (313) 496-7500  
[www.millercanfield.com](http://www.millercanfield.com)

ITEM NO. 9D  
DATE 9/17/19

September 11, 2019

*Via email only*

Mr. Kurt Giles  
City Manager  
City of St. Louis  
300 N. Mill Street  
St. Louis MI 48880

Re: *Resolution Authorizing Publication of Notice of Intent to Issue  
Revenue Bonds and Declaration of Intent to Reimburse*

Dear Kurt:

Enclosed please find the *Resolution Authorizing Publication of Notice of Intent to Issue Revenue Bonds and Declaration of Intent to Reimburse* which we have prepared for consideration by the City Council at its regular meeting on September 17th. This resolution relates to the financing of the improvements to the City's water supply system and has been prepared with a borrowing amount of *not to exceed* \$4,000,000. The resolution serves two pertinent purposes.

### ***Publication of Notice of Intent***

Under the Revenue Bond Act, Act 94, Public Acts of Michigan, 1933, as amended, the City may not issue revenue bonds unless it first publishes a notice of intent to do so. If a valid petition for referendum election is filed by not less than 10% of the registered electors of the City within 45 days of publication of the notice, then the City may not issue the bonds without voter approval. The enclosed resolution authorizes the publication of the notice of intent which is set forth on page 3. Adoption of the resolution does not obligate the City to issue the bonds, but instead indicates the intention to issue revenue bonds secured as provided in the notice.

We have indicated in Section 1 of the resolution that the notice will be published in the *Morning Sun*. If you plan to use a different newspaper, please revise Section 1 accordingly.

The notice must be published as a display advertisement of not less than one-quarter page in size. A fine print legal notice will not satisfy Michigan law as interpreted by the Michigan courts. Please make sure that only the notice which appears on page 3 is published and not the entire resolution.

Mr. Kurt Giles

-2-

September 11, 2019

*Declaration of Intent to Reimburse*

The resolution's second purpose is to meet the requirements of the federal tax law regulations pertaining to tax-exempt bonds. Treasury Regulation § 1.150-2 provides in effect that an issuer of municipal bonds may reimburse itself for expenditures made prior to the issuance of bonds only if it has declared its intention to do so in advance. (There is a 60 day grace period in the regulation. That is, the resolution covers expenditures made up to 60 days prior to the date of the resolution.) The resolution makes this declaration in Section 4.

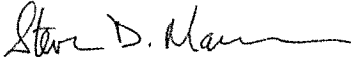
The language of the resolution is taken from the regulation and, not surprisingly, it therefore reads as tax jargon. The City will need to keep a careful paper trail of expenditures and of reimbursements. Both the expenditure and the subsequent reimbursement must be specifically linked to the project.

After the resolution has been adopted please send me eight (8) original signed copies. In addition, after publication of the notice please send me eight (8) publisher's affidavits of publication (with "tear sheets" attached).

If you have any questions, please do not hesitate to call.

Very truly yours,

Miller, Canfield, Paddock and Stone, P.L.C.

By:   
\_\_\_\_\_  
Steven D. Mann

Enclosure

cc: Tom Traciak, Baker Tilly  
Sylvia Dimov, Miller Canfield

**RESOLUTION 2019-16**

**RESOLUTION AUTHORIZING PUBLICATION OF NOTICE OF INTENT TO ISSUE  
REVENUE BONDS AND DECLARATION OF INTENT TO REIMBURSE  
(WATER SUPPLY SYSTEM IMPROVEMENTS)**

---

**CITY OF ST. LOUIS**  
County of Gratiot, State of Michigan

---

Minutes of a regular meeting of the City Council of the City of St. Louis, County of Gratiot, State of Michigan, held on the 17th day of September, 2019, at 7:30 p.m., Eastern Daylight Time.

PRESENT: Members \_\_\_\_\_

ABSENT: Members \_\_\_\_\_

The following preamble and resolution were offered by Member \_\_\_\_\_  
and supported by Member \_\_\_\_\_:

WHEREAS, the City of St. Louis, County of Gratiot, State of Michigan (the "City"), intends to issue and sell bonds, pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in an amount not to exceed Four Million Dollars (\$4,000,000) for the purpose of paying all or part of the cost to acquire, construct, furnish and equip improvements to the City's water supply system, consisting generally of the replacement of water mains, service leads, service laterals, valves, fire hydrants, and the extension of water mains, including all necessary reconstruction of utilities, pavement, sidewalks, and roadways, together with interests in land and all related sites, structures, equipment, appurtenances and attachments thereto (the "Project"); and

WHEREAS, a notice of intent to issue bonds must be published before the issuance of the aforesaid bonds in order to comply with the requirements of Section 33 of Act 94, Public Acts of Michigan, 1933, as amended; and

WHEREAS, the City intends at this time to state its intentions to be reimbursed from proceeds of the bonds for any expenditures undertaken by the City for the Project prior to issuance of the bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Clerk is hereby authorized and directed to publish a notice of intent to issue bonds in the Gratiot County Herald, a newspaper of general circulation in the City.
2. Said notice of intent shall be published as a one-quarter (1/4) page display

advertisement in substantially the form appearing at Appendix A attached hereto.

3. The City Council of the City does hereby determine that the foregoing form of Notice of Intent to Issue Bonds and the manner of publication directed is the method best calculated to give notice to the water supply system's users and the electors residing in the boundaries of the City of this City's intent to issue the bonds, the purpose of the bonds, the security for the bonds and the right of referendum relating thereto, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.

4. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

- (a) As of the date hereof, the City reasonably expects to reimburse itself for the expenditures described in (b) below with proceeds of debt to be incurred by the City.
- (b) The expenditures described in this paragraph (b) are for the costs of acquiring and constructing the Project which were paid subsequent to sixty (60) days prior to the date hereof.
- (c) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is \$4,000,000.
- (d) A reimbursement allocation of the expenditures described in (b) above with the proceeds of the borrowing described herein will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the City's use of the proceeds of the debt to be issued for the Project to reimburse the City for a capital expenditure made pursuant to this resolution.

5. The City hereby retains the law firm of Miller, Canfield, Paddock and Stone, P.L.C. as bond counsel in connection with the financing of the proposed Project.

6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members \_\_\_\_\_  
\_\_\_\_\_

NAYS: Members \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Mari Anne Ryder  
City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of St. Louis, County of Gratiot, State of Michigan, at a regular meeting held on the 17th day of September, 2019, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
Mari Anne Ryder  
City Clerk

APPENDIX A

NOTICE TO TAXPAYERS AND ELECTORS OF THE  
CITY OF ST. LOUIS AND THE USERS OF THE  
CITY'S WATER SUPPLY SYSTEM OF INTENT TO ISSUE BONDS  
AND THE RIGHT OF REFERENDUM RELATING THERETO

PLEASE TAKE NOTICE that the City of St. Louis, County of Gratiot, State of Michigan (the "City"), intends to issue and sell revenue bonds pursuant to Act 94, Public Acts of Michigan, 1933, as amended, in an amount not to exceed Four Million Dollars (\$4,000,000), in one or more series as shall be determined by the City Council, for the purpose of paying all or part of the cost to acquire, construct, furnish and equip improvements to the City's water supply system, consisting generally of the replacement of water mains, service leads, service laterals, valves, fire hydrants, and the extension of water mains, including all necessary reconstruction of utilities, pavement, sidewalks, and roadways, together with interests in land and all related sites, structures, equipment, appurtenances and attachments thereto.

SOURCE OF PAYMENT OF REVENUE BONDS

THE PRINCIPAL OF AND INTEREST ON SAID REVENUE BONDS SHALL BE PAYABLE solely from the revenues received by the City from the operations of said water supply system. Said revenues will consist of rates and charges that may from time to time be revised to provide sufficient revenues to provide for the expenses of operating and maintaining the system, to pay the principal of and interest on said bonds, payment of outstanding bonds, and to pay other obligations of the system.

BOND DETAILS

SAID BONDS will be payable in annual installments not to exceed forty (40) in number and will bear interest at the rate or rates to be determined at a private or public sale but in no event to exceed the maximum permitted by law on the balance of the bonds from time to time remaining unpaid.

RIGHT OF REFERENDUM

THE REVENUE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS OF THE CITY UNLESS A VALID PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE CITY IS FILED WITH THE CITY CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF A VALID PETITION IS FILED, THE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE CITY VOTING THEREON.

THIS NOTICE is given pursuant to the requirements of Section 33, Act 94, Public Acts of Michigan, 1933, as amended.

Mari Anne Ryder  
City Clerk

34393996.1\078103-00015



## MariAnne Ryder

---

**From:** Kurt Giles  
**Sent:** Tuesday, September 10, 2019 5:23 PM  
**To:** MariAnne Ryder  
**Cc:** Keith Risdon  
**Subject:** FW: Quarterly Hedge Plan Report Purchases - 3Q 2019  
**Attachments:** MPPA EngAuth - Stlo.pdf

ITEM NO. 9E  
DATE 9/17/19

Another for next Tuesday. We also expect the document from Steve Mann to come either tomorrow or Thursday.  
Kurt

**From:** Keith Parrott <KParrott@mpower.org>  
**Sent:** Tuesday, September 10, 2019 5:19 PM  
**To:** Kurt Giles <kgiles@stlouismi.com>; Keith Risdon <krisdon@stlouismi.com>  
**Cc:** Robert Lalonde <rlalonde@mpower.org>  
**Subject:** Quarterly Hedge Plan Report Purchases - 3Q 2019

Good Afternoon,

Based on the last quarterly hedge plan report covering 2020 through 2024, MPPA has recommended that you enter into transactions that will improve your hedge plan position. I have attached an Authorization Letter that will enable MPPA to transact on that recommendation for your review. I am hoping to get all returned authorizations by **Friday October 18th**.

An outline of the assumptions used when making these recommendations is presented below for your review since you .

Appendix B of the MPPA Hedge Policy (copied below) contains fuel hedge assumptions for Belle River, Campbell, and AFEC:

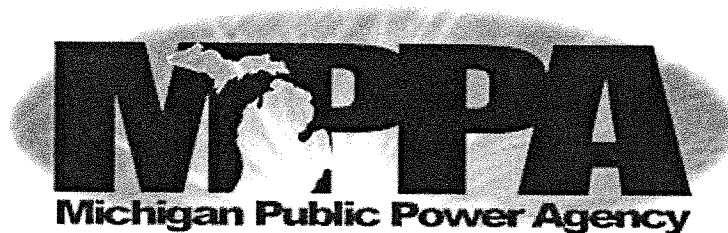
### Appendix B - Fuel Hedge Assumptions for Base-Load Generation Units

MPPA and its members own or jointly own base-load generation units that provide a portion of the required energy hedges. MPPA does not control fuel hedging for these units so the amount of fixed price fuel hedged for each unit is estimated based on best available information. MPPA attempts to glean fuel hedge information from its members or the controlling party to the jointly owned units. For portfolio modeling and hedge plan compliance purposes, the table below will be used to identify the amount of fuel that is hedged for each base-load generation unit or alternatively the equivalent percentage of electric energy considered hedged for each generation resource.

| Generation Unit | Total MW | Fuel    | Fuel Hedge Mos. 1-12 | Fuel Hedge Mos. 13-24 | Fuel Hedge Mos. 25-36 | Fuel Hedge Mos. 37-48 | Fuel Hedge Mos. 49-60 |
|-----------------|----------|---------|----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Belle River     | 83       | Coal    | 100%                 | 70%                   | 40%                   | 0%                    | 0%                    |
| Campbell        | 40       | Coal    | 100%                 | 70%                   | 40%                   | 0%                    | 0%                    |
| AFEC            | 34       | Nat Gas | 60%                  | 35%                   | 15%                   | 0%                    | 0%                    |

**This table will be updated and validated on a regular basis and changes to joint owned unit assumptions must be approved by the MPPA Board.**

Additionally all peaking resources are assumed to produce zero energy for hedging purposes. These assumptions reduce the amount of price-certain MWh's in the later years of the hedge window which affects the recommended purchase volumes since the forecasted supply is reduced by the percentages listed above. This has been presented with the term Risk Adjusted hedge position in recent quarterly hedge plan reports.



September 10, 2019

Subject: Letter of Authorization

The City of St Louis, through its Member Authorized Representative, hereby authorizes a purchase of Energy by Michigan Public Power Agency on behalf of the City of St Louis up to the Amount and Term(s) of:

| Calendar Year 2021      |                               |                         |                               | % of Load |
|-------------------------|-------------------------------|-------------------------|-------------------------------|-----------|
| All Hours (7x24)        |                               | On-Peak Hours (5x16)    |                               |           |
| Max Volume, MW per hour | Price, \$/MWh (not to exceed) | Max Volume, MW per hour | Price, \$/MWh (not to exceed) |           |
| 0.4                     | \$33.00                       | 0.0                     | \$37.00                       | 8.9%      |

The maximum commitment for this authorization is \$115,632.

The transaction(s) above will be for Financially-Firm Energy with Physical delivery to the MISO Michigan-Hub in the Day Ahead Market.

Member Authorized Representative:

\_\_\_\_\_  
Printed

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**ST. LOUIS POLICE DEPARTMENT  
REQUEST FOR RECREATIONAL FIRE PERMIT  
WITHIN CITY LIMITS FOR SPECIAL PURPOSE**

The St. Louis Police Department has received a request from:

St. Louis High School Pep Club

(Name of Organization)

Request for a Recreational Fire Permit for the purpose of:

Annual Homecoming Community Bonfire

(Event such as Memorial Day Parade / Military Funeral / Police Funeral/carnival/ etc...)

**Event description:**

The St. Louis High School Pep Club is requesting a recreational fire permit for the annual community bonfire to kick off homecoming week for the St. Louis High School.

**Date & Time:** Monday, September 30, 2019 from 8pm – 930pm.

**Notes:**

- Bonfire is to be held in the shot-put sandpit at the east end of the St. Louis athletic field.
- Chief Apps of the St. Louis Area Fire Department has been contacted. Both Chief Apps and I (Chief Ramereiz) recommend that this request is approved with the following stipulations:
  - If any burn ban is enacted for Gratiot County at the time of this event, the approval is revoked.
  - If conditions are excessively dry (as determined by the St. Louis Area Fire Department – SLAFD), the approval is revoked
  - If there are excessive or high winds (as determined by the St. Louis Area Fire Department – SLAFD), the approval is revoked
- **ANDREA BIEHL (PEP CLUB ADVISOR) HAS REQUESTED THE ST. LOUIS AREA FIRE DEPARTMENT EXTINGUISH THE BONFIRE AT THE CONCLUSION OF THE EVENT.**

This request has been received on 09-05-2019 at 1:45 pm.

I request the St. Louis City Council APPROVE this request.

**Attachment:** Typed request from the St. Louis High School Pep Club.

Date: 09-05-2019

Richard J. Ramereiz Jr.  
Chief of Police  
St. Louis Police Department



# SAINT LOUIS PUBLIC SCHOOLS

Saint Louis, Michigan 48880

Website: [stlouisschools.net](http://stlouisschools.net)

Superintendent  
113 E. Saginaw Street  
Phone (989) 681-2545

St. Louis High School  
113 E. Saginaw Street  
Phone (989) 681-2500

T.S. Nurnberger  
Middle School  
312 N. Union Street  
Phone (989) 681-5155

Eugene M. Nikkari  
Elementary  
301 W. State Street  
Phone (989) 681-5131

Carrie Knause Early Childhood  
Learning Center  
1211 & K Street  
Phone (989) 681-3535

September 5, 2019

To Whom It May Concern-

St. Louis High School Pep Club would like to ask permission from the City of St. Louis and the St. Louis Area Fire Department to host the annual Community Bonfire. The event will take place on Monday, September 30th at approximately 8 pm. We will be hosting this event at the Shot Put Pit near the main entrance to the Football Field. It is our intention that the bonfire will end at 9:30 pm. We would like to request that the SLAFD come and distinguish the fire for us at 9:30 pm. If you have any questions or concerns please feel free to contact us.

EXTINGUISH

Thank you for your consideration,

Andrea Biehl  
Pep Club Advisor  
[abiehl@stlouisschools.net](mailto:abiehl@stlouisschools.net)  
989-681-2500

Sara Bissell  
Pep Club Advisor  
[sbissell@stlouisschools.net](mailto:sbissell@stlouisschools.net)  
989-681-2500

# BUSINESS OF THE CITY COUNCIL

St. Louis, Michigan  
Agenda Statement

City Hall Use Only

Item No. 9G

For Meeting of September 17, 2019

ITEM TITLE: Primary Clarifier Bypass  
SUBMITTED BY: Kurt Giles  
TELEPHONE: 681-4377

SUMMARY EXPLANATION:

---

Approve Change Order from JR Heineman for Primary Clarifier Bypass in the increased amount of \$5,057.75.

---

Moved by:

Supported by:

Approve Change Order from JR Heineman for Primary Clarifier Bypass in the increased amount of \$5,057.75.

**BULLETIN**

No. 1

**PROJECT:** Primary Clarifier Bypass

**DATE OF ISSUANCE:** August 29, 2019

**OWNER:** City of St. Louis  
300 N. Mill St  
St. Louis, MI 48880

**ENGINEER:** Spicer Group, Inc.  
230 S. Washington Avenue  
Saginaw, MI 48607

**CONTRACTOR:** JR Heineman  
1224 N Niagara St  
Saginaw, MI 48602

**ENGINEER'S PROJECT NO.** 126359SG2018

This is not a Change Order to the Contract. We are requesting a quotation for possible work to be performed.

**Purpose:**

Relocate the proposed dewatering/sump pump control panels from the center of the tank to the final clarifier junction box area.

Reroute the dewatering/sump pump discharge piping to make more accessible.

Relocate the davit crane mounting location and modify the beam.

**Description:**

All of the modifications below will be at both clarifiers.

1. Relocate the mounting location of the dewatering/sump pump control panels from the center of the clarifiers to under the new MTS on the same unistrut. This will require installation of an additional 3/4" conduit for the floats and 6 - #14 avg wires between the pump control panel and junction box for floats. NEMA 3R junction box for floats with 6 space terminal strip. Instead of securing the floats to the vertical section of pipe, they shall be simply weighted. See attached mounting location picture.
2. Relocate the 3" check valve from the top of the dewatering pump to the horizontal run of pipe on the walkway. Add a true union joint half way on the vertical section of discharge pipe. Add two 90 degree bends to raise the discharge piping to go up and over the lower bar of the handrail. Cut a hole out of the grating to allow for the piping and electrical connections for the pump.
3. Relocate the davit crane base mount from outside of the clarifier platform to in between the two I beams near the center of the platform. The beam length would then be shortened so that it only spans between the two walkway I beams. The existing grating shall be cut to create a removable panel for access to the pump.

Attachments: Electrical panel mounting location, piping changes and davit crane changes illustrations.

**CHANGE IN CONTRACT PRICE:**

Net Increase (Decrease) of this Bulletin:

\$ 5,057.75

**CHANGE IN CONTRACT TIME:**

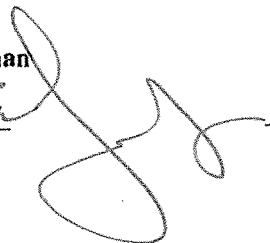
Net Increase (Decrease) of this Bulletin:

Days: 3

**PROPOSED by** JR Heineman

by:

Daha  
Authorized Signature



**Summary**

|  |                  |      |
|--|------------------|------|
| Project Name St Louis Primary Clarifier Bypass |                  | Date |
| JR Heineman Project Number:                    | Owner Signature  |      |
| Contract Number                                | JRH Signature    |      |
| JR Heineman & Sons, Inc                        | Others Signature |      |
| Week of 8/09/2019                              |                  |      |

**Description: Bulletin #1**

Contract Days added per this request: 0

|  |                                      |    |          |
|--|--------------------------------------|----|----------|
| Labor costs                            |                                      | \$ | 2,030.00 |
| Materials cost                         |                                      | \$ | 50.00    |
| Markup (Material)                      | 15.000%                              | \$ | 7.50     |
|  | Total Material Cost With Markup      | \$ | 57.50    |
| Large tool and equipment costs         |                                      | \$ | 216.00   |
| Standby Large tool and equipment costs |                                      | \$ | -        |
|  | Total Large Tools and Equipment Cost | \$ | 216.00   |
| Subcontractor costs                    |                                      | \$ | 2,395.00 |
| Subcontractor Markup                   | 15.000%                              | \$ | 359.25   |
|  | Total Subcontractor Cost With Markup | \$ | 2,754.25 |

|                   |  |           |                 |
|-------------------|--|-----------|-----------------|
| <b>Total Cost</b> |  | <b>\$</b> | <b>5,057.75</b> |
|-------------------|--|-----------|-----------------|





**Labor**

|  |                  |
|--|------------------|
| Project Name St Louis Primary Clarifier Bypass | Owner Signature  |
| JR Heineman Project Number:                    |                  |
| Contract Number                                | JRH Signature    |
| JR Heineman & Sons, Inc                        |                  |
| Week of 8/09/2019                              | Others Signature |

| Labor              |                          | Monday   | Date | 06/24/2019        |
|--------------------|--------------------------|----------|------|-------------------|
| Hrs                |                          | Rate     |      | Extended Cost     |
|                    | <b>Straight Time</b>     |          |      |                   |
| 10                 | Carp Super               | \$79.00  |      | \$790.00          |
| 10                 | Carp                     | \$69.00  |      | \$690.00          |
| 10                 | Labor                    | \$55.00  |      | \$550.00          |
|                    | Operator                 | \$0.00   |      | \$0.00            |
|                    | Office Admin             | \$0.00   |      | \$0.00            |
|                    | <b>Overtime (1 1/2)</b>  |          |      |                   |
|                    | Carp Super               | \$95.00  |      | \$0.00            |
|                    | Carp                     | \$75.00  |      | \$0.00            |
|                    | Labor                    | \$60.00  |      | \$0.00            |
|                    | Operator                 |          |      | \$0.00            |
|                    | Office Admin             |          |      | \$0.00            |
|                    | <b>Overtime (Double)</b> |          |      |                   |
|                    | Carp Super               | \$110.00 |      | \$0.00            |
|                    | Carp                     | \$95.00  |      | \$0.00            |
|                    | Labor                    | \$85.00  |      | \$0.00            |
|                    | Operator                 |          |      | \$0.00            |
|                    | Office Admin             |          |      | \$0.00            |
| <b>Total Labor</b> |                          |          |      | <b>\$2,030.00</b> |

**Large Tools and Major Equipment**

|  |                  |  |
|--|------------------|--|
| Project Name St Louis Primary Clarifier Bypass | Owner Signature  |  |
| JR Heineman Project Number:                    |                  |  |
| Contract Number                                | JRH Signature    |  |
| JR Heineman & Sons, Inc                        |                  |  |
|  | Others Signature |  |
| Week of 8/09/2019                              |                  |  |

| Qty | Item                       | Unit Rate | Unit Use<br>HRs/ Days | Unit Cost |
|-----|----------------------------|-----------|-----------------------|-----------|
|     | Air Compressor (Large)     | \$ 35.00  |                       | \$0.00    |
|     | Air Compressor (Hand Held) | \$ 12.00  |                       | \$0.00    |
|     | Air Saw                    | \$ 4.80   |                       | \$0.00    |
|     | Air Spade                  | \$ 4.80   |                       | \$0.00    |
|     | Backhoe                    | \$ 36.00  |                       | \$0.00    |
|     | Mini Excavator             | \$ 55.00  |                       | \$0.00    |
|     | CAT Skid Steer             | \$ 35.00  |                       | \$0.00    |
|     | CAT Excavator              | \$ 120.00 |                       | \$0.00    |
|     | Compactor                  | \$ 12.00  |                       | \$0.00    |
|     | Concrete Saw               | \$ 24.00  |                       | \$0.00    |
|     | Blade /lf                  | \$ 1.25   |                       | \$0.00    |
|     | Core Drill                 | \$ 30.00  |                       | \$0.00    |
| 1   | Mag Drill                  | \$ 108.00 | 2                     | \$216.00  |
|     | Forklift Truck             | \$ 25.00  |                       | \$0.00    |
|     | Hoe Ram                    | \$ 25.00  |                       | \$0.00    |
|     | Hydro Vac                  | \$ 450.00 |                       | \$0.00    |
|     | Jackhammer                 | \$ 8.00   |                       | \$0.00    |
|     | Points & Hoses             | \$ 25.00  |                       | \$0.00    |
|     | Kelly Float                | \$ 12.00  |                       | \$0.00    |
|     | Mixer                      | \$ 10.00  |                       | \$0.00    |
|     | Pickup Truck               | \$ 20.00  |                       | \$0.00    |
|     | 6 yd Truck                 | \$ 25.00  |                       | \$0.00    |
|     | 12 yd Truck                | \$ 30.00  |                       | \$0.00    |
|     | Concrete Blankets          | \$ 2.00   |                       | \$0.00    |
|     | Light Plant                | \$ 50.00  |                       | \$0.00    |
|     | Roller (gas)               | \$ 30.00  |                       | \$0.00    |
|     | Rotohammer (electric)      | \$ 5.00   |                       | \$0.00    |
|     | Points & Hoses             | \$ 25.00  |                       | \$0.00    |
|     | Sand Blaster               | \$ 30.00  |                       | \$0.00    |
|     | Sand Tamper                | \$ 8.00   |                       | \$0.00    |
|     | Scarifier                  | \$ 30.00  |                       | \$0.00    |
|     | Scootcrete                 | \$ 15.00  |                       | \$0.00    |
|     | Shotblaster                | \$ 30.00  |                       | \$0.00    |
|     | Skytrack                   | \$ 40.00  |                       | \$0.00    |
|     | Tar Pot                    | \$ 15.00  |                       | \$0.00    |
|     | Thaw Machine               | \$ 60.00  |                       | \$0.00    |
|     | Tourches & Tanks           | \$ 15.00  |                       | \$0.00    |
|     | Trailer                    | \$ 10.00  |                       | \$0.00    |
|     | Trowel Machine             | \$ 15.00  |                       | \$0.00    |
|     | Vacuum                     | \$ 5.00   |                       | \$0.00    |
|     | Vibrator                   | \$ 5.00   |                       | \$0.00    |
|     | Water Pump (gas)           | \$ 45.00  |                       | \$0.00    |
|     | Water Pump (Electric)      | \$ 45.00  |                       | \$0.00    |
|     | Concrete Blankets          | \$ 1.00   |                       | \$0.00    |
|     | Welder                     | \$ 50.00  |                       | \$0.00    |

**Subtotal Tools & Equipment**

|                 |
|-----------------|
| <b>\$216.00</b> |
|-----------------|

**Subcontractors Costs**

|  |                  |
|--|------------------|
| Project Name St Louis Primary Clarifier Bypass | Owner Signature  |
| JR Heineman Project Number:                    |                  |
| Contract Number                                | JRH Signature    |
| <b>JR Heineman &amp; Sons, Inc</b>             |                  |
|  | Others Signature |
| Week of 8/09/2019                              |                  |

**Subcontractors**

| Qty | Subcontractor Name | Trade or Specialty | Cost       |
|-----|--------------------|--------------------|------------|
| 1   | Nelson Electric    | Electric           | \$2,395.00 |
|     |                    |                    | \$0.00     |
|     |                    |                    | \$0.00     |
|     |                    |                    | \$0.00     |
|     |                    |                    | \$0.00     |
|     |                    |                    | \$0.00     |
|     |                    |                    | \$0.00     |
|     |                    |                    | \$0.00     |
|     |                    |                    | \$0.00     |
|     |                    |                    | \$0.00     |
|     |                    |                    | \$0.00     |
|     |                    |                    | \$0.00     |
|     |                    |                    | \$0.00     |
|     |                    |                    | \$0.00     |

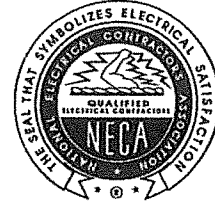
**Subtotal Subcontractors**

|            |
|------------|
| \$2,395.00 |
|------------|

# Wm. F. NELSON ELECTRIC, Inc.

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*Wiring for* HEAT - LIGHT - POWER



111 HOYT STREET  
SAGINAW, MICHIGAN 48607  
TELEPHONE (989) 752-7184  
FAX (989) 752-6441

September 12, 2019

To: JR Heineman & Sons Inc.  
1224 N. Niagara  
Saginaw, MI 48602

Attention: Dale Johnson

**Subject: St. Louis WWTP Primary Clarifier Bypass, Bulletin #1 REVISED WIRE PRICING**

We are pleased to submit the following proposal for your consideration. We hope that you look favorably on this proposal and we are afforded the opportunity to discuss the overall scope. Please note the following clarifications:

1. Provide and install new 3/4" rigid conduit and (6) #14 THHN wires from the new pump controller locations to center of the clarifiers.
2. Provide and install new NEMA3R junction boxes with terminal strips to extend float wiring.
3. Provide and install kelum grip connectors to help support the weighted float cords.
4. All work to be performed during normal working hours, no shift work or overtime included

**Add: \$2,395.00**

Respectfully Submitted  
William F. Nelson Electric Inc;

Ryan Nelson  
Estimator/ Project Manager



## Suggested Draft Letter to Census Bureau

September 17, 2019

Mrs. Marilyn A. Sanders, Chicago Regional Director  
Chicago Regional Census Center  
175 W Jackson Blvd, Suite 600  
Chicago, IL 60604

Re: City of St. Louis, Michigan - Complete Count Committee Formation

Dear Mrs. Sanders,

The St. Louis City Council recognizes the importance of raising awareness and promoting participation in order to achieve a complete and accurate count of our citizens during the upcoming 2020 Census. Furthermore, the City of St. Louis wishes to be of assistance to the Census Bureau in this endeavor. Therefore, on September 17<sup>th</sup>, 2019, the City Council elected to establish a Complete Count Committee for the 2020 Census. In addition to a member of City Council, we intend to invite participation by representatives from other City Commissions, City staff, area school and business leaders and faith-based organizations. Our Census 2020 liaison will be City Manager, Kurt Giles.

Should there be any questions about this matter, Mr. Giles can be reached at (989) 681-4377 or [kgiles@stlouismi.com](mailto:kgiles@stlouismi.com).

Sincerely,

James C. Kelly  
Mayor

CC: Emily Varney, Partnership Specialist, U.S. Census Bureau  
Kurt Giles, City of St. Louis

# The 2020 Census is almost here!

The 2020 Census provides an opportunity for everyone to be counted. Tribal, state, and local governments; community-based organizations; faith-based groups; schools; businesses; the media; and others play a key role in developing partners to educate and motivate residents to participate in the 2020 Census.

When community members are informed, they are more likely to respond to the census. Through collaborative partnerships, the U.S. Census Bureau and community leaders can reach the shared goal of counting EVERYONE in 2020.

## **The Complete Count Committees (CCC) program is key to creating awareness in communities all across the country.**

- CCCs utilize local knowledge, influence, and resources to educate communities and promote the census through locally based, targeted outreach efforts.
- CCCs provide a vehicle for coordinating and nurturing cooperative efforts between tribal, state, and local governments; communities; and the Census Bureau.
- CCCs help the Census Bureau get a complete count in 2020 through partnerships with local governments and community organizations.

# Get Started

## **WHO?**

Tribal, state, and local governments work together with partners to form CCCs to promote and encourage response to the 2020 Census in their communities. Community-based organizations also establish CCCs that reach out to their constituents.

## **WHAT?**

A CCC is comprised of a broad spectrum of government and community leaders from education, business, healthcare, and other community organizations. These trusted voices develop and implement a 2020 Census awareness campaign based upon their knowledge of the local community to encourage a response.

## **WHEN?**

The formation of CCCs is happening NOW! Leaders are identifying budget resources and establishing local work plans. In 2020, they will implement the plans and lead their communities to a successful census count.

## **WHY?**

The primary goal of the 2020 Census is to count everyone once, only once, and in the right place.

Community influencers create localized messaging that resonates with the population in their area. They are trusted voices and are best suited to mobilize community resources in an efficient manner.

## **HOW?**

It's up to all of us! CCCs know the best way to reach the community and raise awareness. Some activities could include:

- Holding CCC kickoff meetings with media briefings.
- Participating in Census rallies or parades.
- Coordinating Census unity youth forums.
- Hosting Interfaith breakfasts and weekend events.
- Encouraging the use of Statistics in Schools classroom resources.
- Incorporating census information in newsletters, social media posts, podcasts, mailings, and websites.
- Helping recruit census workers when jobs become available.



# 2020 Census Timeline

## 2018

- Tribal leader, governor, or highest elected local official or community leader determines Complete Count Committees (CCCs) structure.
- CCCs receive 2020 Census training.

## 2019

- Continue establishing CCCs.
- Open Area Census Offices.
- CCCs develop strategy and work plan.

## 2020

- CCCs begin community organization mobilization.
- 2020 Census advertising campaign begins in early 2020.
- CCCs support the 2020 Census.
- CCCs encourage self-response.

## April 1, 2020 - CENSUS DAY

- CCCs urge households who do not respond to cooperate with census takers.

# Contact Information

For additional information about the Complete Count Committees program, please contact your regional census office.

### Please contact:

**ATLANTA**  
Atlanta.rcc  
.partnership  
@2020census.gov

**CHICAGO**  
Chicago.rcc  
.partnership  
@2020census.gov

**DALLAS**  
Dallas.rcc  
.partnership  
@2020census.gov

**LOS ANGELES**  
Los.Angeles.rcc  
.partnership  
@2020census.gov

**NEW YORK**  
New.York.rcc  
.partnership  
@2020census.gov

**PHILADELPHIA**  
Philadelphia.rcc  
.partnership  
@2020census.gov

### If you reside in:

Alabama, Florida,  
Georgia, Louisiana,  
Mississippi,  
North Carolina,  
and South Carolina

Arkansas, Illinois,  
Indiana, Iowa,  
Michigan, Minnesota,  
Missouri, and  
Wisconsin

Arizona, Colorado,  
Kansas, Montana,  
Nebraska, New  
Mexico, North  
Dakota, South  
Dakota, Oklahoma, Texas,  
Utah, and Wyoming

Alaska, California,  
Hawaii, Idaho,  
Nevada, Oregon,  
and Washington

Connecticut, Maine,  
Massachusetts, New  
Hampshire, New Jersey,  
New York, Rhode Island,  
Vermont, and Puerto Rico

Delaware, District of  
Columbia, Kentucky,  
Maryland, Ohio,  
Pennsylvania, Tennessee,  
Virginia, and West Virginia

# Complete Count Committees

